

MEMORANDUM

Department of Human Resources and Civil Service

To: Councilperson Bob Charland

From: Paula J. Kellerman *pjk* Director of Human Resources and Civil Service

Date: November 19, 2025

RE: DAYFORCE HCM & PAYROLL

Please be advised that the City of Pittsburgh's Department of Human Resources and Civil Service will propose legislation to be introduced to City Council on November 24, 2025 and discussed at the Council Meeting scheduled for December 3, 2025.

This legislation provides that the City of Pittsburgh enter into an agreement that will amend Resolution No. 1 of 2022, which authorized a Professional Services contract between the City of Pittsburgh and DAYFORCE for services relating to the administration of the City of Pittsburgh's Human Capital Management system which includes Payroll and Benefits. This amendment will extend the agreement by five (5) years to conclude December 31, 2030 and will add funding by increasing the approved amount by Two Million, Four Hundred Three Thousand, Six Hundred Forty-Six dollars (\$2,403,643.00), for a new total cost not to exceed Five Million Eight Hundred Forty Thousand Seven Hundred and Fifty dollars (\$5,840,750.00).

If you have any further questions or need additional information, please contact me.