**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

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| --- | --- |
| ***Department*** | Innovation & Performance |
| ***Preparer*** | Cherin Abdelsamie |
| ***Standing Committee Representative*** | Cherin Abdelsamie & Gwen Moorer |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

The Municipal Pension Office, which is separate from the City of Pittsburgh, has advised that according to the agreement with the City, it is their responsibility to receive the Pension contribution and make monthly Pension payments to retired City staff, but it is the City's responsibility to provide the contribution to the Pension office and maintain the database. As such, the City is to develop an application to process the Pension Contribution and maintain the database only.
​
The current contract with BIII ends December 31st, 2022. The Pension contribution custom built application is one of the applications that require replacement. A Request For Proposal (RFP) was posted and Foster and Foster was awarded the contract. The system will act as a replacement of the current customized Pension contribution application and database with a Commercial Off the Shelf application and database for the City of Pittsburgh Municipal Pension Office and shall support biweekly pension contributions for approximately 3,500 + City and PWSA employees, pension contribution calculations, pension contribution record retention, pension projections and all monthly pension check data required for processing correct monthly pension checks. A data migration will be completed from the current contribution database, containing approximately twenty thousand (20,000) records, from 1972 to date, which take up to two (2) gigabytes (GB) of space.​

The City of Pittsburgh will enter into an agreement or agreements and amendments thereto with Foster & Foster Consulting Actuaries, Inc. , for a municipal pension contribution data system at a sum not to exceed Two Hundred Fifty Thousand and 0/100 Dollars ($250,000.00).

|  |  |
| --- | --- |
| ***Total Cost*** | $ 250,000 |
| ***Frequency of Expenditure*** | [ ]  One-Time | [x]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

Year 1 - 2022: $250,000 JDE Account Number: 11101.103000.53.53509.2022

**Additional Operational Costs**

No additional operating cost is required

**Impact on City Revenue**

No impact on City’s revenue

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [x]  RFP | [ ]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

Foster & Foster Actuaries and Consultants –Foster and Foster has a deep understanding of Pension Programs and as the current Actuary for the City of Pittsburgh Municipal Pension Office, Foster and Foster can provide Pension advice and support end to end. Foster & Foster also provided the most competitive pricing and has very knowledgeable staff. The solution offered by Foster and Foster is provided as a core set of tools for providing pension administrative system functions offered as a dedicated cloud-based portal with customizable self-service tools (for members, retirees and the city), flexible benefit calculations and estimates that are easily modified (including actuarially adjusted forms of payment), reporting capabilities with customizable and built-in base reports, mass distribution capabilities including correspondence, direct deposit statements, and member statements, activity monitoring and activity log capability and secure database and automated auditing of data feeds for consistency with current data.

**Other Respondents**

None

**Selection Criteria**

RFP

**Selection Committee Representation**

I&P, Pension Office, OMB

**Waiver Justification**

None

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*