



## Text File

**Introduced:** 11/10/2014

**Bill No:** 2014-1012, **Version:** 1

**Committee:** Committee on Finance and Law

**Status:** Passed Finally

Ordinance amending the Pittsburgh City Code, Title One, Administrative, Chapter 111 Departments Generally, Section 111.01 Establishment; Rules and Regulations; Organization and Control to change the name of the Bureau of Building Inspection to the Department of Permits, Licenses, and Inspections (PLI).

**Be it resolved by the Council of the City of Pittsburgh as follows:**

### Section 1.

#### § 111.01 - ESTABLISHMENT; RULES AND REGULATIONS; ORGANIZATION AND CONTROL.

(a) *Establishment.* The following executive departments are hereby established:

- (1) Department of Public Safety.
- (2) Department of Public Works.
- (3) Department of Finance.
- (4) Office of City Controller.
- (5) Department of Law.
- (6) Department of City Planning.
- (7) Department of Parks and Recreation.
- (8) Department of Personnel and Civil Service.
- (9) Police Bureau.
- (10) Fire Bureau.
- (11) Emergency Medical Services Bureau.
- (12) ~~Communications~~ **Administration** Bureau (Department of Public Safety).
- (13) ~~Bureau of Building Inspection~~ **Department of Permits, Licenses, and Inspections.**

(b) *Rules and regulations.*

- (1) Each department shall have power to prescribe rules and regulations, not inconsistent with any law or ordinance:
  - A. For its own government;
  - B. Regulating the conduct of its officers, clerks and employees;
  - C. Concerning the distribution and performance of its business;

- D. Concerning the custody, use and preservation of the books, records, papers and property under its control; and
- E. To implement any code provision applicable to such department.
- (2) Except as otherwise provided by any law or ordinance or in the Code, uniform rules and regulations established become effective the day they are filed with the City Clerk.
- (c) *Records, estimates and payments.*
  - (1) Suitable and proper records shall be kept by all departments.
  - (2) All estimates and all bills and claims for work and labor done or materials furnished for the use of any City department and all salaries of heads of departments and bureaus, and clerks, officers and employees, shall:
    - A. Be paid only upon proper certification and approval by the head of the department of which the same shall be furnished or performed.
    - B. Such certifications and approvals shall be made in the manner as prescribed from time to time by the Controller.
- (d) *Internal organization.* Any executive departments of the City which have been or may in future be created shall be major administrative units as defined in the Pittsburgh Home Rule Charter and shall consist of such persons at such compensation as may be fixed by the annual resolution of the City fixing the number of officers and employees of all departments of the City and the rate of compensation thereof, or as may be provided for in appropriate federal grant programs; and the expense of the departments shall be provided for in the annual resolution making appropriations to pay the expenses of conducting the public business of the City or as may be provided for in appropriate federal grant programs.
  - 1. Any and all changes to the rate of compensation of employees as defined numerically in the official budget document, known as the annual resolution, during its effective period shall be prohibited, except as provided for in Article V of the Pittsburgh Charter.
    - a. Step and Grade classifications listed in the annual resolution shall match the corresponding numeric representation as published in the annual resolution.
  - 2. City Council shall approve of any and all promotions, job changes, job reclassifications, title changes, transfers, demotions, reinstatements or other type of salary/position changes.
- (e) *Supervision.* The Mayor, Controller and each director of a department shall have charge of the supervision of all subordinate officers and employees deemed proper for the carrying out of the duties and powers of each department.
- (f) No person shall be designated to serve as an acting director of a department or acting chief of a bureau of public safety for more than ninety (90) days without being subject to confirmation by Council as provided for in § 209 of the Home Rule Charter.