

Fiscal Impact Statement
Updated 1/29/2020 to satisfy City Code §219.07

Department	Mobility and Infrastructure
Preparer	Sophia Yarish
Standing Committee Representative	Karina Ricks
Type of Legislation	Contract Authorization

Description of Legislation

Resolution amending Resolution 363 of 2019 entitled “A Resolution providing for a Contract or Contracts, or the use of existing Contracts, an Agreement or Agreements, or the use of existing Agreement, providing for the planning, design, repairs, maintenance, improvements, emergencies, operations, and / or the purchase of materials, equipment, and supplies in connection with the production of the Hill District Mobility Network and Parking Management Plan and associated projects;” to provide for a specific payee and authorize entering into a contract for the Hill District Transportation Study.

Total Cost	\$ 200,000.00		
Frequency of Expenditure	<input checked="" type="checkbox"/> One-Time	<input type="checkbox"/> Multi-Year	
Funding Source	<input type="checkbox"/> Operating	<input checked="" type="checkbox"/> Capital	<input type="checkbox"/> Grant <input type="checkbox"/> Trust Fund
Is this item budgeted?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

JDE Account Information

PAYGO: 6074011019.54205.00, \$200,000.00

Additional Operational Costs

N/A

Impact on City Revenue

No discernable nor immediate impact.

If the resolution authorizes a professional services contract, complete this page:

Method of Procurement <i>Select one.</i>	<input checked="" type="checkbox"/> RFP	<input type="checkbox"/> Signed Waiver from OMB	<input type="checkbox"/> Amendment to Existing Contract <i>Do not fill out the rest of the form.</i>
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Name of Vendor and Award Justification

Kittelson and Associates

Other Respondents

HDR and Michael Baker

Selection Criteria

A team of staff from DOMI, DCP, and PAAC reviewed the proposals. Each person separately scored the proposals. The team then met to discuss the scores and decided to interview the three firms that submitted qualifications. After the interviews, the team rescored the teams and held a debrief where it was determined that the team Kittelson put together was the strongest overall. Procurement staff was present at all meetings / interviews.

Selection Committee Representation

DOMI, DCP, and PAAC

Waiver Justification

If a waiver was granted, explain the justification.

EORC Synopsis

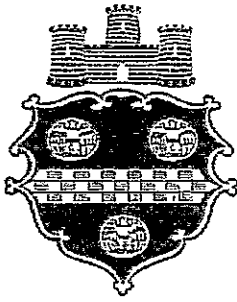
25.3 percent

Date Presented at EORC: November 2019	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
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*Per §219.07 of the City Code, you **must** include an electronic copy of the solicitation or your signed waiver with your submission to the Office of Management and Budget.*

Attachments

- *Please attach any additional documents and/or exhibits.*



Professional Services Competitive Process Validation Form

Contract Title: Neighborhood Transportation Study – Hill District

Contract Description: Prepare a mobility network and parking study and implementation strategy for the Hill District.

Contract Duration: 2 years

Department/Director: Karina Ricks, Department of Mobility and Infrastructure

Was there an exemption waiver granted by the City Solicitor? No (If yes, please attach).

Please indicate competitive process applied:

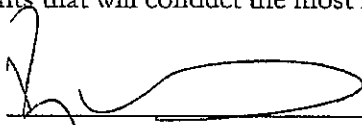
RFP X
RFQ _____
Solicitation of Proposals _____
Public Advertisements _____
Other _____ (explain)

How many proposals were considered? 3

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I, Karina Ricks, Director of the Department of Mobility and Infrastructure, certify all submissions have been reviewed and it is my professional estimation that Kittelson and Associates be awarded the contract for the following reason(s):

The Kittelson Team assembled to complete the tasks outlined in the RFP has the best combined set of staff and past performance to successfully complete the scope of services. Kittelson selected subconsultants that will conduct the most meaningful public outreach.



Signature of Department Director

11/7/2019

Date



CITY OF PITTSBURGH

"America's Most Livable City"

Equal Opportunity Review Commission

William Peduto, Mayor

November 20, 2019

Karina Ricks, Director Department of Mobility and Infrastructure
City of Pittsburgh
414 Grant Street
Pittsburgh, PA 15219

Dear Ms. Ricks

Re: MBE/WBE PLAN APPROVED

1. **COMPANY:** Kittelson Associates Incorporated
PROJECT: Oakland Neighborhood Mobility Network and Parking
Management Plan

The City of Pittsburgh's Equal Opportunity Review Commission met on November 20, 2019 to review the above referenced Minority and Women Business Enterprise participation plan. The Commission voted to approve the plan as presented.

Sincerely,

Chuck Durham
EORC Coordinator

CC: Dara Braitman