**503**

**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Office of Equity & the Office of Management & Budget |
| ***Preparer*** | Jennifer Olzinger |
| ***Standing Committee Representative*** | Jennifer Olzinger, Riley Stewart & Oliver Beasley |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

Resolution authorizing the Mayor and Director of the Office of Management and Budget to enter into an Agreement or Agreements with the University of Pittsburgh’s Small Business Development Center, for training of, consultation with, and promotion of a curriculum aimed at developing skills for small business owners who do not yet do business with the City as part of the City’s required deliverables for our Living Cities grant. The total cost shall not exceed $30,000.00

|  |  |
| --- | --- |
| ***Total Cost*** | $ 30,000 |
| ***Frequency of Expenditure*** | [x]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [ ]  Operating | [ ]  Capital | [x]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [ ]  Yes | [ ]  No |

**JDE Account Information**

0229400302.53901.00 $30,000.00

**Additional Operational Costs**

**Impact on City Revenue**

none

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [ ]  RFP | [x]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

Small Business Development Corporation (part of the University of Pittsburgh’s Center for Entrepreneurship.

**Other Respondents**

n/a

**Selection Criteria**

n/a

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

Please see attached form.

**EORC Synopsis**

n/a – purchase is under $50,000

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** n/a | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*