**301**

**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Finance |
| ***Preparer*** | Nic Swidzinski |
| ***Standing Committee Representative*** | Jennifer Gula |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

This is a contract with Frost, Todd, Brown, LLC for legal assistance relating to real estate, public finance and municipal law. In addition, said firm will be available on an as-needed basis to provide consultation services.

|  |  |
| --- | --- |
| ***Total Cost*** | $ 150,000.00 |
| ***Frequency of Expenditure*** | [ ]  One-Time | [x]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

$50,000.00 from JDE account 11101.107000.53.53517.2021
$50,000.00 from JDE account 11101.107000.53.53517.2022
$50,000.00 from JDE account 11101.107000.53.53517.2023

**Additional Operational Costs**

N/A

**Impact on City Revenue**

N/A

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [x]  RFP | [ ]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

Frost Todd Brown were the only respondent qualified to handle all necessary tasks.

**Other Respondents**

Beth Tarasi

**Selection Criteria**

Experience 30%
Qualifications 30%
Cost 30%
MBE/WBE 10%

**Selection Committee Representation**

Doug Anderson Jen Gula Nereida Polanco Nic Swidzinski

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*