

VIRGINIA BECK

128 Hawthorne Court Pittsburgh, PA 15201 (412)692-1538

QUALIFICATIONS PROFILE

Dedicated and detail-oriented professional with more than 30 years of experience in law enforcement, criminal investigations, and personnel management; complemented with exemplary dedication to maintain the safety and security of the community. Recognized for unparalleled work ethic, along with exemplary ability to manage multiple priorities and quickly adapt to diverse work environments. Well-versed in criminal law and rules of evidence in Pennsylvania, search and seizure and Juvenile law. Adept at managing group dynamics, as well as in motivating, guiding, and leading high-caliber teams of professionals. Equipped with articulate communication and interpersonal skills in building positive work relationships with law enforcement agencies, the community, residents, civic leaders, and professionals of all levels. Proficient with Microsoft Office Applications (Access, Excel, PowerPoint, and Word).

RELEVANT EXPERIENCE:

Public Safety * Crime Prevention * Investigations * Team Building * Curriculum * Training and Development * Leadership

PITTSBURGH POLICE DEPARTMENT ■ PITTSBURGH, PA 1983 TO 2017

MASTER POLICE OFFICER

Inclusive Years

- Guaranteed the security and protection of life and property through criminal and traffic law enforcement, public peace preservation, and crime prevention
- Maintained response readiness for all criminal and law enforcement incidents requiring immediate attention
- Observed, reported, and investigated suspicious individuals and situations, safety hazards, and irregular or illegal activities in the assigned area of responsibility
- Thoroughly examined facts of incidents to determine if criminal act or statute violations were involved
- Conducted comprehensive investigations on incidents to identify cause and determine whether a crime had been committed

FIELD TRAINING OFFICER

Inclusive Years

- Guided probationary officers on daily patrol during high-priority police calls for service, such as burglaries, robberies, and domestic violence
- Facilitated training for probationary officers on police procedures and processes to educate them in responding to and making sound decisions on the mental state and intent of individuals that regularly come in contact with the police
- Rendered assistance to probationary officers in working with individuals with susceptibility for violence, as well as strategies in effectively managing encounters to prevent violence and civil litigation
- Led and coached new officers in preventing compromise on officer safety when handling high unpredictability situations, identifying signs and symptoms of mental illness, making arrests, and handling the safety and transportation of prisoners

COMMUNITY ORIENTED POLICE

Inclusive Years

- Served as key liaison between the police, community leaders, stakeholders, schools, grassroots organizations, and religious facilities to provide law enforcement services and support to individual neighborhoods
- Served as a representative on behalf of the Bureau of Police when in attendance at a broad range of community meetings
- Helped guide community relations objectives designed to highlight the mission and outreach efforts of the police department

WARRANT OFFICER

Inclusive Years

- Assumed responsibility in managing all arrest documentation through the Central Records and Reporting Unit (CRRU) following physical arrest and before suspect's arraignment
- Systematically validated correct criminal charges affixed to arrest paperwork, delegated preliminary hearing court date on calendar, and made and distributed copies of paperwork to relevant authorities

HOMICIDE DETECTIVE

Inclusive Years

- Conducted thorough investigations on suspicious or sudden deaths in suicides, drug overdose, industrial deaths, or in situations wherein the body or parts were found in unnatural circumstances
- Maintained response readiness on several emergency situations, such as when a victim was critically injured
- Routinely studied the habits, hideouts, associates, and methods of known criminals and persons of interest
- Assumed responsibility in maintaining the security of the crime scene and preserving physical evidence
- Initiated interviews during custodial interrogations, and documented statements provided with due consideration to the suspects right to silence and counsel
- Drafted daily reports on the progress and development of specific cases, and conducted follow ups until final disposition

SEXUAL ASSAULTS/MISSING PERSONS/FAMILY VIOLENCE DETECTIVE

Inclusive Years

- Handled Criminal Investigations of Missing Persons, Rape, Sexual Assaults, Child Abuse, and Domestic Violence cases
- Developed a rapport in a meticulous, unbiased, and logical manner
- Acquired effective interview, interrogation techniques, and exceptional interpersonal skills while uncovering factual information in a courteous and professional manner.
- Maintained high level of personal discipline and integrity

OFFICE OF MUNICIPAL INVESTIATIONS

Inclusive Years

- Conducted extensive background investigations designed to evaluate the mental, physiological, emotional, and ethical qualities of individuals applying for employment with the Pittsburgh Bureau of Police, Fire, Paramedics, Pittsburgh Water and Sewage Authority (PWSA) and Parking Authority candidates.
- Verified qualifying credentials of criminal and non-criminal records, references, employment history, military and educational records for Police, Fire, and Medics.
- Participated in the Oral Board Interview Process for selected Police candidates.
- Attended and testified at appeal hearings for candidates who were not selected during the process.

ZONE DESK SERGEANT

Inclusive Years

- Led the daily operations of the station, which included managing payroll, supplies, equipment, and evidence
- Took charge of processing documents and reports, such as daily reports, time sheets, and incident reports
- Documented staffing requirements, which entailed organizing staffing levels, resources, schedules, and activities

OTHER EXPERIENCE

911 EMERGENCY OPERATIONS CENTER ■ PITTSBURGH, PA

Dispatch Operator

Inclusive Years

PITTSBURGH POLICE DEPARTMENT ■ PITTSBURGH, PA

Instructor, Drug Abuse Resistant Education

Inclusive Years

ALLEGHENY COUNTY POLICE ACADEMY ■ ALLISON PARK, PA

Instructor, Law Enforcement

Inclusive Years

INTERNATIONAL ACADEMY OF DESIGN AND TECHNOLOGY ■ PITTSBURGH, PA

Adjunct College Instructor (Part-time)

Inclusive Years

EDUCATION

Bachelor of Arts in Criminology, Minor in Sociology

INDIANA UNIVERSITY OF PENNSYLVANIA ■ INDIANA, PA

Associate of Arts in Criminal Justice

INDIANA UNIVERSITY OF PENNSYLVANIA ■ INDIANA, PA

TRAINING

Microsoft Word, Access, and PowerPoint, Cardiopulmonary Resuscitation (CPR), Basic First Aid, Interview and Interrogation
Municipal Police Officer Education and Training Certifications (MPOETC), Act 33/34 Clearances, Death and Homicide
Investigations

Instructor Development Training, Field Training Officer, Crisis Intervention Certification, International Chief of Police Leadership
in Police Organizations

AFFILIATIONS

Member, Oral Panel Review Board | Sergeant at Arms, City Council

AWARDS AND HONORS

Master Patrol Officer Status

Provided to officers with more than 15 years of street experience

Executive Security Protection, Mayor's Office

First female officer to be assigned to maintain executive security of high profile dignitaries and to protect the Mayor of the City of Pittsburgh during public appearances and special events

Field Training Officer Award

Awarded to members that successfully completed the Instructor Development and Field Training Officer courses