



Request # WCP23-021  
(assigned by OMB)

**CITY OF PITTSBURGH  
REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Computronix (OneStopPGH) Professional Services Agreement

Contract Description: Professional Services Agreement with CX for future projects and enhancements to the OneStopPGH system.

Contract Duration: Five (5) years

Requesting Department: I&P Contract Type: Vender Agreement

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 10 & 3(i)

Justification:

The previous contract for this project was based on the standards of a software implementation contract. I&P is seeking to approach a Professional Services Agreement which is intended to manage future projects and enhancements to the OneStopPGH system such as potentially adding new departments and permits to the software. These projects require effort on both parts, the City and the vendor. The intent of this agreement is to define certain standards for both parties to hold both accountable to deadlines for delivery in order to provide the best product to our staff and residents.

Signed by: Heidi Norman

Date: Apr 6, 2023

Department Director

Waiver Request is hereby:  X  Denied

*Jennifer L. Oljinger*

OMB Procurement: \_\_\_\_\_ Date: 4/10/2023

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_

Effective Date \_\_\_\_\_