



Request # WCP21-055  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: PSI Services, LLC

Contract Description: Develop, administer and score Police Entry Exam

Contract Duration: February 1, 2022 - January 31, 2026

Requesting Department: Human Resources Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 4 and 10

Justification:

Based on previous lawsuits, if we are unable to continue using PSI's services we would need to involve the Law Department and ACLU to start from scratch again. This testing process would be on hold until this legal process can be completed again.

Signed by: Janet K Manuel Date: 9-27-2021  
Department Director

Waiver Request is hereby: Granted  Denied

OMB Procurement: Jennifer L. Olinger Date: 10/4/2021

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_