**Fiscal Impact Statement**

*Updated 1/1/2020 to satisfy City Code §219.07*

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| --- | --- |
| ***Department*** | Department of Parks and Recreation |
| ***Preparer*** | Louann Horan |
| ***Standing Committee Representative*** | Attending Standing Committee: Ross Chapman, Director Director/Parks and Recreation 255-2372 Director Ross Chapman |
| ***Type of Legislation*** | Other |

**Description of Legislation**

Authorizing the issuance of a warrant in favor of the DHS-OCR-Keys Service Corps in an amount not to exceed TWENTY FIVE THOUSAND DOLLARS AND ZERO CENTS, for the payment of the 2019 AmeriCorp Keys Summer Program which provides funding for hosting 17 youth to participate in the Department of Parks and Recreation Educational Programing Jobs Training for the summer. The AmeriCorps members who participated in this program worked alongside Citiparks staff to support the multi-site summer camps; and providing for the payment thereof.

This is for a warrant for payment for the 2019 invoice to DHS-OCR-Keys Service Corps known as the AmeriCorp Keys to cover 17 Summer Youth who worked in the City Recreation Centers and the Community Enrichment Program at a reduced cost provided to us by DHS-OCR-KEYS Service. The City hosts these 17 youth who have the proper certifications already in place to engage with the children. We had a contract with AmeriCorpKeys for 3 years which was in place for 2019 but due to an encumbrance letter not being sent to the Controller’s Office at the end of the year the funds were not held for payment so a warrant is now needed in order to pay the invoice for 2019.

|  |  |
| --- | --- |
| ***Total Cost*** | $ 25,000.00  |
| ***Frequency of Expenditure*** | [x]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

 11101.500000.53.53907

**Additional Operational Costs**

N/A

**Impact on City Revenue**

The funding isn’t budgeted for 2020. We are asking to pay the invoice as a warrant. However, the savings were realized in 2019 as the encumbrance was released into the balance.

**Professional Service Contract Authorization:**

|  |  |  |
| --- | --- | --- |
| ***Method of Procurement*** | [ ]  RFP | [ ]  Signed Waiver |

**Name and Qualifications of the Vendor**

List the name of the awarded vendor and its qualifications.

**Other Respondents**

List the other respondents. If there were none, clearly state that.

**Selection Criteria**

Describe the selection or scoring criteria.

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

**Attachments**

*As per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation with your submission. Please attach any additional documents and/or exhibits.*