



Request # WCP24-040  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE**  
**PROCESS**

Contract Title: Swank Motion Pictures, Inc.

Contract Description: Movie rights and rental for Special Events

Contract Duration: 3 years Previous Contract # (if applicable) 54136

Requesting Department: Parks and Recreation Contract Type: Commodities

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 161.02B(a)(2)(i)

Justification\*:

Swank Motion Pictures holds the rights to many family friendly movies that would be under consideration for the cinema in the park program. Swank is also the only vendor that is able to license movies for outdoor viewing. Their current contract 54136 expires at the end of December 2024.

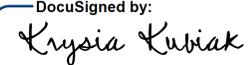
Signed by:  Date: 11/4/2024  
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Department Director

\*In addition to the justification, Law may request additional backup information.

OMB Procurement:  Date: 11/7/2024  
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After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby:  X  Granted   Denied

Chief Solicitor:  Date: 11/7/2024  
DocuSigned by: AAC91186A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.