



City of Pittsburgh

510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

Text File

Introduced: 11/21/2018

Bill No: 2018-1148, **Version:** 1

Committee: Committee on Finance and Law

Status: Passed Finally

Ordinance amending and clarifying the City Code at Title Two: Fiscal, Article I: Administration, Chapter 210: Acceptance of Gifts to the City by amending and clarifying sections §210.03 - Donation or Gift Exceeding Five Thousand Dollars (\$5,000.000) in Value and §210.04 - Donation or Gift Less Than \$5,000 in Value.

WHEREAS, City officials have become aware that the City code does not account for donations or gifts to the City that range in value from \$4999.01 through \$5000.00 and,

WHEREAS, in order to address the process required when accepting gifts or donations in the amount of \$4999.01 through \$5,000.00, the City code needs to be clarified and amended;

Be it resolved that the Council of the City of Pittsburgh as follows:

Amending the City Code at Title Two: Fiscal, Article I: Administration, Chapter 210: Acceptance of Gifts to the City by amending and clarifying sections §210.03 - Donation or Gift Exceeding Five Thousand Dollars (\$5,000.000) in Value and §210.04 - Donation or Gift Less Than \$5,000 in Value as follows:

§ 210.03 - DONATION OR GIFT *EQUAL TO OR EXCEEDING FIVE THOUSAND DOLLARS (\$5,000.00) IN VALUE.*

- (a) Donations **equal to or** exceeding five thousand dollars (\$5,000.00) in value whether cash, service or tangible value shall be submitted to City Council for acceptance.
- (b) Donations of tangible property **equal to or** exceeding five thousand dollars (\$5,000.00) prior to acceptance shall include any documentation of life cycle and necessary maintenance for purposes of approval.
- (c) The Department of Finance shall provide the necessary receipts, forms or paperwork in order for the donor to comply with State Department of Revenue and Federal IRS regulations.
- (d) Donations of professional services must be accompanied by a memorandum of understanding detailing the scope of work to be performed; necessary restrictions (e.g., confidentiality agreements); and any other item the City deems necessary.

§ 210.04 - DONATION OR GIFT LESS THAN FIVE THOUSAND DOLLARS (\$5,000.00) IN VALUE.

- (a) Donations from five hundred dollars (\$500.00) to four thousand nine hundred ninety-nine dollars **and ninety-nine cents** (~~\$4,999.00~~) (**\$4,999.99**) in value, whether cash or tangible value,

shall be approved by Council through a read and adopted process with a single vote after review from the Office of Management and Budget or Finance.

- (b) Donations less than five hundred dollars (\$500.00) in value, whether cash or tangible value, shall be approved at the discretion of the Office of Management and Budget, and all donations, regardless of amount, shall be properly recorded and appropriated as such for the purpose intended by the donor once accepted.