**301**

**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Innovation and Peformance |
| ***Preparer*** | Stacy Hill |
| ***Standing Committee Representative*** | Heidi Norman  |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

Resolution authorizing the Mayor and the Director of Innovation and Performance, on behalf of the City of Pittsburgh to enter into an Agreement or Agreement(s) with OST, Inc. for short term emergency professional IT (Information Technology) staffing resources as needed to fulfill a number of critical IT and device related projects for a term of (1) one year at a cost not to exceed $200,000 (Two Hundred Thousand Dollars and Zero Cents

|  |  |
| --- | --- |
| ***Total Cost*** | $ 200,000 |
| ***Frequency of Expenditure*** | [x]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

$200,000 from 11101.103000.53.53901.2020

**Additional Operational Costs**

n/a

**Impact on City Revenue**

n/a

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [x]  RFP | [ ]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

OST, Inc

**Other Respondents**

**Selection Criteria**

Competitively bid – Co-op State Contract

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

n/a.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*