**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

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| ***Department*** | Mayor’s Office and Office of Management and Budget |
| ***Preparer*** | Hersh Merenstein |
| ***Standing Committee Representative*** | Jennifer Olzinger |
| ***Type of Legislation*** | Ordinance |

**Description of Legislation**

Ordinance amending and supplementing the Pittsburgh Code, Title One: Administrative, Article VII: Procedures, Chapter 161: Contracts by repealing Section 161.39: Environmentally Preferred Purchases in its entirety and replacing it with a new Section 161.39: Sustainable and Socially Responsible Procurement.  
  
This ordinance proposes the following changes:  
o Codifies the City’s procurement practices and ensures that tax dollars are used to support environmentally and socially responsible companies:  
o Revamp of Section 161.39 Environmentally Preferred Purchases, which hasn’t been updated since 2010  
o Aligns with our Sustainable Development Goal of buying local, buying sustainable, buying ethical, and buying circular   
o Redefines sustainable procurement   
o Adds definitions for environmentally preferable product, and socially responsible product that previously was not codified   
  
Key policy changes:  
o Tasks the Division of Sustainability and Resilience with providing OMB with updated sustainable and socially responsible purchasing guidelines by which they should evaluate vendors  
o Adds reduction in transportation distance, repurposing of products, and other factors for staff to use when reviewing proposals   
o Requires some vendors to include a Sustainability, Diversity, and Inclusion profile in their responses to RFPs and ITQs  
o Updates sections of Code related to paper products, electronics, lighting, furniture, and office supplies to match modern environmental standards  
o Eliminates Styrofoam and single-use plastics from City procurement, whenever practicable  
o Charges OMB and DCP to create a public-facing website to track the City’s progress toward purchasing goals.   
o Requires S/R to educate City staff in an ongoing manner on environmental issues.

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| ***Total Cost*** | $ 0 | | | |
| ***Frequency of Expenditure*** | One-Time | | Multi-Year | |
| ***Funding Source*** | Operating | Capital | Grant | Trust Fund |
| ***Is this item budgeted?*** | Yes | | No | |

**JDE Account Information**

**Additional Operational Costs:** None.

**Impact on City Revenue:** None.

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement***  *Select one.* | RFP | Signed Waiver from OMB | Amendment to Existing Contract  *Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

**Other Respondents**

**Selection Criteria**

**Selection Committee Representation**

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

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| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | Approved | Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*