

May 30, 2018

Lee Haller, Chief Innovation and Performance Officer Department of Innovation and Performance 414 Grant Street, Room 604 Pittsburgh, PA 15219

Dear Lee:

Enclosed please find PCTV's 2017 Annual Report. Included in the report are the following documents:

- Our 2017 audited financial statements.
- A current inventory of equipment.
- A report on new and enhanced revenues sources for 2017.

If you need any additional information, please let me know.

Sincerely,

John H. Patterson **Executive Director**

cc:

Brenda F. Pree, City Clerk



Pittsburgh Community Television 2017 Annual Report

Message from the Executive Director

2017 was another great year for PCTV as we increased participation, expanded programing, and made some key equipment upgrades. In 2017 PCTV:

- Served 129 community producers who produced programming at PCTV.
- Produced the First Annual Greater Pittsburgh Community Media Awards.
- Produced live coverage of the Deutschtown Music Festival.
- Expanded distribution of programming to Facebook Live.
- Upgraded production equipment and our video server.
- Aired over 1,300 hours of new first run programming.
- Produced 12 programs that highlighted Pittsburgh-area nonprofits.
- Promoted PCTV at 14 community festivals.

This annual report is an overview of our accomplishments and achievements for the year 2017. We hope it serves as an informative picture of PCTV and its activities for old friends and those just beginning to learn about all the organization offers.

Programming Report

PCTV distributes its programming 24 hours a day, 7 days a week on five distribution outlets including Comcast Channel 21 and Verizon Channel 47 in the City of Pittsburgh, on PCTV's website at www.pctv21.org, and on PCTV's YouTube Channel at www.youtube.com/pctv21. In addition, in 2017 PCTV began airing programs using Facebook Live.

PCTV is truly a Pittsburgh channel, with the majority of the programming being produced and contributed by city residents. Residents can utilize PCTV's technical resources (facilities, equipment, staff) to produce programming or they can produce it on their own and submit it for air. Additional programming is produced by PCTV (see list under programming initiatives), acquired by satellite from Free Speech Television, or acquired from various other sources. Regardless of the source, all programming is chosen based on its relevance to our Pittsburgh audience.

PCTV 2017 Programming Overview

- Total hours of first run programming aired: 1,377
- 43% or 585 hours of first run programming was produced by the community using PCTV resources.
- 4% or 55 hours of first run programming was produced by community members not using PCTV resources.

- 37% or 514 hours of first run programming was acquired by satellite from Free Speech Television.
- 11% or 154 hours of first run programming was acquired from other sources to meet outreach needs.
- 5% or 69 hours of first run programming was produced by PCTV staff.
- Of the 154 hours acquired from other sources 96% or 148 hours was pre-produced programming from non-profit organizations that was produced locally without PCTV equipment.

Block Programming

In 2017 we continued to use the block programming format that we began in 2010. To ensure a diversity of types of programming, we schedule programs using the following categories: Health and Lifestyle, Community, Music and Entertainment, Sports and Recreation, News/Issues/Public Affairs, Arts/Film/Culture, Religious/Spiritual, Youth, and General Interest/Talk Show.

Programming Initiatives

In 2017, PCTV staff produced 116 separate programs totaling 69 hours of new programming. Those efforts included the following:

- Continued coverage of Pittsburgh Public Schools board meetings. PCTV staff records the meetings and delivers them for air on PCTV and the City of Pittsburgh Channel.
- Production of 7 regularly produced programs including Into Pittsburgh, Art Happens, Political Jungle, A + Schools, Indie Film Forum, Eat Beat, and Hugh Shows.
- Coverage of 12 Pittsburgh non-profits on "Into Pittsburgh" including Penn Forest Natural Burial Park, Global Links, Girls Write Pittsburgh, Rent the Chicken, The Garment Project, Science Tots, The Amplify Project, Doors Open Pittsburgh, Ataxia Support Group, Mon River Towns, RiverQuest, Small Business Development Center at the University of Pittsburgh.
- Live coverage of the Deutschtown Music Festival on the North Side on July 15th.
- Interviews with local artists and organizations on Greater Pittsburgh Arts
 Council's "Art Happens" including Brenda Stumpf, Andy Coleman, City of Play,
 Creators Make Teachers, Bunker Projects, Corning Works, One Hood Media,
 Pittsburgh Cultural Trust, City Theatre Company, Dale Dorlin, Prime Stage
 Theater, and John Ivory.
- Interviews with local filmmakers on "Indie Film Forum" including Steve Cuden, Nadine Patterson, Carl Cimini, Brian Jett, and Suzanne Barnard.
- Interviews with local political figures on "Political Jungle" including John Weinstein, Bruce Kraus, Moira Kaleida, Valerie McDonald-Roberts, Kevin Kinross, Rick Stafford, Jason Altmire, Mike DeVanney, and Chelsa Wagner.

- Coverage of issues affecting education in Pittsburgh on A + Schools. We produced 14 new episodes in 2017.
- Interviews and musical performances of local bands on "Hugh Shows" including Kayla Schureman, Zak Kane, Angela Autumn, The Petals, The Struggle Bus, Paint 31, Honey, Chrome Moses, Thirty Years Later, Wreck Loose, and Daily Grind.
- A restaurant show called "Eat Beat" focusing on Downtown dining and food establishments including Alihan's, Market Street Grocery, Nola, Poros, Ten Penny, Social House 7, Valloizi's, Talia, Zing Basket, and Pirata.
- Continued airing of "Road to Recovery", a health program for those recovering from drug and alcohol addiction.
- Continued collaboration with SLB Radio to carry the Saturday Light Brigade program every Saturday morning.

Public Access Services

In 2017, PCTV continued to offer a range of services designed to ensure equal access to our resources for the production and distribution of community-oriented programming.

Training

In 2017, we offered a range of trainings designed to teach users of all experience levels the basics of television production. Our offerings included:

- Orientation, an overview of how to get involved at PCTV. The class is scheduled once per month and by appointment.
- Producer Prep, a preparatory class for those who want to become community producers.
- Electronic Field Production, an introduction to the art of shooting on-location video with our Panasonic HMC 80 cameras.
- Shoot to Thrill, a primer in our new Canon XA35 field cameras.
- Intro to Final Cut Pro X, an introduction to digital non-linear editing on Apple iMac computers.
- Social Media 101.
- World Wide Interview, an introduction to using Skype for studio productions.

In 2017, PCTV:

- Offered a total of 36 classes to a total of 177 class registrants.
- Issued 102 training certifications.

Facilities and Equipment

In 2017, PCTV invested in equipment upgrades totaling \$100,354 that included the following:

- Cameras, tripods, teleprompter, monitors, soundboard and microphones for studio B.
- In ceiling television lighting for Studio B.
- New Tricaster multi-camera production system for Studio A.
- New Telvue video server for cable channel programming.
- New monitors and monitor carts for both studios.
- UPS units for the server room.
- Two new editing computers for our edit lab.
- Five new field cameras.

PCTV uses its facility and equipment to give the community a voice in local media. We do that by providing local residents and nonprofits with the means to produce and distribute noncommercial television programming. Available equipment includes video cameras, tripods, and microphones available for checkout, an edit lab with iMac computers loaded with Final Cut Pro editing software and PC computers loaded with Adobe Creative Suite, and two fully equipped studios with three HD cameras, production switcher, and lighting grids. PCTV's server room houses our broadcast equipment which includes an HD router, video server, and streaming computer, all of which enable the distribution of programming via cable and the internet. A full inventory of currently available equipment is attached as an addendum to this report.

What follows is an overview of equipment and facility usage at PCTV in 2017:

Equipment/Facility Category	# of Uses	# of Hours of Usage
Classroom	67	250
Edit Suites	319	1,021
Electronic Field Production	133	N/A
Studio	564	2,068

Outreach and Promotional Activities

In 2017, PCTV undertook a number of promotional efforts designed to promote participation and viewership. Our activities included:

Production of the First Annual Greater Pittsburgh Community Media Awards. A
partnership with Moon Community Access, Bethel Park Public Access, and City

- Channel Pittsburgh, the event recognized achievements in local community media. The event attracted \$5,570 in sponsors and netted over \$2,700 after expenses.
- Running \$30,000 worth of donated commercial time on Comcast in Pittsburgh.
 We used our time to promote the First Annual Greater Pittsburgh Community
 Media Awards.
- Active participation as a member of the North Side/Northshore Chamber of Commerce.
- Active participation with the Community Bridge Builders Network.
- Held outreach events at PCTV for the church and nonprofit communities.
- Promoted PCTV at numerous community festivals including the Lawrenceville Fireworks Celebration, Northview Heights Community Day, Deutschtown Music Festival, Hill District Freedom Peace Assembly, Uptown Night Out, Northside Old Timers Community Day, Stanton Heights Community Day, South Homewood Festival, East Carnegie Community Festival, Hamilton/Larimer Community Day, Family Community Day & Bookbag Giveaway in Wilkinsburg, Cultural Celebration and Bookbag Giveaway in Homewood, Back to School Celebration in Mount Oliver, and Morningside Community Day.

Financial Resources

In 2017, we continued our efforts to generate new sources of revenue while making financial accountability one of our highest priorities. PCTV's 2017 Audited Financial Statements are included with this report. Some highlights of PCTV financial performance for 2017 include:

- Attracting \$52,315 in Special Project Income, which represent amounts earned for production for hire.
- \$1,264 in donations.
- \$5,570 in sponsorships for the First Annual Greater Pittsburgh Community Media Awards. After expenses, the event netted over \$2,700.
- Over \$18,900 in fees from community members who use PCTV.
- \$84,581 in non-franchise income. This equates to 12.1 % of our income coming from non-franchise sources.

Board of Directors List

PCTV currently has 7 board members. Board Chair Juan Garrett is the Executive Director of the Riverside Center for Innovation. Vice-President Luther Dupree is a community producer at PCTV. Secretary Lou Camerlengo is co-founder of Five Star Development, a software development company on Pittsburgh's Northside. Treasurer Steven Townsend is an attorney at Eddy, DeLuca, Gravina and Townsend. Contact info for each current board member follows:

Juan Garrett, 2017 Board President Riverside Center for Innovation 700 River Avenue Pittsburgh, PA 15212 412-322-3523

Luther Dupree Jr., 2017 Board Vice-President PCTV Community Producer 112 North Dallas Ave. Pittsburgh, PA 15208 412-758-9038

Steven Townsend, 2017 Board Treasurer Eddy DeLuca Gravina & Townsend 564 Forbes Avenue Pittsburgh, PA. 15219 W. 412-281-5336

Lou Camerlengo, 2017 Board Secretary President/Co-founder Five Star Development, Inc. 1501 Preble Ave, 4th Floor Pittsburgh, PA 15233 412-802-2517

Amber Farr
Director, One Northside
The Buhl Foundation
Centre City Tower, Suite 2300
650 Smithfield Street Pittsburgh, PA 15222
412-566-2711

Dave Skalniak Media Services Manager Pittsburgh Public Schools 412-529-3079

Stephanie Smith PCTV Community Producer 302 Frazier Drive Pittsburgh, PA 15235 412-436-6777

List of current PCTV Employees

John H. Patterson, Executive Director

Gladys Jelks, Assistant Director/ Programming Director

Carl Cimini, Director of Community Relations and Production

Vatrena Venson, Administrative Manager

John Bursick, Director of Community Production

Doug Drew, Production Technician

Andy Esper, Video Instructor

Pittsburgh Community Television Report on New and Enhanced Revenue Sources 2017

Overview

In 2017 PCTV continued to pursue sources of revenue above and beyond that provided by the cable franchise agreements with Comcast and Verizon. We generated \$84,581 in non-franchise revenue in 2017. The sources of revenue we are reporting on in this report include:

- 1) 4020 Foundation Grants-- grant income received from foundation services.
- 2) 4030 Special Project Income income derived from PCTV hiring out its television production services.
- 4035 Producer Enrollment Fees enrollment fees from individuals and nonprofits who are community producers at PCTV. Includes yearly enrollment, sixmonth enrollment and class fees.
- 4) 4040 Production Services income derived from additional services including DVD and tape duplication and rental of duplication equipment
- 5) 4045 Fundraisers/Special Events—income from any event fundraisers PCTV participates in.
- 6) 4050 Donations—donations from individual donors.
- 7) 4055 Underwriting/Sponsorship Income contributions from businesses and non-profits in exchange for recognition as an underwriter or sponsor on PCTV.
- 8) 4065 Rental Income income from rental of PCTV facilities or equipment.
- 9) 4070 Miscellaneous Income miscellaneous income that does not easily fit into another category.
- 10) 4080 In Kind Donations -- the fair value of donated materials on the date of donation.
- 11) 4105 Sales Vending Machines sales of food and drink items from PCTV's vending machine.
- 12) 4110 Sales Tape and Merchandise income from sales of blank DVD and tape stock and other merchandise such as t-shirts.
- 13) 4900 Interest Income—income from interest bearing bank accounts.

Income Generation Activities in 2017

The highlights of our revenue generation efforts in 2017 include the following:

- A successful donation program that generated \$1,264 in individual donations for PCTV.
- Continued success in 4030 Special Project Income. In 2017 we generated \$52,315 in income from special projects, which represent fees paid to PCTV for video production services.

- A combined \$18,976.50 generated from 4035 Producer Enrollment and 4040 Production Services.
- \$5,570 in sponsorships for the First Annual Greater Pittsburgh Community Media Awards. After expenses, the event netted over \$2,700.

Report on Income for the Fiscal Year by Line Item

The chart below details PCTV's progress in attracting non-franchise sources of income.

Line Item	Budgeted	Actual
4020 Foundation Grants	\$0	\$0
4030 Special Projects	\$45,000	\$52,315
4035 Producer Enrollment	\$20,000	\$12,748
4040 Production Services	\$8,000	\$6,229
4045 Fundraisers	\$0	\$1,260
4050 Donations	\$2,000	\$1,264
4055 Underwriting	\$100	\$5,570
4065 Rental Income	\$0	\$200
4070 Miscellaneous	\$0	\$312
4080 In Kind Donations	\$0	\$539
4105 Sales - Vending	\$25	\$14
4110 Sales - Tape/Merch.	\$0	\$0
4900 Interest Income	\$2,000	\$4,130
Total	\$77,125	\$84,581

Conclusion

PCTV continues to work hard to increase sources of revenue above and beyond what is provided by the franchise agreements with Comcast and Verizon. In 2017 that translated to over 12.1% of our revenue coming from other sources. We look forward to increasing that in coming years as we grow our ability to generate new revenue.

PITTSBURGH COMMUNITY TELEVISION CORPORATION

FINANCIAL STATEMENTS

YEAR ENDED - DECEMBER 31, 2017

WITH PRIOR YEAR COMPARATIVE TOTALS

TYLER COLLIER ASSOCIATES LLC Certified Public Accountants & Consultants

100 Ross Street, Suite 110 Pittsburgh, Pennsylvania 15219 Telephone: (412) 471-7060

Facsimile: (412) 471-7062

Website: www.tylercolliercpa.com

PITTSBURGH COMMUNITY TELEVISION CORPORATION

FINANCIAL STATEMENTS

YEAR ENDED - DECEMBER 31, 2017

WITH PRIOR YEAR COMPARATIVE TOTALS

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Certified Public Accountants & Consultants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Pittsburgh Community Television Corporation Pittsburgh, Pennsylvania

Report on the Financial Statements

We have audited the accompanying financial statements of Pittsburgh Community Television (not-for-profit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluation of the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pittsburgh Community Television (not-for-profit organization) as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with auditing principles generally accepted in the United States of America.

Report on Summarized Comparative Information

Ver Collier associates LLC

We have previously audited Pittsburgh Community Television's 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 31, 2017. In our opinion, the summarized comparative information presented herein and of and for the year ended December 31, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Pittsburgh, Pennsylvania

April 11, 2018

PITTSBURGH COMMUNITY TELEVISION CORPORATION STATEMENT OF FINANCIAL POSITION AS OF DECEMBER 31, 2017 WITH PRIOR YEAR COMPARATIVE TOTALS

	2017	2016 IPARATIVE TOTALS
ASSETS	 •	
Current Assets:		
Cash & Cash Equivalents	\$ 218,509	\$ 238,514
Accounts Receivable	647,266	587,688
Prepaid Expenses	 16,578	 16,225
Total Current Assets	882,353	842,427
Fixed Assets:		
Furniture And Equipment	524,522	424,140
Leasehold Improvement	 427,606	427,606
Total Fixed Assets	952,128	851,746
Less: Accumulated Depreciation	 (540,519)	 (458,698)
Net Fixed Assets	411,609	393,048
Total Assets	\$ 1,293,962	\$ 1,235,475
Liabilities And Net Assets		
Current Liabilities:		
Accounts Payable	\$ 1,876	\$ 2,185
Notes Payable	8,457	8,450
Current Renovation Loan	20,868	20,868
Payroll Liability	 9,074	9,730
Total Current Liabilities	40,275	41,233
Non Current Liabilities:		
Renovation Loan	 230,594	 251,881
Total Non Current Liabilities	230,594	 251,881
Total Liabilities	 270,869	293,114
Net Assets:		
Unrestricted	875,017	625,871
Temporarily Restricted (Donor Intent)	 148,076	 316,490
Total Net Assets	 1,023,093	942,361
TOTAL LIABILITIES AND NET ASSETS	\$ 1,293,962	\$ 1,235,475

PITTSBURGH COMMUNITY TELEVISION CORPORATION STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2017 WITH PRIOR YEAR COMPARATIVE TOTALS

	UNRESTRICTED		 PORARILY TRICTED	7 2017 TOTAL		2016 COMPARATIV TOTALS	
SUPPORT & REVENUE:							
Support:							
Grants	S	611,879	\$ -	\$	611,879	\$	549,230
In-Kind Donations		539	-		539		5,141
Donations		1,264	 		1,264		1,374
Total Support		613,682	•		613,682		555,745
Revenue:							
Project Revenue		58,544	-		58,544		46,448
Producer Enrollment Fees		12,748	-		12,748		16,395
Miscellaneous Receipts		7,356	•	7,356			675
Interest Income		4,130	 	4,130			2,987
Total Revenue		82,778	-	82,778			66,505
Released From Restrictions		168,414	(168,414)		•		-
Total Support & Revenue		864,874	(168,414)	696,460			622,250
Expenses:							
Program Expenses:							
Production		118,830	-		[18,830		118,655
Programming		123,726	•		123,726		127,475
Outreach		66,756	-		66,756		66,991
Public Access		164,422	<u> </u>		164,422		161,877
		473,734	•		473,734		474,998
Support Services:							
Management & General		125,503	-		125,503		142,622
Fund-Raising		16,491			16,491		13,961
Total Support Services		141,994	-		141,994		156,583
TOTAL EXPENSES		615,728	-	=	615,728		631,581
CHANGE IN NET ASSETS		249,146	(168,414)		80,732		(9,331)
NET ASSETS, BEGINNING OF YEAR		625,871	316,490		942,361		951,692
NET ASSETS, END OF YEAR	S	875,017	\$ 148,076	S	1,023,093	S	942,361

PITTSBURGH COMMUNITY TELEVISION CORPORATION WITH PRIOR YEAR COMPARATIVE TOTALS STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2017

				PROGRAMSERVICES	SERVICE	رم			TOTAL							~	2016
	ALLOCATION						PUBLIC	ن	PROGRAM		MANAGEMENT	F	FUND	7	2017	COMP	COMPARATIVE
DESCRIPTION	METHOD	PRODUCTION		PROGRAMMING	OUTREACH	NCH	ACCESS	S	SERVICES	1	& CENERAL	KAE	RAISING	O.C.	TOTAL	Ü	TOTALS
Salaries	2	\$ 50,543	3 \$	905'95	N	32,905	5 84	86,856	\$ 226,804	S I	43,793	S	8,226	s	278,823	s	273,148
Employee Benefits	2	12,320	0	13,784		8,023	2	21,255	55,382	2	10,681		2,006	s	690'89		67,463
Payroll Taxes	2	4,046	9	4,526		2,636	_	096'9	18,168	00	3,507		629	м	22,334		22,088
Contract Labor	-	1,226	90	•		•			1,226	9	83		•	49	1,306		240
Supplies	2	237	2	237		237		237	878	90	178		20	64	1,185		510
Postage & Delivery	2	426	۰	426		426		426	H)70	7	320		107	s,	2,131		1,700
Occupancy	-	20,502	5	20,502			7	21,050	62,054	7	1,371			и	63,425		63,503
Telephone & Internet	2	1,799	6	1,799		1,261		1,799	959'9	80	1,253		315	s	8,226		8,287
Consultants	2	1,440	0	1,440		1,440		1,440	5,760	0	21,125		4,253	ы	31,138		29,478
Equipment Leases	2	983	50	983		983		983	3,932	2	737		246	s	4,915		4,395
Program	-	791	-	•		•		•	791	-	101		•	s	892		784
Advertising & Promotion	-		•	•							2,850		٠	64	2,850		4,335
Repairs & Maintenance	2	4,223	ę,	4,223		•	•	4,238	12,684	Ţŧ.	2,147		,	44	14,831		16,765
Travel, Conf. & Meetings	-	1,064		•		,			1,064	Ŧ	3,663			w	4,727		3,870
Dues & Publications	-		•	128					128	āa	3,863			5 2	3,991		6,769
Printing & Promotions	-		ī	.00		•		•			642		•	•	642		162
Insurance	2	2,481		2,481		2,481	•	2,481	9,924	4	1,766		029	64	12,310		14,859
Miscellaneous Expenses	-	٧i	52	32		•		•	\$	52	•			w	52		43
Bank & Credit Fees	-		,	3		•		٠			329			~	329		2,945
Interest	-			•		•					10,542		•	s	10,542		14,393
Equipment	2	33	333	333		•		333	666	Ę,	961		•	55	1,189		842
Depreciation	2	16,364		16,364		16,364	Ť	16,364	65,456	و	16,365		4	s	81,821		94,873
TOTAL EXPENSES:		\$ 118,830	\$ 0	123,726	\$	952'99	\$ 16-	161,422	\$ 473,734	E S	125,503	s	16,491	s	615,728	ر س	631,581

^{1 =} ACTUAL OR APPROXIMATION THEREOF 2 = ESTIMATE BASED ON TIME EXPENDED

\$400.001

2.68%

20.38%

76.94%

26.70%

10.84%

20.09%

19.31%

PERCENTACES

PITTSBURGH COMMUNITY TELEVISION CORPORATION STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2017 WITH PRIOR YEAR COMPARATIVE TOTALS

			COMP	016 ARATIVE
		2017	TC	TALS
Cash Flows From Operating Activities:	_			
Change In Net Assets	\$	80,732		(9,331)
Adjustments To Reconcile Change In Net Assets				
To Net Cash Provided By Operating Activities:				
Depreciation		81,821		94,871
Change In Current Assets And Liabilities:				
Accounts Receivable		(59,578)		(73,251)
Prepaid Expenses		(353)		51
Accounts Payable		(309)		565
Payroll Liability		(656)		6,610
Net Cash Provided By Operating Activities		101,657		19,515
Cash Flows From Investing Activities				
Purchase Of Fixed Assets		(100,382)		(2,608)
Net Cash (Used) By Investing Activities		(100,382)		(2,608)
Cash Flows From Financing Activities				
Renovation Loans (Repayment) Proceeds		(21,287)		(25,262)
Proceed from Note		8,457		8,450
Notes Payable Repayment		(8,450)		(38,556)
Net Cash (Used) Provided By Financing Activities		(21,280)		(55,368)
NET (DECREASE) IN CASH		(20,005)		(38,461)
CASH AT BEGINNING OF YEAR		238,514		276,975
CASH AT END OF YEAR	\$	218,509	\$	238,514
INTEREST PAID	\$	10,542	\$	14,393

NOTE 1: DESCRIPTION OF ORGANIZATION

Pittsburgh Community Television Corporation (PCTV) is a not-for-profit corporation whose objective is to serve the people of Pittsburgh by providing public access on an equal opportunity basis to city residents. It provides training, equipment, and production services to the community for cable access, and actively advocates for Public Access and First Amendment rights. PCTV strives to be a telecommunication resource that is educational and accessible for community producers, engaging, and diverse for viewers, and provides alternatives for the community.

PCTV was incorporated as a Pennsylvania non-profit corporation, June 27, 1985, and in December 1985 received IRC §501(c)(3) designation. Consequently, contributions to PCTV are tax deductible within limitations prescribed by the Internal Revenue Code.

The office of PCTV is located at 1300 Western Avenue, Pittsburgh, Pennsylvania 15233. The telephone number is (412) 322-7570. The website is www.pctv21.org.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Accounting

PCTV uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses recorded when incurred without regard to the time of cash receipt or disbursement. Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions.

B. Financial Statement Presentation

PCTV reports information regarding its financial position and activities according to two classes of net assets: unrestricted net assets and temporarily restricted net assets summarized as follows:

<u>Unrestricted:</u> Net assets that are not subject to donor-imposed stipulations. PCTV has discretionary control.

<u>Temporarily Restricted:</u> Net assets that are subject to donor-imposed stipulations that may or will be met, either by actions of PCTV and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. As of December 31, 2017, PCTV's temporarily restricted net assets were \$148,076.

C. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in preparing these financial statements include depreciation of property and equipment, and the allocation of expenses. Accordingly, actual results could differ from those estimates.

D. Cash and Cash Equivalents

PCTV considers all highly liquid deposits available for current use with an initial maturity of ninety days or less to be cash equivalents.

E. Investments

Purchased marketable securities are carried at fair value. Donated marketable securities are recorded at fair value on the date of donation and carried at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Gains and investment income are recognized in the period earned and are classified as unrestricted or temporarily restricted with respect to the stipulations established by the donor at the date of donation or applicable state law.

F. Property and Equipment

Property and equipment acquired with a basis of \$500 or greater are recorded at cost when purchased. Expenditures for renewals and improvements that significantly extend the useful life of an asset are capitalized. Expenditures for maintenance and repairs are expensed. Gains and losses on disposition of property and equipment are reflected in income. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Depreciation expense amounted to \$81,821 for the year ended December 31, 2017.

G. Impairment of Long-Lived Assets

Long-lived assets are reviewed for impairment when circumstances indicate the carrying value of an asset may not be recovered. For assets that are to be held and used, impairment is recognized when the estimated undiscounted cash flows associated with the asset or group of assets is less than their carrying value. If impairment exists, an adjustment is made to write the asset down to its fair value, and a loss is recorded as the difference between the carrying value and fair value. Fair values are determined based on quoted market values, discounted cash flows, or internal and external appraisals, as applicable. Assets to be disposed of are carried at the lower of carrying value or estimated net realizable value.

H. Support and Revenue Recognition

Support including unconditional promises to give, are recognized as revenues in the period received. Contributions subject to donor-imposed stipulations that are met in the same reporting period are reported as unrestricted support. Promises to give that are scheduled to be received after the financial position date are shown as increases in temporarily restricted net assets and are reclassified to unrestricted net assets when the purpose or time restriction is met. Conditional promises to give are not recognized until they become unconditional; that is, when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received after one year, if any, are discounted at the appropriate rate commensurate with risks involved.

I. Donated Services and Materials

When services are donated to PCTV by interested parties in the course of carrying out its mission, in general, no amounts are reflected in the financial statements for those services since generally there is no objective basis to measure the value of such services. In limited circumstances, however, objectively measurable donated services are recorded. These donated services must require specialized skills, be provided by individuals possessing those skills, and would typically be purchased if not provided by donation. PCTV received \$-0- in donated services during the year under audit.

Donated materials are recorded at their fair value at the date of the donation. PCTV received \$539 in donated materials during the year under audit.

These donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose.

J. Income Tax Status

The Internal Revenue Service has determined that PCTV is exempt from federal income taxes under the Internal Revenue Code Section 501(c)(3) and files an IRS Form 990. Accordingly, no provision for income taxes is recorded in the accompanying financial statements.

As a tax-exempt organization, no part of PCTV's net assets can inure to the benefit of any private individual. In the event PCTV is dissolved and liquidated, the net assets, after paying all liabilities, would be distributed to a similar tax-exempt organization, which in the judgment of the Board of Directors, has a purpose clearly allied to that of PCTV's.

PCTV accounts for uncertainty in income taxes using a recognition threshold of more-likely-than-not to be sustained upon examination by the appropriate taxing authority. Measurement of the tax uncertainty occurs if the recognition threshold is met. Management determined that there were no tax uncertainties that met the recognition threshold in fiscal year 2017. PCTV's Annual IRS Form 990 is subject to review for three years subsequent to the date filed.

K. Fair Value Measurement

A fair value hierarchy that prioritizes the inputs to valuation methods is used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurement). The three levels of the fair value hierarchy are described as follows:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that PCTV has the ability to access.
- Level 2 -Quoted prices in markets that are not active, or inputs that are observable either directly or indirectly, for substantially the full term of the asset or liability.
- Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement (i.e. supported with little or no market activity).

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

PCTV, using available market information and appropriate valuation methodologies, has determined the estimated fair value of any financial instruments. However, considerable judgment is required in interpreting data to develop the estimates of fair value. The fair values of any PCTV's financial instruments are estimated based on current market rates and instruments with the same risk and maturities.

L. Concentration of Credit and Market Risk

Financial instruments that expose PCTV to concentrations of credit and market risk consist primarily of cash equivalents. Cash equivalents are maintained at high-quality financial institutions and PCTV has not experienced any loss on its cash equivalents.

M. Advertising

PCTV uses advertising to promote its programs and services. Advertising and promotional costs are expensed as incurred. For the year ended December 31, 2017, advertising expense was \$2,850.

N. Subsequent Events

PCTV has evaluated all events through the date the financial statements were available to be issued, and has determined that there are no subsequent events that require recognition or disclosure.

O. FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and other services of the Organization have been summarized on a functional basis in the Statement of Activities. Program and support services are detailed on the Schedule of Functional Expenses. Two methods of expense allocation have been used. Each line on the statement of functional expenses has been labeled with the allocation method used.

- 1. Overall Based upon estimated time expended by staff.
- 2. Actual The line item could be specifically identified with a function.

NOTE 3: FUNCTIONAL CATEGORIES

A. PROGRAM SERVICES

- 1. **Production** Expenses related to PCTV's production of television programs that are targeted towards community need.
- Programming Expenses related to scheduling the programs submitted for airing on PCTV's television channel.
- 3. Outreach Expenses related to outreach into the community to underserved groups, including youth.
- 4. **Public Access** Expenses related to assisting community producers and non-profit organizations in the production of television programming.

B. SUPPORT SERVICES

- 1. Management and General These are costs not identified with a single function, but are indispensable to the operation of the Organization.
- 2. Fund Raising This includes the cost specifically related to raising moneys for PCTV.

NOTE 4: RETIREMENT PLAN

The Organization makes available a Simple IRA retirement account for full-time regular employees. The Organization contributed \$6,273 to this plan, which matches employee contributions to a maximum of 3% of the qualifying salary. Consistent with the plan rules, employees may elect to have amounts contributed to the fund on a tax deferred salary reduction basis, as specified within IRS guidelines.

NOTE 5: LINES OF CREDIT & SHORT-TERM NOTES

The Organization maintains a line of credit from a financial institution with a \$150,000 limit. At year-end the interest rate was 5.25% per annum, with no outstanding balance.

In December of 2017, the Organization borrowed \$9,364 for the year insurance coverage for 2017-2018. At year-end the interest rate was 8.55% per annum, with an outstanding balance of \$8,457.

NOTE 6: LOANS

In December of 2016, the Organization arranged a bank loan with a \$279,000 limit and an interest rate of 4.00%. At year-end the outstanding balance was \$251,462. The loan is collateralized by business assets. The required principal payments are as follows:

2018	2019	2020	2021	2022	Remaining
\$24,022	\$25,001	\$26,019	\$27,079	\$28,182	\$121,159

NOTE 7: PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) CHANNEL ADMINISTRATOR

On November 1, 2013, PCTV was contracted by the City of Pittsburgh as the PEG Channel Administrator. The City agrees to provide funds to PCTV in the amounts and in the manner set forth in §12.1 of the agreement and assign control and management of certain access facilities and resources. At year-end, the "Annual PEG Grants" provided an accrued remittance of \$611,879.

NOTE 8: TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are as follows:

	<u>12/31/2016</u>	Restrictions	Releases	12/31/2017
Capital Expense	\$ 316,490	\$ -0-	\$ 168,414	\$ 148,076

Pittsburgh Community Television
Equipment Inventory
Updated 4-23-18
Accurate purchase dates are not available for some older equipment.

ITEM
TYPE
SERIAL
Replacement Cost
Current Cor

Programming Director's Office

Sony Trinitron 13" Monitor Video Monitor	Panasonic DMR-ES15 DVD Recorder DVD Recorder	Sony DSR-25 DVCAM Deck DVCAM video deck	Sony VO-5800 U-Matic Deck U-Matic video deck	Sony SVP-9000 SVHS Deck SVHS video deck	Sony DSR-1800 DVCAM Deck DVCAM video deck	(2) Sony DSR-45 DVCAM Decks DVCAM video decks	Additional Materials Cabling, Connectors, Dressing	LG HDMI Monitor w/wall mount HD Monitor w/Wall Mount	Security DVR G4-SDIPRO Security DVR to monitor feeds	
150 Old	100 Old	300 Old	300 Old	100 Old	300 Old	600 Old	1650 New 2/2015	650 New 2/2015	2500 New 2/2015	

New Server Room/ Playback 2015

Marshall Rackmount Monitor V-R185-DLW (3) AVP Video Patch Bay 2RU AV-D232-AMN7 Video Patch Bay Ensemble Designs Bright Eye 56 Additional Materials Motorola DCH 70 Scientific Atlanta Prisma DTX Sony DSR45 Verizon Action Tec MI424WR Monitor w/ Wave Monitor w/ Wave Monitor w/ Wave Patch Bay Test Signal and \$100 Power Strips, called Cable Reconstruction of the Communication of the	Blackmagic 40x40 Router VHUBSMRT6G40 (7) Blackmagic SDI to Analog CONVMASA4K Blackmagic Audio to SDK CONVMCAUD4K (7) Roland Scan Converter VC-1-SC Blackmagic Audio Monitor AUDMON1RU
Monitor w/ Waveform Vector 7 Video Patch Bay Test Signal and Sync Generator Power Strips, cabling etc. Digital Cable Receiver Fiber MUX DVCAM Deck Internet Router	Video Router Downconverter Audio Converter Scan Converter Audio Monitor
6455815262 HZBDF3575 Comcast N/S 12518	2205475 Various 2219773 Various 2225322
1950 New 2/2015 1200 New 2/2015 2600 New 2/2015 1800 New 2/2015 2500 300 50	2850 New 2/2015 280 New 2/2015 280 New 2/2015 280 New 2/2015 950 New 2/2015 1420 New 2/2015
Quantity 3	Quantity 7 Quantity 7

AudioTechnica ATW1452 (2) Shure SM48 (1) Shure PG48 (1) Shure PG48 (4) Shure Wired Lavellieres (4) Sony VTX-P1 409B-UTX P11 (2) Sony UTX - 82 Transmitter Shure Model M267 Shure XLR to USB signal adapter Yamaha Digital Multi Effect REX 50 Audicom MS-2001 Telex BP-100	Tiltrac 2 Bay Rack Telvue Hypercaster AlOB2000-8 BlackMagic Design HDMI to SDI Converter BlackMagic Design Up/Down/Cross Convertert Comlan SDI to ASI Encoder Extron VSC500 Juniper (4) 1500VA rackmount UPS Startech Composite to VGA Converter	Ocean Matrix DMX -M0A6 Dishnet VIP 2112 Receiver (3) Ikegami TM6-1B APC UPS Scientific Atlanta Encoder Model D9022 Sony DVD Recorder Model RDR GX7 E-Machines Computer CC WIFI Internet Radio Dell Inspirion 9400 Laptop Checkpoint Office Firewall Dell PowerEdge 2900 Server & Monitor Netgear Prosafe 24 Port Gigabit Switch (4) ATP Inc. Cat 6 patch bays TP-Link TL-SG 3424 Jet Stream L2
Handheld Wireless System Handheld Microphone Handheld Microphone Handheld Microphone Wired Lavs Wireless Transmitter Wireless Transmitter Wireless Transmitter Mixer Signal Adapter Audio Effects Box Intercom System		1 x 6 Audio Distribution Amp Dish Network Receiver 5" Monitor Encoder DVD Recorder Streaming Computer Internet Radio Powerpoint Laptop Server & Monitor Switch Patch Bays Managed Switch (Full Service)
6021704 N/S N/S N/S N/S N/S N/S	A0250MI16344	Verizon
750 Non-Operational 100 50 100 200 800 400 100	33600 New 9/17 85 New 9/17 275 New 9/17 2495 New 9/17 100 200 2600 New 9/17 125 New 9/17	300 150 New 2/2015 200 200 200 200 500 500 150 150 150 600

(3) Strand Model 60 Polaris	Bose 301 (pair) Strand C80 System	(3) New Studio Cabling	Studio	Comrex Stac VIP System STAC VOIP Comrex Stac VIP Control Surface	Clearcom MS232 Videonics CG3000	NEC PM 1271A	Crown D75 Mackie HR824 Mackie HR824 Mackie SR32	Tall Mic Stand w/Boom Tall Mic Stand w/Boom Tall Mic Stand Tall Mic Stand Tall Mic Stand Desk Mic Stand Desk Mic Stand	Clearcom 501 Clearcom 501 Clearcom 501 Clearcom 502 Clearckm 502 Clearckm 502	Asus VS228
Fresnel Light	Studio Loudspeakers Remote Lighting Dimmer Supervisor Power Center w/ 28 Dual 2.4kw Packs	Studio Cabling		Live Call in System Live Call in Control Surface	Intercom Base Station Title Generator	Video Monitor	Audio Amp Amplified Monitor Speaker Amplified Monitor Speaker 32 Ch Audio Board		1 Ch Intercom Belt Pac/Headset 1 Ch Intercom Belt Pac/Headset 1 Ch Intercom Belt Pac/Headset 2 Ch Intercom Belt Pac/Headset 2 Ch IntercomBelt Pac/Headset IFB Box	LCD Monitor
	N/S 3341019			299 388	713392 N/S	84607233	A029511 EL33075 EL33089 DT16750	N N N N N N N N N N N N N N N N N N N	A182277 A182278 A182280 A182516 A182517 712789	
6000 Replacement prices assume \$2,000/light For LED and fluorescent	350 12,000	1595 New 9/15		4475 New 7/15 Included New 7/15	475 Need to Kepiace 1015 895	650 Need to Replace	499 600 600 4200	75 75 45 45 25 25	495 495 495 495 495 250	150

 (2) Shure SM 87 (1) Electrovoice RE10 Dynamic Cardiod (6) Shure SM 11 (1) Shure SM 48 (3) Shure SM 57 Mackie 1604-VLZ Pro 16 Channel Mixer 	(10) Sony MDR-Zx100 Headphones	(4) Manfrotto MVT502AM Tripod	Dolgin Turbo Charger	(4) Lenmar BCUNI3 Universal Charger	(12) Lenmar LIZ307P Camcorder Battery	Sima SL-20LX (6)	Kata CC-197 PL Kata CC-197 PL Kata CC-197 PL Kata CC-197 PL	Panasonic AG-HMC80PJ Panasonic AG-HMC80PJ Panasonic AG-HMC80PJ Panasonic AG-HMC80PJ	Production Office	Varizoom VZ Rock Remote Controller Varizoom VZ Rock Remote Controller Varizoom VZ Rock Remote Controller	Manfrotto MVK502AM-1 Manfrotto MAN127 Manfrotto MAN127 Manfrotto MAN127
Handheld Mic Handheld Mic Lavelliere Mics Handheld Mic Handheld Mic Audio Mixer	Headphones	Tripod w/701HDV Head & MBag100P	Battery Charger	Baltery Charger	Battery for Panasonic HMC 80	Camera Light	Camera Bag Camera Bag Camera Bag Camera Bag	Memory Card Camcorder Memory Card Camcorder Memory Card Camcorder Memory Card Camcorder		Zoom/Focus Controller Zoom/Focus Controller Zoom/Focus Controller	Tripod kit and bag Dolly with casters Dolly with casters Dolly with casters
NS								J1TDA0235 J1TDA0279 J1TDA0243 H2TDA0134			
250 100 600 300 1000	90 New 9/12/12	1200 New 9/12/12	495 New 10/2/12	160 New 9/12/12	280 New 9/12/12	90 New 11/2/12 &12/4/12	199 New 7/17/12 199 New 7/17/12 199 New 7/17/12 199 New 7/17/12	1939 New 7/6/12 1939 New 7/6/12 1939 New 7/6/12 1979 New 9/10/12		195 New 10/14 195 New 10/14 195 New 10/14	450 New 10/14 165 New 10/14 165 New 10/14 165 New 10/14

Canon BP 970G Battery Pack Canon BP 970G Battery Pack Canon BP 970G Battery Pack	Canon XF305 Canon XF305 Canon XF305	HD Flypack	Thinkpad Laptop (11 total) Lenovo Desktop (3 total) Lenovo Laptop	Sony VPL-PX10 Projector	TD-900 Wireless Icom w/ Headset	(1) JVC TM-R9V	Audio-Technica Sennheiser	Arri Light kit ARRI 300 plus ARRI 300 plus ARRI 650 plus Chimera Light Softener (3) Stands	(6) Shure PGA 48 Dynamic Microphones	(9) Sony FWD-32LX2F monitors
Battery Pack Battery Pack Battery Pack	Camera Camera Camera		Laptop Computer Desktop Computer Laptop Computer	Data LCD Projector	Intercom Intercom Intercom Intercom Intercom	Remote Monitors	Boom Mic Boom Mic	Fixture Fixture Fixture	Microphone	Monitor
				10431	46262 46261 46263 46264	12001361 12001351		33494 33493 40368		
150 New 8/11 150 New 8/11 150 New 8/11	7500 New 8/11 7500 New 8/11 7500 New 8/11		200 Donated 12/15 200 Donated 12/15 200 Donated 12/15	1400	500 500 500	500 500	500 800	2300	234 New 8/17	Donated 12/16

Sony Trinitron 13" Monitor

Monitor

Canon TA-100 Tripod Adapter Canon TA-100 Tripod Adapter Canon TA-100 Tripod System Libec RS250M Tripod System Libec RS250M Tripod System	Tricaster Travel Case w/ 19" Monitor Varizoom VZ Rock Remote Controller Varizoom VZ Rock Remote Controller Varizoom VZ Rock Remote Controller	Newtek Tricaster 300 Production Switcher Newtek Live Control LC11	Sony UWP-V6 Wireless Lavelliere Sony UWP-V6 Wireless Lavelliere Sony UWP-V6 Wireless Lavelliere Sony UWP-V6 Wireless Lavelliere	Transcent 32GB CF 1000X Transcent 32GB CF 1000X Transcent 32GB CF 1000X Transcent 32GB CF 1000X	Delkin-DDC DDFCCCOMBAT Delkin-DDC DDFCCCOMBAT Delkin-DDC DDFCCCOMBAT Delkin-DDC DDFCCCOMBAT Delkin-DDC DDFCCCOMBAT	Canon BP 970G Battery Pack
Quick Release Plate Quick Release Plate Tripod System Tripod System Tripod System	Travel Case Zoom/Focus Controller Zoom/Focus Controller Zoom/Focus Controller	Video Production Switcher Tricaster Control Panel	Microphone Microphone Microphone Microphone	CF Cards CF Cards CF Cards	CF Cards CF Cards CF Cards CF Cards CF Cards CF Cards	Battery Pack
		01AFS3627593599 H1AF19254978575	142749-D,112483-5, 14386 143682-A, 115413-1, 1454;			
150 New 8/11 150 New 8/11 175 New 8/11 775 New 8/11 775 New 8/11	795 New 8/11 250 New 8/11 250 New 8/11 250 New 8/11	15000 New 8/11 1650 New 8/11	700 New 8/11 700 New 8/11 700 New 8/11 700 New 8/11	108 New 7/13 108 New 7/13 108 New 7/13 108 New 7/13	130 New 8/11 130 New 8/11 130 New 8/11 130 New 8/11 130 New 8/11 130 New 8/11	150 New 8/11 150 New 8/11

G-Tech G-Drive V4 2TB G-Tech G-Drive V4 2TB	Lacie Rugged 500 GB Hard Drive	Final Cut Pro Editing Systems Apple iMac 21.5" 2.5 GHz Quad-Core i5 Apple iMac 21.5" 3.4 GHz Quad-Core i7	Libec DL-3 Libec DL-3 Libec DL-3 Manfrotto MB PL-CRC 15 Manfrotto MB PL-CRC 15 Manfrotto MB PL-CRC 15	Sigma TSG-490 Samsung T24A350	100' Dual Video/Audio Cables 100' Dual Video/Audio Cables 100' Dual Video/Audio Cables	KATA CC191 Protective Camera Bag KATA CC191 Protective Camera Bag KATA CC191 Protective Camera Bag	Libec LIB-PH 4B Pan Arm Libec LIB-PH 4B Pan Arm Libec LIB-PH 4B Pan Arm
Hard Drive Hard Drive	Hard Drive Hard Drive Hard Drive Hard Drive Hard Drive	Edit Computer Edit Computer Edit Computer Edit Computer Edit Computer	Camera Dolly Camera Dolly Camera Dolly Camera Raincover Camera Raincover Camera Raincover	Sync/Black Generator 24" LED HDTV Monitor	Cables Cables Cables	Camera Bag Camera Bag Camera Bag	Pan arm for studio configuration Pan arm for studio configuration Pan arm for studio configuration
F32PMNRK F32SN8BD	14181108270534K 14181108270166K 14181108270697K 14181108270434K 14181108270142K	D25H30QXDHJR D25H30SXDHJR D25H30V5DHJR D25H30NVDHJR D25H30WMDHJW		50019			
238 New 1/12 238 New 1/12	152 New 1/12 152 New 1/12 152 New 1/12 152 New 1/12 152 New 1/12 152 New 1/12	1329 New 1/12 1329 New 1/12 1329 New 1/12 1329 New 1/12 2754 New 1/12	180 New 12/11 180 New 12/11 180 New 12/11 180 New 10/14 115 New 10/14 115 New 10/14	200 Used 8/11 300 New 12/11	175 New 8/11 175 New 8/11 175 New 8/11	95 New 8/11 95 New 8/11 95 New 8/11	35 New 8/11 35 New 8/11 35 New 8/11

Apple MacBook Pro 15 Inch w/ Retina Apple MacBook Pro 15 Inch w/ Retina	Youth Media	Apple iPad Mc733LL 16 GB Black Apple Airport Extreme MD031LL/A Apple iPad Mini MD528LL/A Canon Rebel T3 w/ 18-55mm IS II Lens Kit Lowepro Adventura TLX 25	Office	Lacie D2 Quadra 4 TB	Extension Cable for Tally Lights Extension Cable for Tally Lights Extension Cable for Tally Lights	MetaSETZ TL-2 Tally Light w/shoe mount MetaSETZ TL-2 Tally Light w/shoe mount MetaSETZ TL-2 Tally Light w/shoe mount	Stellar Labs Extension Cable for Tally Lights Stellar Labs Extension Cable for Tally Lights Stellar Labs Extension Cable for Tally Lights	MetaSETZ TL-2 Tally Light w/shoe mount MetaSETZ TL-2 Tally Light w/shoe mount MetaSETZ TL-2 Tally Light w/shoe mount	Newlek Tricaster 300 Production Switcher Newtek Live Control LC11	Studio Upgrade Tricaster	Lacie D2 Quad Drive 2TB
Laptop 2.4 GHZ Intel Core i7 Laptop 2.4 GHZ Intel Core i7		iPad Tablet WiFi Modem iPad Mini Tablet Digital Camera Camera Bag		Hard Drive	Cable Cable Cable	Tally Light Tally Light Tally Light	Cable Cable Cable	Tally Light Tally Light Tally Light	Video Production Switcher Tricaster Control Panel		Hard Drive
C02KW0V1FFT0 C02KW0UJFFT0		DMPHX93XDNQR C86HQEAEDM72 F4KJQPS0F193 162063010322		15541301032050EHB					01AFS2548539315 H1AF13981153487		14031109294662
2,403 New 7/13 2,403 New 7/13		776 New 7/12 170 New 7/12 455 New 11/12 400 New 12/12 30 New 12/12		330 New 2/13	17 New 9/13 17 New 9/13 17 New 9/13	47 New 9/13 47 New 9/13 47 New 9/13	50 New 7/12 50 New 7/12 50 New 7/12	141 New 7/12 141 New 7/12 141 New 7/12	9995 New 7/12 1835 New 7/12		267 New 1/12

Mackie 1604VLZ4 16 Channel Mixer (4) Yamaha 5" Active Speakers (2) Speaker Stands (Pair) Blackmagic Design HDSDI to HDMI Converter (2) Behringer Studio Speakers (pair) Art Studio Amplifier Shure Paging Microphone (4) Sennheiser G3 wireless mic kit w/ receiver (2) Equipment Racks	Studio B Control Room	 (1) DS7216HWI-ST 16 Channel DVR (1) HKHDD1T Hard Drive (5) DS2CE55C2N Interior 700TVL Analog Color Camera (3) DS2CE15C2NIR Exerior 700TVL Analog Color Camera (2) DCR4352 Power Supply 	 (2) SKACPLE 2 Door Controllers (4) HID 6005 Proximity Card Readers (4) Electronic Door Strikes (1) SMP-5 Power Supply (2) BAT7 Batteries (1) SKNET Software (50) Proximity Keyfobs 	(9) LEF-5 Master Stations(3) LED Door Stations(1) PS1225UL Power Supply(3) RYPA Door Relays	(1) 2 Gig Control and Keypad(3) Magnetic Door Contacts(4) PIR Interior Motion Detectors	Security System	Apple MacBook Pro 15 Inch w/ Retina Apple MacBook Pro 15 Inch w/ Retina
Mixer Speakers Speaker Stands Converter Studio Speakers Studio Amplifier Paging Microphone Mic kit with mountable receiver Equipment racks		r Camera dor Camera					Laptop 2.4 GHZ Intel Core i7 Laptop 2.4 GHZ Intel Core i7
							C02KW0GUFFT0 C02KW4SDFFT0
895 New 9/17 1100 New 9/17 160 New 9/17 370 New 9/17 80 New 9/17 245 New 9/17 125 New 9/17 2500 New 9/17 330 Used 9/17		3412 New 7/15 Included New 7/15 Included New 7/15 Included New 7/15 Included New 7/15	8138 New 7/15 Included New 7/15	4634 New 7/15 Included New 7/15 Included New 7/15 Included New 7/15	299 New 7/15 Included New 7/15 Included New 7/15		2,403 New 7/13 2,403 New 7/13

Studio B

2017 Field Camera Upgrade (3) Canon XA35 Professional Camcorder (2) Canon XA35 Professional Camcorder	2017 Editing System Upgrade Alienware Aurora R6 Computer System	2017 Studio Upgrade Tricaster TC1 Tricaster with small control surface Tally Light Interface (3) Tally Light Camera Box	Autocue 17 " Lite Teleprompter Package Manfrotto 509Hd Head w/ 545B Tripod #114MV Manfrotto Dolly System (2) Manfrotto MVH502 Head w.MVT502 Am Tripod Tripod system and head (2) Studio Monitor 40-48" (2) Rolling Cart for Studio Monitor (4) Videssence Softkey LED SKLV50 Lights Teleprompter Tripod system and head Studio Monitors Studio Monitors (5) Rolling Cart for Studio Monitor (6) Videssence Softkey LED SKLV50 Lights Teleprompter Tripod system and head Studio Monitor Studio Monitor Carts In Ceiling Lights
Camcorder with Pro Bundle Camcorder with Pro Bundle	Ediling Computer	Production Switcher Tally Light Interface Tally Light Camera Box	Teleprompter Tripod system and head Heavy Duty Dolly System Dolly System 1 Tripod system and head Studio Monitors Studio Monitor Carts In Ceiling Lights In Ceiling Lights
6,297 New 9/17 4,198 New 9/17	3,458 New 9/17	17,995 New 9/17 295 New 9/17 105 New 9/17	1,420 New 9/17 1295 New 9/17 375 New 9/17 350 New 9/17 490 New 9/17 1200 New 9/17 1130 New 9/17 3300 New 9/17 6450 New 9/17