

ED GAINNEY  
MAYOR



HEIDI NORMAN  
DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF INNOVATION & PERFORMANCE**  
CITY-COUNTY BUILDING

November 20, 2023

The Honorable President and Members of Council  
510 City-County Building  
414 Grant Street  
Pittsburgh, PA 15219

RE: To enter into an agreement(s) with The Wilson Group

Dear President and Members:

This letter is to request approval for the Mayor and the Director of the Department of Innovation & Performance to enter into an agreement or agreements or amendments thereto with The Wilson Group for the lease of multifunction devices and managed print services, to include MFDs, all related hardware (integrated and standalone), support, maintenance and supplies, software, related services and solutions, at a cost not-to-exceed One Million Six Hundred Thousand Dollars (\$1,600,000) over 4 years.

Your favorable consideration is appreciated.

Sincerely,

*Heidi Norman*

Heidi Norman, Director  
Innovation & Performance