**901**

**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Human Resources and Civil Service |
| ***Preparer*** | Mary Griffith |
| ***Standing Committee Representative*** | Janet Manuel and Mary Griffith |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

This will authorize an amendment to the current professional services agreement with Ceridian. This amendment adds additional spending authority for reporting and for the technical support that the City of Pittsburgh staff receive from Ceridian.

The amendment also updates the account strings to align the project to HR’s budget instead of I&P’s in 2022 and 2023.

|  |  |
| --- | --- |
| ***Total Cost*** | $ 1,804,880.00 |
| ***Frequency of Expenditure*** | [ ]  One-Time | [x]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

Existing lines:
2019 $500,000.00 from 11101.103000.53.53525.2019
2020 $305,000.00 from 11101.103000.53.53525.2020
2021 $305,000.00 from 11101.103000.53.53525.2021

New line:
2021 $37,880.00 from 11101.109000.53.53525.2021

Updated lines:
2022 $352,000.00 from 11101.109000.53.53525.2022
2023 $305,000.00 from 11101.109000.53.53525.2023

**Additional Operational Costs**

List any additional operating costs, including grant matches. For example, if a project will require additional staff time or resources for implementation, please describe.

**Impact on City Revenue**

Describe what short- and long-term impacts the initiative will have on the City’s revenues.

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [ ]  RFP | [ ]  Signed Waiver from OMB | [x]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

List the name of the awarded vendor and its qualifications.

**Other Respondents**

List the other respondents. If there were none, clearly state that.

**Selection Criteria**

Describe the selection or scoring criteria.

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*