



Request # WCP23-015
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: Washing of City Fleet Vehicles

Contract Description: This contract is to provide pay per washing for all light duty city fleet vehicles.

Contract Duration: 3 years

Requesting Department: OMB Contract Type: _____

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 2


Justification:

A solicitation was put out for bid twice for additional wash locations and received no proposals with automated washes within City limits. This contract will make multiple wash locations available at the same price. The total number of available locations is expected to grow. This program will also be available to the general public once the City is setup and more locations become available.

Signed by: 
Department Director

Date: 3/21/23

Waiver Request is hereby: X Granted Denied

OMB Procurement:  Date: 3/20/2023

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____