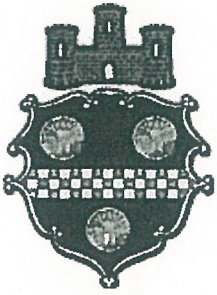


20A-0383
Request # WCP2003



CITY OF PITTSBURGH
REQUEST FOR
WAIVER OF COMPETITIVE PROCESS

Contract Title: Goodwill of Southwestern PA Summer Staff Contract

Contract Description: Provide Admin Services for Learn & Earn Summer Youth

Employment Program Contract Duration: (1 year unless otherwise approved)

Department/Director: Human Resources/Pittsburgh Partnership – Janet K. Manuel

Request for exemption is based on (please attach documentation hereto):

- Emergency services contract.
- Sole source service contract. (see below if seeking this option)
- Contract requires compliance with terms and conditions of a court order, government grant or governmental order.
- Contract for expert witness or consultant associated with anticipated or pending litigation.
- Intergovernmental agreement.

Signed by: Janet K. Manuel Date: 2-26-2020
Department Director

Waiver Request is hereby: Granted Denied

Law: [Signature] Date: 3/10/20

OMB Procurement: [Signature] Date: 2/27/20

Additional comments:

We have had this Contract with Goodwill of SWPA since 2010. The program starts this March, 2020, which doesn't permit time for RFP process. A critical public service to our City of Pittsburgh youth will be interrupted. Next year we will follow the formal process as we are now aware of the policies and procedures currently in place.

After completion, please email this form, along with a letter from the vendor/manufacturer stating why they are a sole source provider (if requesting that waiver option above) to procurement@pittsburghpa.gov