IIB

### **AGREEMENT**

This Agreement, hereinafter referred to as "Agreement," is made by and between the PITTSBURGH PARKS CONSERVANCY ("PPC"), located at 45 S.23<sup>rd</sup> St. #101, Pittsburgh, PA 15203, and CITY OF PITTSBURGH ("CITY"), located at 414 Grant St, Suite 400, Pittsburgh, PA 15219.

## **WITNESSETH:**

WHEREAS, PPC has received grant funding from the Buhl Foundation in connection with its "Naturally Northside" project whereby fifth-grade students from Pittsburgh's Northside schools will be connected with local parks and green spaces through staffing provided by CITY; and

WHEREAS, PPC is desirous of engaging CITY's Park Rangers to provide staffing to the Naturally Northside project and CITY is willing to provide or perform those services under the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and intending to be legally bound thereby, PPC and the CITY agree as follows:

- 1. SCOPE OF WORK: PPC hereby engages CITY to provide staffing to the Naturally Northside project as more fully described in EXHIBIT A ("Scope of Work Addendum"). Said staffing services shall not exceed the amounts, hours and corresponding compensation rates set forth in EXHIBIT A.
- 2. <u>COMPENSATION</u>: In consideration of the provision or performance of the services as more fully described in Paragraph 1 and **EXHIBIT A**, PPC agrees to pay CITY an amount not to exceed ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS and NO CENTS (\$11,520.00).
- 3. <u>TERM</u>: This Agreement shall commence on March 1, 2018 and, unless terminated earlier as provided in Paragraph 7 below, shall end on June 30, 2018 or whenever the services required of CITY have been completed.
- 4. <u>NO CO-PARTNERSHIP OR AGENCY</u>: Nothing in this Agreement shall create or establish the relationship of co-partners between the parties or constitute CITY as the representative or agent of PPC for any purpose whatsoever. At all times under this Agreement, the CITY shall perform or provide the Scope of Services as an independent Contractor.
- 5. <u>INDEMNIFICATION</u>: To the extent permitted by law, including but not limited to the Political Subdivision Tort Claims Act, 42 Pa. C.S. §§8541 et seq., CITY agrees to indemnify, protect, defend and hold harmless PPC, its elected officials, officers, appointees and employees from and against liability, damages, claims, lawsuits, liens and judgments of whatever nature, including but not limited to, claims for contribution and/or indemnification, for injuries to or the death of any person(s), and/or the loss of real, personal or intangible property of any kind or nature caused by, in conjunction with, or arising out of the Scope of Work provided, performed, carried

out or undertaken by the CITY pursuant to this Agreement. The CITY agrees to indemnify, protect, defend and hold harmless the PPC, its elected officials, officers, appointees and employees from any claims against or liability for compensation under the Pennsylvania Workers' Compensation Act, 77 P.S. § 1 et seq. arising out of injuries sustained by any employees of CITY. Each party shall give to the other party prompt and timely written notice of any claims made or lawsuits filed, which, in any way, directly or indirectly, contingently or otherwise affect or may affect the other party.

- 6. <u>TERMINATION</u>: Either party shall have the right to terminate the Agreement for convenience and without cause upon giving sixty (60) days written notice to the other. In the event that the PPC elects to terminate the Agreement for its convenience, the PPC shall pay CITY for all satisfactory work on the Scope of Work completed or services performed up to and including the date of termination.
- 7. <u>COMPLIANCE WITH LAWS</u>: The parties shall fully obey and comply with all laws, ordinances, resolutions, and administrative regulations which are or should be applicable to any work performed under this Agreement.
- 8. <u>SEVERABILITY</u>: The non-enforceability of any article, section, clause or provision of this Agreement shall not affect the validity of the remaining articles, sections, clauses or provisions hereof.
- 9. HOME RULE CHARTER: LIABILITY OF CITY: This Agreement is subject to the provisions of the Pittsburgh Home Rule Charter and is at no cost to CITY; the compensation owed to CITY hereunder is limited to the sum of ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS and NO CENTS (\$11,520.00), to be deposited into the following Grants Trust Fund account:

2129400233.48311.00.

CITY's Park Ranger staffing expenses incurred in connection with the 2017-2018 Naturally Northside project, which shall be in an amount not to exceed ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS and NO CENTS (\$11,520.00), shall be chargeable and payable from the following Grants Trust Fund account:

2129400233.50000.00.

10. <u>AUTHORIZING RESOLUTION</u>: CITY enters into this Agreement pursuant to Resolution No. <u>213</u>, effective <u>April 20</u>, 2018.

[AGREEMENT CONTINUES ONTO NEXT PAGE, SIGNATURES AND EXHIBITS TO FOLLOW]

IN WITNESS, WHEREOF, the parties have duly executed this Professional Services Agreement on the day and year first above written.

WIINESS:	CITY OF PIKTSBURGH
Jagrie Deck	By: Mayor
WITNESS:	
Dol Burch 200 BURCH	By: <u>Abendolo Dydron</u> Director of Public Safety
WITNESS:	PITTSBURGH PARKS CONSERVANCY
OVERSHUL Suge. Name: Hander Suge	By: Henre Miller Title: 113 amt + CE
EXAMINED BY:	Assistant City Solicitor
APPROVED AS TO FORM:    January   Ja	City Solicitor  City M.W.B.
COUNTERSIGNED.	-City Controller 52582

# EXHIBIT A - SCOPE OF WORK ADDENDUM

(Submitted 9/27/2017)

To: Diana Bucco, President Buhl Foundation 650 Smithfield Street #2300 Pittsburgh PA 15222

Dear Ms. Bucco:

The Pittsburgh Parks Conservancy, in partnership with the Northside Leadership Conference Education Committee and the City of Pittsburgh respectfully requests your support for "Naturally Northside," a project that will connect all fifth-grade students in North Side schools with the public parks and green spaces in their communities through programming provided by the city's Park Rangers during the 2017-2018 school year.

Purpose of the program: For a variety of reasons, some geographic but mostly a matter of social and economic limitations, the elementary-aged students who live and attend North Side schools have had limited experiences that allow them to appreciate the value of parks and green spaces located throughout their own communities. The purpose of the program is to provide students, at any early age, with experiences in their schools and in the parks, with a focus on Allegheny Commons and Riverview Park.

Strategic Reason: Over the past several years the Buhl Foundation, the Education Committee of the Northside Leadership Conference, and several major cultural/education institutions on the North Side (Children's Museum, National Aviary, Carnegie Library, Carnegie Science Center) have worked together to provide opportunities for all elementary age students to have several learning experiences each year. None of these could have happened without the support of the Buhl Foundation. Fifth grade is the final year of elementary schooling. Central to this program is providing opportunities to connect these students with the green spaces in their neighborhoods, to build connections and ownership to these places; to enhance their learning; and to improve their overall health and well-being.

Amount Requested: \$32,000 for the 5 experiences of all 17 fifth grade classes. This will give us a "full program" building off the successful initial pilot program that took place during the 2017 spring semester.

#### Sincerely:

John Canning, NSLC Education Committee Heather Sage, Pittsburgh Parks Conservancy Ernie Francestine, City of Pittsburgh

## Mission and Description of the Organization

The mission of the Pittsburgh Parks Conservancy is to improve the quality of life for the people of Pittsburgh by restoring the park system to excellence in partnership with government and the community. Projects and programs are conducted with respect for the environment, historic design, and the needs of our diverse region. We envision a future when there is wide appreciation and enjoyment of a sustainable park system whose landscapes, facilities and programming set world standards of excellence.

The Pittsburgh Parks Conservancy was founded in December 1996 by a group of citizens concerned with the deteriorating conditions of Pittsburgh's historic city parks. The Parks Conservancy has worked closely with the City of Pittsburgh since 1998 under an official public interest partnership agreement to restore the city's parks. To date, the Parks Conservancy has raised over \$97.5 million for parks and has completed 17 major improvement projects.

#### **Grant Purpose:**

The purpose of this work is to bring together all fifth grade students with the Citiparks Park Rangers and other supporting groups in parks within their own neighborhoods. The students will share in five distinct park-based learning opportunities throughout the 2017-2018 school year. This will serve as a way to connect students in all North Side schools with a program designed to educate, promote, and preserve the significant green spaces found throughout North Side neighborhoods. These experiences will be the capstone for students completing their elementary education, rounding out their community connection opportunities with ones designed to promote and inspire their engagement in the outdoors.

#### **Amount Requested:**

The total amount needed/requested is \$32,000. This funding will cover staffing costs of Park Rangers, Western PA Conservancy, Tree Pittsburgh and Pittsburgh Park Conservancy staff at several, activities supplies and materials for the programs; trees, costs to administer the program and transportation costs related to bringing students to the parks.

#### **Program Description. Statement of Need. Timeline:**

Located on the North Side of Pittsburgh are two major parks (Allegheny Commons and Riverview) as well as a number of smaller green spaces: playgrounds, sports fields, memorial sites, and open areas. These parks and green spaces are important to the quality of life in the city. However, little has been done to incorporate the parks into learning experiences in the North Side elementary schools. Emphasizing the

importance of these parks-- environmental, cultural, recreational, economic, and socialis at the core of this project designed for all fifth-grade students in North Side schools.

The recent establishment of Park Rangers in many of Pittsburgh's parks, including those working in both Allegheny Commons and Riverview parks, provides a unique and exciting possibility to fill education gaps mentioned for young people. One of the major roles of the Park Rangers is to interpret the importance of the parks to the broader community. Rangers can become a link for fifth-grade students to see how parkland and green spaces can have positive impacts in the lives of people in their community, as well as to the health of the environment around them. This project will be led by the Rangers with fifth-grade classes in their schools and in the parks.

The origins for this project come from several different organizations, the Education Committee of the Northside Leadership conference (ED-NS), Citiparks and Pittsburgh Parks Conservancy (PPC). Several year ago the ED-NS, recognized the fact that many, perhaps most, of the students in the elementary schools of the Northside had little or no opportunity to experience the programs offered by a number of world class cultural institutions located on the North Side. Economics, in all probability, was the primary factor limiting such experiences with other factors playing a part in that. The ED-NS took on the role of working with the Buhl Foundation to address these limited opportunities by helping to connect the schools with the cultural institutions. School administrators and teachers came on board as did the educational staff in each institution to create programs in which all students in each elementary grade level would have a five-session experience with one of the cultural institutions. Until now, fifth-grade students have not had that out-of-school, multi-experience opportunity.

#### The program schedule will be as follows

School	Act 1 (classroom)	Act 2 ( school)	Act 3 (Washing Landing)	Act 4( Commons)	Activity 5 (Riverview)
North Side Catholic	10/20	Early Nov	February	April	May
Morrow	10/27	Early Nov	February	April	May
Propel	10/26	Early Nov	February	April	May
Macs	10/24	Early Nov	February	April	May
Manchester Elem	10/20	Early Nov	February	April	May
Spring Hill	10/26	Early Nov	February	April	May
MLK	October	Early Nov	February	April	May
Allegheny	October	Early Nov	February	April	May

Most, if not all, activities will occur one class at a time, with multiple adults as providers, so that opportunities for exploration and learning are maximized. Meetings and discussions with fifth-grade teachers prior to program development will inform activities and result in learning that is tied to curriculum standards. Parks and open spaces become the classroom as students become familiar and comfortable with these outdoor places.

- 1. Classroom Visit The initial visit and introduction to the program will occur inside the classroom. Discussion and exercises will focus first on the students' experiences and values with regard to parks. The discussion will broaden to community needs and the wide range of benefits that forests & parks provide to the community. Using the park safely, preparing for visits to the park and how to enjoy nature using "Leave No Trace" principles will then be shared and discussed. The session will end with a group activity that helps students recognize the diverse functions of parks and greenspaces, which gives students an opportunity to use the information from the lesson in a practical exercise.
- 2. Around the school visit The second visit will take place around each students school. This will occur during early November and will focus on each class gathering, identifying and tagging seeds and leaves from trees. These seeds will then be taken to Tree Pittsburgh's nursery in Lawrenceville, germinated and given back to the students at the end of the program to plant around their school or home.
- 3. Washington's Landing Visit This visit will combine staff from Western PA Conservancy, Pittsburgh Parks Conservancy, Tree Pittsburgh, City of Pittsburgh and Venture Outdoors for a "career day" in February March. Students will speak with employees from all these organizations who represent a wide swatch of what outdoor jobs / education can look like. They will also take a short hike around Washington's Landing with the aim of showing what urban revitalization can look like and how it happens.
- 4. Visit to Allegheny Commons Tree Pittsburgh and Rangers will deliver the program in historic Allegheny Commons in mid-late April. Students will explore the park while using GPS technology to guide their hike which will include historical geo-caches and tree information. Students will also be guided to select a tree and/or location in which to reflect and write using prompts provided in their program.

5. Riverview Park – The last experience will occur in Riverview Park where the students will be exposed to management of parks/green spaces as they plant trees. Tree Pittsburgh staff will lead the service learning activity with support from Pittsburgh Parks Conservancy and Rangers. Finally students will be guided through an evaluation process and reflection exercise during this "Arbor Day" celebration which will occur in May.

Program Booklet – All visits and activities will be supported by the "Explorers Guide" program booklet given to each student. The booklet includes lessons and information provided along with exercises/games that help students to solidify concepts and encourages further exploration.

#### **Audience Served**

The project is designed for the fifth-grade students in all North Side schools. They will be the primary beneficiaries of the program. In many ways the "spill over" beneficiaries of the program will be the community at large as these students appreciate the important role that parks and green space play in the quality of life in the neighborhoods of the North Side where they live.

This project has come from the efforts of three groups: the Education Committee of the Northside Leadership Conference, Citipark Park Rangers and the Pittsburgh Parks Conservancy (PPC). Each entity has an important part to play in the effectiveness of this project. The Education Committee of the NSLC made connections will all fifth-grade teachers and school principals. Citiparks Rangers will play the leadership role in curriculum development and implementation of the program for the 2017-2018 school year.

All public, parochial and charter schools were invited and accepted an invitation to participate in the program - these schools are: Propel Northside, North Side Catholic, Manchester Academic Charter School, Morrow, Spring Hill, Allegheny, Martin Luther King Jr. and Manchester Elementary. There are 17 fifth grade classrooms with over 350 students.

#### **Project Impact and Evaluation**

There are a number of outcomes anticipated as a result of this program:

1. Provide fifth-grade students with a working knowledge of why society has created parks and reserved green spaces for the benefit of all in the community. As a result, students will embrace and demonstrate these same values.

- 2. Students will recognize the multiple functions and uses that parks provide for the whole community. They will be encouraged to see what parks do for the people who use them, either actively or passively.
- 3. Students will experience lessons focusing on the relationships between parks and green spaces and issues confronting urban communities.
- 4. Students will learn how there are several local organizations that are passionate about the resources in Pittsburgh
- 5. Over 350 students will receive a classroom visit from Park Rangers, collect seeds and leaves from local trees, take a trip to Washington's Landing, visit Allegheny Commons Park for a grade-specific education program and participate in an Arbor Day tree planting in Riverview Park.

Students will complete a survey questionnaire at the beginning of the program. These will be used as a pre-test indicator of beliefs, knowledge and attitudes. Written reflections, post program survey and a student evaluation will provide information needed to assess the effectiveness of the program throughout each activity and at the conclusion. Teachers and school staff will participate in evaluation of the program for effectiveness and relevance to ensure that program content is appropriate and well delivered.

#### **Project Partners**

Primary partners for this effort include Tree Pittsburgh, Pittsburgh Parks Conservancy, Venture Outdoors, Western Pennsylvania Conservancy, Northside Leadership Conference Education Committee, Citiparks Rangers, Department of Public Safety and Public Works, Forestry Division and the Pittsburgh Shade Tree Commission. There are also several in kind services offered by the City including program preparation time, book printing and some of the transportation.

#### Sustainability

This 2017-2018 program is a continuation of the 2017 pilot season. This year, we have expanded to 5 different activities. It is strongly recommended by NS-ED, led by retired teachers, that 5 experiences produce long-lasting and significant outcomes. Based on results and feedback from the 2017 model, we have added pertinent activities and hope the program will be even more enriching. Financial support is being requested to support ongoing costs and expenses for this continuing phase of the program.

## Other Funding

To date, no other project funding for this work has been sought. However, in-kind services in the form of program staff time from the City of Pittsburgh has been provided and will continue as the program develops

	Year 2 - 2017-2018	Cost
City of Pittsburgh Personnel	(\$40.00/hr x 3 employees) = \$120/hr // 16 classes x 6 (total hrs) = 96 (total hrs) 120 x 96=	\$11520
Transportation	(3 activities) First Student Bus Service	\$6,000
Tree Pittsburgh Staff	(\$50.00/hr) - 10 hr in Act 3 - 16 hrs in Act 4 - 32 hrs in Act 5 = 58 hrs	\$2900
Venture Outdoors Staff	(\$30.00/hr) x 15 hr in Act 3	<b>\$450</b>
Admin	Plttsburgh Parks Conservancy Fiduciary Role	\$3,000
Trees	Tree Pittsburgh nursery - 32 trees x \$30.00/tree	\$960
Program Materials	water bottles / totes / notebooks / stickers / binoculars	\$670
Water	united for charles to during two what to a refer the	
water	water for students during tree planting activity	\$100
Western PA Conservancy Staff	\$60.00 / hr x 7 employees x 10 hours (Activity 3)	\$4200
Miscellaneous	"day of" expenses	\$200
Pittsburgh Parks Conservancy Staff	\$50.00 / hr x 2 employees x 20 hours (Activities 3, 4, 5)	\$2000
<b>Total</b>		\$32,000



# MEMO

Date: December 21, 2017

To: The Buhl Foundation

From: Angela Williams, Grants Manager

RE: The Buhl Foundation Grant Agreement

\$32,000 - 5th Graders & Northside Park Experiences

Grant agreement to continue to pilot program for Northside 5th grades to have park experiences is attached. Thank you for supporting and enabling the work of Pittsburgh Parks Conservancy

PittsburghParks.org 45 South 23rd Street • Suite 101 Pittsburgh, PA 15203-2120 P: 412.682.7275 • F: 412.622.0160

O G S Pitsburghparks.org

# THE BUHL FOUNDATION

### STANDARD GRANT TERMS AND CONDITIONS

GRANTEE: Pittsburgh Parks Conservancy

PURPOSE: To implement a "full program" for each Northside fifth-grade student to experience parks

and greenspaces in their neighborhoods building off the successful initial pilot program

that took place during the 2017 spring semester.

AMOUNT: \$32,000 DATE: December 13, 2017

FINAL REPORT DUE: January 30, 2019

<u>Changes to Grant Purpose</u>: A grantee shall be required to repay any grant funds that have not been expended for the specific purposes of the grant or in accordance with these Agreement terms. Under no circumstances may the purpose of the grant be redirected without written prior permission from the Foundation. Failure to obtain such permission may result in the recall of unspent funds and accrued interest on those funds, and may further jeopardize potential future engagements with the Foundation.

Reporting on Grant: In the final report on use of funds, which each grantee is obligated to file with the Foundation regarding the use of grant funds, the grantee must clearly indicate how Foundation funds have been spent. Failure to comply with the reporting requirements, or use of the funds for purposes other than those expressly permitted, may result in a requirement that the full amount of the grant be returned to the Foundation. Books and records must be available for the Foundation to inspect at reasonable times should an issue arise as to use of the funds.

Organizational Status Change: In accordance with existing regulations, the Foundation makes its grants to non-profit organizations with a charitable purpose. Should the grantee be considering a change in its organizational status whereby Foundation-granted assets would be transferred to or be acquired by another organization, either a non-profit or for-profit entity, the Foundation must be notified well in advance of such potential action. The Foundation retains the right to either redesignate the use of the funds to another charitable organization or to recall the funds.

Grant Limitations: Grant funds and income thereon may not be used for any of the following purposes: (1) to carry on propaganda, or otherwise attempt to influence legislation within the meaning of section 4945(d)(1) of the Code; (2) to influence the outcome of any specific public election, or to carry on, directly or indirectly, any voter registration drive within the meaning of section 4945(d)(2) of the Code; (3) to make any grant to an individual or organization which does not comply with the requirements of section 4945(d)(3) or (4) of the Code; or (4) to undertake any activity which is not charitable within the meaning of section 501(c)(3) of the Code.

I understand and accept the terms and requirements of the Buhl Foundation's grant as described above.

Name and Title President + CEO

Date

Date

# The Buhl Foundation Grant Questionnaire

	□ Museums
	Other
3.	Which of the following most specifically describes the neighborhood/geographic area in which the grant funds will be principally targeted? (choose only one)  Downtown Pittsburgh North Side City of Pittsburgh Allegheny County Western Pennsylvania
	(Examples: Homewood or South Side, etc choose City of Pittsburgh; Wilkinsburg or Fox Chapel, etc choose Allegheny County; Butler County or Armstrong County, etc choose Western Pennsylvania)
4.	If possible, please estimate the number of individuals to be served by this grant: Nice thousand the please estimate the number of individuals to be served by this grant: Nice thousand the plant of the individuals to be served by this grant: Nice thousand the plant of the individuals to be served by this grant: Nice thousand the plant of the individuals to be served by this grant: Nice thousand the plant of the individuals to be served by this grant: Nice thousand the plant of the
5.	Are you able to identify the demographics of the individuals to be served by this grant?  I Yes (If Yes, go to question 6 and ignore question 7)  No (If No, go to question 7 and ignore question 6)
6.	Please describe the demographics of the individuals to be served by this grant: (check all that apply and expected percentage of target population)
	Gender: %  Male
	a. Does this grant target disadvantaged, at-risk or underrepresented populations? 文字 口 No Please describe the population:
	b. 'What percentage of this grant's budget will target disadvantaged, at-risk or underrepresented populations?%
	c. Please describe the criteria used if targeting at risk populations: 以Neighborhood Served 以Free or Reduced Lunch 以Demographics of Target Population 以Public Assistance

# The Buhl Foundation Grant Questionnaire

r ability:	the target population for this grant to the best of
a. Does this grant target disadva	intaged, at-risk or underrepresented populations?
Please describe the population	1: The 350-plus Study to Dunel & Classic State of the July of the
. What percentage of this grant	's budget will target disadvantaged, at-risk or
underrepresented populations	17 100 % Ollofthe participal ocher
Please describe the demogran	hics of the individuals to be served by this grant:
	cted percentage of target population)
Gender: %	Ethnicity: %
™Male 49	☐ African American <u>6</u> 8
Female 3/	☐ Hispanic 7.6%
Total = 100%	☐ Hispanic /.6% ☐ Native American ☐ Caucasian // 4%
l i	$\Box Caucasian \qquad \underline{2070} \\ \Box Other \qquad \underline{10.4\%}$
	Total = 100%
Genelia and ethi	Total = 100%
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# **Grant Questionnaire**

Organization Name: Pittsburgh Parks Conservancy

Date:

December 13, 2017

Purpose of Grant:

To implement a "full program" for each Northside fifth-grade student to experience parks and greenspaces in their neighborhoods building off the successful initial pilot program that took place during the 2017 spring

semester.

Name of Person Completing Form: Arluns Sandirson

Title: Grantwritin

Phone Number: 412-682-7275, ALT 229

The Buhl Foundation is seeking to assess its grantmaking by looking at the collective reach of the agencies that we support. To this end, we are asking you to help us by completing this questionnaire and returning it along with your signed grant agreement. Your response will have no impact on funding, is intended for internal use, and will be shared in the aggregate only. Consistent with the Buhl Foundation's granting philosophy, we hope that this questionnaire is not burdensome to complete. So please let us know if you have any questions or feedback.

Thank you in advance as we appreciate your assistance.

- 1. What is your organization's primary field of activity regardless of the purpose for which this grant will be utilized? (choose only one)
  - ☐ Education, including:

Elementary/secondary education Vocational education Higher education Adult/continuing education (includes literacy) Libraries Student services/remedial education and reading

Graduate/professional education

Education, general

☐ Human Services, including:

Crime, courts, abuse prevention **Employment & workforce development** Food, nutrition & agriculture Housing & shelter Safety & disaster relief Recreation & sports



Partnering for a better community work or craft theaten in long.

# The Buhl Foundation Grant Questionnaire

Youth development Multipurpose agency Family Service and Disability

	Public/Society Benefit, including: Community or neighborhood improvement & development (includes business services) Philanthropy & voluntarism (includes United Ways) Public affairs/public administration Membership benefit organizations
	□ Arts & Culture, including: Arts & culture, general Museums
	□ Other
2.	What is the principal purpose of this grant? (choose only one)
	Education  Elementary/secondary education  Vocational education  Higher education  Adult/continuing education (includes literacy)  Libraries  Student services/remedial education and reading  Graduate/professional education; specify discipline  Education, general
	Human services  Crime, courts, abuse prevention Employment & workforce development Food, nutrition & agriculture Housing & shelter Safety & disaster relief Recreation & sports Youth development Multipurpose agency Family Services and Disability
	Public/Society Benefit  Community or neighborhood improvement & development (includes business services)  Philanthropy & voluntarism (includes United Ways)  Public affairs/public administration  Membership benefit organizations
	Arts & culture □ Arts & culture, general