**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Department of Innovation and Performance |
| ***Preparer*** | Hersh Merenstein |
| ***Standing Committee Representative*** | Santiago Garces and Kevin Pawlos |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

A Resolution amending Resolution 730 of 2019, effective November 6, 2019, authorizing the Mayor and the Director of Innovation & Performance, on behalf of the City of Pittsburgh, to revise the not-to-exceed funding amount and to clarify the leasing process.

Pursuant to Resolution 730 of 2019, the Department of Innovation & Performance was authorized to enter into a Master Lease Agreement with Dell Financial Services to govern the lease of computer devices and peripherals with installation and support services for all City Departments in furtherance of its Tech Refresh Program.

As the parties have finalized the terms of the Master Lease, the City now wishes to revise the not-to-exceed funding amount and to clarify the documentation and execution process for each lease order.

|  |  |
| --- | --- |
| ***Total Cost*** | $ $3,030,131 |
| ***Frequency of Expenditure*** | [ ]  One-Time | [x]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

$350,000 11101.103000.57.57501.2020
$464,581 11101.103000.57.57501.2021
$604,692 11101.103000.57.57501.2022
$737,429 11101.103000.57.57501.2023
$737,429 11101.103000.57.57501.2024
$136,000 11101.103000.57.57501.2025

**Additional Operational Costs**

List any additional operating costs, including grant matches. For example, if a project will require additional staff time or resources for implementation, please describe.

**Impact on City Revenue**

Describe what short- and long-term impacts the initiative will have on the City’s revenues.

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [ ]  RFP | [ ]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

List the name of the awarded vendor and its qualifications.

**Other Respondents**

List the other respondents. If there were none, clearly state that.

**Selection Criteria**

Describe the selection or scoring criteria.

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*