



Request # WCP22-013
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: UPMC Work Partners - EAP Life Solutions

Contract Description: Employee Assistance Program

Contract Duration: Extend One Year

Requesting Department: Human Resources and Civil Service Contract Type: _____

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 3

Justification:
Continuation of services under contract; will result in no interruption of services.
Due to Covid, many employees are utilizing EAP to include Mental Health, we wouldn't want to end their treatment abruptly on December 31, 2022.

Signed by: *Ganet K. M. [Signature]* Date: 4-13-2022
Department Director

Waiver Request is hereby: Granted Denied

OMB Procurement: *Jennifer L. [Signature]* Date: 4-25-2022

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____