**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Department of Permits, Licenses, and Inspections |
| ***Preparer*** | Autumn Barszczowski, Personnel & Finance Analyst, PLI |
| ***Standing Committee Representative*** | Director Sarah Kinter, Departments of Permits, Licenses, and Inspections |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

Resolution amending Resolution No. 832 of 2019 authorizing the Mayor and the Department of Permits, Licenses, and Inspections (“Department”) to enter into an Amended Agreement or Agreements with ath Power Consulting Corporation to provide customer service and soft skills training to the Department’s staff. The Amended Agreement(s) shall be in an amount not to exceed $58,150.

|  |  |
| --- | --- |
| ***Total Cost*** | $ 22,400.00 |
| ***Frequency of Expenditure*** | [x]  One-Time | [ ]  Multi-Year |
| ***Funding Source*** | [x]  Operating | [ ]  Capital | [ ]  Grant | [ ]  Trust Fund |
| ***Is this item budgeted?*** | [x]  Yes | [ ]  No |

**JDE Account Information**

2019 $35,750.00 from 11101.53.53301.130000.2019

**2021  $22,400.00 from 11101.53.53301.130000.2021**

**Additional Operational Costs**

N/A

**Impact on City Revenue**

N/A

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement****Select one.* | [ ]  RFP | [x]  Signed Waiver from OMB | [ ]  Amendment to Existing Contract*Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

List the name of the awarded vendor and its qualifications.

**Other Respondents**

List the other respondents. If there were none, clearly state that.

**Selection Criteria**

Describe the selection or scoring criteria.

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | [ ]  Approved | [ ]  Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*