



Request # WCP21-025
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: NeoGov

Contract Description: Provision of Applicant Management Software and Test Management Software

Contract Duration: Through 12/31/23

Requesting Department: HR Contract Type: Amendment

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 10

Justification:

Currently the Department of HRCS uses Neogov Insight which provides Applicant Management Software and Test Management Software (TMS) for our online employment application database, personnel requisition database, Civil Service examination question database, exam scheduling and scoring processes, and applicant and examination statistics reporting. Historical data is maintained in the software as well as examination items which are used in Civil Service tests.

Signed by: /s/ Janet M. Jones Date: 5-7-2021
Department Director

Waiver Request is hereby: Granted Denied

OMB Procurement: Jennifer L. Olinger Date: 5/19/2021

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number 1279 Effective Date 3/26/21