



Request # WCP24-034  
(assigned by OMB)

**CITY OF PITTSBURGH  
REQUEST FOR WAIVER OF COMPETITIVE  
PROCESS**

Contract Title: Professional Services Agreement w/ Summers, McDonnell, Hudock, Guthrie & Rauch P.C.

Contract Description: Firm will handle pending litigation for a matter involving City employees

Contract Duration: Until end of services/matter Previous Contract # (if applicable) \_\_\_\_\_

Requesting Department: Law Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 5

Justification\*:

This law firm will be assisting City attorneys with litigating a matter involving actions taken by City employees.

Signed by: Kyria Kulsrah  
Department Director

Date: July 23, 2024

\*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

DocuSigned by: Jennifer P. Olinger  
OMB Procurement: \_\_\_\_\_ Date: 9/13/2024

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby:  X Granted \_\_\_\_\_ Denied

DocuSigned by: Jesse Cyprus  
Chief Solicitor: \_\_\_\_\_ Date: 9/19/2024

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.