**201**

**Fiscal Impact Statement**

|  |  |
| --- | --- |
| ***Department*** | Human Resources and Civil Service |
| ***Preparer*** | Charlene Holder |
| ***Contact*** | Janet Manuel, Acting Director |
| ***Type of Initiative*** | [x]  Legislation | [ ]  Executive Order |
| ***Type of Legislation*** | Contract Authorization |

**Description of Initiative**

The Department of Human Resources and Civil Service (HRCS) conducts the examination process to establish a Civil Service Competitive eligibility list for the position of Firefighter Recruit in the Department of Public Safety, Bureau of Fire. Prospective Firefighter Recruit candidates are hired from this eligibility list. Human Resources and Civil Service seeks Council approval to enter into a professional services contract with Industrial/Organizational Solutions. The contract would cover use of proprietary Industrial/Organizational Solutions, Inc. written examination pre-test materials so that the City can provide multiple pre-test training sessions to all Firefighter Recruit applicants, development, administration and scoring of National Firefighter Selection Inventory (NFSI) written examination, and also examination and analysis and final report.

Acting Director, Janet Manuel, Paula Kellerman and Charlene Holder will sit at the table.

|  |  |
| --- | --- |
| ***Total Cost*** | $30,540.00 |
| ***Frequency of Expenditure*** | [x]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

$30,540 from Account Code: 11101.53.53901.109000.2018, Item number 22222-30.

**Additional Costs**

Not applicable.

**Impact on City Revenue**

Not applicable.

**Attachments**

Not applicable.