May 24, 2021

President and Members of City Council

City of Pittsburgh

**RE: City Council Minute Books Digitization Grant**

Dear Members of Council:

Attached is a proposed resolution authorizing the Mayor and City Clerk to execute relevant agreements to receive grant funding from the Pennsylvania Historical and Museum Commission’s Historical and Archival Records Care grant to scan and rehouse 26 volumes of City Council Minute books (1816-1877) and 74 volumes of annexed borough books and further providing for an agreement and expenditures not to exceed EIGHT THOUSAND SIXTEEN ($8,016.00) dollars for this stated purpose. The grant requires a match from the City of Pittsburgh in the amount of EIGHT THOUSAND SIXTEEN ($8,016.00) dollars for this stated purpose for a total project cost of SIXTEEN THOUSAND THIRTY TWO ($16,032.00) dollars.

Your favorable consideration of the attached proposed Resolution is hereby requested.

Sincerely,

Brenda Pree

City Clerk

MG/PH/CG/cjg