



Request # WCP22-031
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: CPRB Solicitor, William F. Ward/Rothman Gordon PC

Contract Description: Provide legal consultation and representation to the Independent Citizen Police Review Board

Contract Duration: 3 year term, 2023 through 2025

Requesting Department: Independent Citizen Police Review Board Contract Type:

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 3(i); (4); (5)

Justification: (Addendum attached)

3(i):unique: CPRB directed to continue relationship with their Solicitor, William F. Ward.

4: Charter & Ordinance authorize hiring of independent Solicitor.

5: Contract continues chosen legal representation in potential litigation involving Board actions.

Signed by: *Egyalena Perry* Date: 8/23/22
Department Director

Waiver Request is hereby: Granted Denied

OMB Procurement: *Jennifer Obryne* Date: 8/30/2022

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number _____ Effective Date _____

Addendum:

RFP Waiver Request 2023-2025 Solicitor Contract with the Independent Citizen Police Review Board (CPRB).

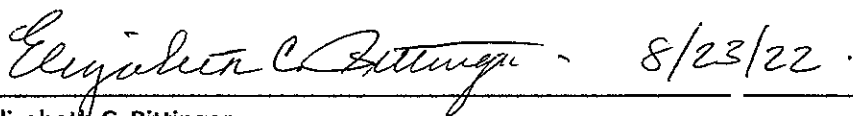
The Independent Citizen Police Review Board is empowered to hire a solicitor by the home rule charter (§ 229) and enabled to do so by the City Code (§ 662.03).

Accordingly, since 1997, the Board has sought and received a waiver from the RFP/RFQ process to assure continuity and consistency of their legal representation. It is the Board's decision to preserve and extend their attorney/client relationship with Atty. William F. Ward who is currently with Rothman Gordon PC.

Representation of the "quasi-judicial/quasi-administrative/quasi-criminal" Board requires varied expertise and substantive knowledge of the Board's litigation history. We anticipate potential litigation related to subpoena enforcement.

It is noted that the compensation for this service contract has not changed since 2000: \$40,000 for professional services and \$5,000 for expenses related to the Board's representation.

On July 26, 2022, the Board directed the Executive Director, Elizabeth Pittinger, to pursue a three-year agreement with William F. Ward to continue as the Solicitor of the Independent Citizen Police Review Board commencing January 1, 2023, concluding December 31, 2025.

 8/23/22

Elizabeth C. Pittinger
Executive Director
Independent CPRB

PSO Waiver Request: Independent Citizen Police Review Board and William F. Ward, Rothman Gordon, for solicitor services 08/15/2022