**Fiscal Impact Statement**

*Updated 1/29/2020 to satisfy City Code §219.07*

|  |  |
| --- | --- |
| ***Department*** | Department of Public Safety, Bureau of Police |
| ***Preparer*** | Charles Showers |
| ***Standing Committee Representative*** | Lee Schmidt, Asst. Director |
| ***Type of Legislation*** | Contract Authorization |

**Description of Legislation**

Resolution amending Resolution No. 47 of 2020, authorizing the Mayor and Director of Public Safety to enter on behalf of the City of Pittsburgh into an amended Professional Services Agreement or Agreements with InTime Solutions, Inc. for EMS and Police scheduling and timekeeping services at a total cost not to exceed $902,525.  
  
This amendment will add a Police court scheduling module to the system for contract years 2022-2024, for a total of $39,000, with associated increases for each year:  
  
2022: $13,800 increase (module subscription fees, installation, and training session)  
2023: $12,600 increase (module subscription fees)   
2024: $12,600 increase (module subscription fees)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Total Cost*** | $ 902,525 | | | |
| ***Frequency of Expenditure*** | One-Time | | Multi-Year | |
| ***Funding Source*** | Operating | Capital | Grant | Trust Fund |
| ***Is this item budgeted?*** | Yes | | No | |

**JDE Account Information**

11101.210000.53.53901.2018 $32,125.00

11101.210000.53.53901.2019 $15,000

11101.210000.53.53901.2020 $26,800

11101.230000.53.53725.2020 $177,200

11101.210000.53.53901.2021 $26,800

11101.230000.53.53725.2021 $146,400

11101.230000.53.53725.2022 $**160,200**~~146,400~~

11101.230000.53.53725.2023 $**159,000**~~146,400~~

11101.230000.53.53725.2024 $**159,000**~~146,400~~

**Additional Operational Costs**

N/A

**Impact on City Revenue**

N/A

**If the resolution authorizes a professional services contract, complete this page:**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Method of Procurement***  *Select one.* | RFP | Signed Waiver from OMB | Amendment to Existing Contract  *Do not fill out the rest of the form.* |

**Name of Vendor and Award Justification**

List the name of the awarded vendor and its qualifications.

**Other Respondents**

List the other respondents. If there were none, clearly state that.

**Selection Criteria**

Describe the selection or scoring criteria.

**Selection Committee Representation**

List the department(s) or bureau(s) represented on the committee. Do not list individual names.

**Waiver Justification**

If a waiver was granted, explain the justification.

**EORC Synopsis**

Insert synopsis that was presented.

|  |  |  |
| --- | --- | --- |
| ***Date Presented at EORC:*** Insert date. | Approved | Not Approved |

*Per §219.07 of the City Code, you* ***must*** *include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

**Attachments**

* *Please attach any additional documents and/or exhibits.*