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Title: Communication submitted from Charles Morrison, Director of Human Relations Commission requesting permission for Jeffrey J. Ruder, a non-City employee, to attend a fair Housing-Fair Lending Legal Seminar for attorneys in Washington, June 15-17, 2004. The Conference is sponsored by the US Department of Housing & Urban Development and is required training for all FHAP Agency attorneys, cost not to exceed \$950.00

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Attachments:

Date	Ver.	Action By	Action	Result
4/14/2004	1	Committee on Housing, Economic Development & Promotion	Permission Granted	Pass
4/6/2004	1	City Council	Read and referred	

Presented by Ms. Carlisle

Communication submitted from Charles Morrison, Director of Human Relations Commission requesting permission for Jeffrey J. Ruder, a non-City employee, to attend a fair Housing-Fair Lending Legal Seminar for attorneys in Washington, June 15-17, 2004. The Conference is sponsored by the US Department of Housing & Urban Development and is required training for all FHAP Agency attorneys, cost not to exceed \$950.00

March 31, 2004

President & Members of Council
City of Pittsburgh, Council Chambers
520 City-County Building
Pittsburgh, Pennsylvania 15219

RE: Travel Authorization

Dear President and Members of Council:

Authorization is hereby requested for Jeffrey J. Ruder, a non-City employee (under contract as the Commission's housing attorney) to attend a mandatory Fair Housing-Fair Lending Legal Seminar for Attorneys in Washington, DC, June 15 - 17, 2004. The Conference is sponsored by the U.S. Dept. of Housing & Urban Development and is required training for all FHAP agency attorneys. Anticipated costs will not exceed \$950.00 payable from the HUD Trust Fund. PEOPLESOFT account information is as follows:

Org.	105230
Fund	2630
Sub-Class	600
Account	564100
Budget year	2004

A copy of the invitation is attached, as is the Travel Cost Calculations sheet. Please note that attendance is mandatory under our HUD contract and costs will be reimbursed by HUD.

Sincerely,

Charles F. Morrison

Director

/cmz

Attachments