**202**

**Fiscal Impact Statement**

|  |  |
| --- | --- |
| ***Department*** | Department of Permits, Licenses, and Inspections |
| ***Preparer*** | Sarah Kinter, Assistant Director |
| ***Contact*** | Maura Kennedy, Director |
| ***Type of Initiative*** | [x]  Legislation | [ ]  Executive Order |
| ***Type of Legislation*** | Other | Resolution |

**Description of Initiative**

In November 2018, the City will launch a portion of an enterprise-wide, online portal allowing customers to apply online for licenses issued by PLI.

PLI enforces the majority of Title VII of the Pittsburgh City Code relating to select business, contractor, and trade licenses.

Title VII mandates provisions for all license holders, ensuring that licensees are compliant in their City taxes, properly insured, conform to zoning codes, as well as conforming to the minimum qualifications for each license.

PLI took part in a citywide fee study with consultant Fiscal Choice under the direction of the Finance Department. The fees reflected in the fee schedule were established in the Fiscal Choice work product.

|  |  |
| --- | --- |
| ***Total Cost*** | $ 0 |
| ***Frequency of Expenditure*** | [ ]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [ ]  Yes | [x]  No |

**JDE Account Information**

Not Applicable.

**Additional Costs**

Not Applicable.

**Impact on City Revenue**

The citywide fee study anticipates no change in overall Departmental revenues.

**Attachments**

Former and proposed fee schedule.