



July 9, 2020

**pctv**  
Make your mark.

Santiago Garces, Chief Innovation and Performance Officer  
Department of Innovation and Performance  
414 Grant Street, Room 604  
Pittsburgh, PA 15219

Dear Santiago:

Enclosed please find PCTV's 2019 Annual Report. Included in the report are the following documents:

- Our 2019 audited financial statements.
- A current inventory of equipment.
- A report on new and enhanced revenues sources for 2019.

If you need any additional information, please let me know.

Sincerely,

John H. Patterson  
Executive Director

cc:

Brenda F. Pree, City Clerk



Pittsburgh Community Television  
2019 Annual Report

Message from the Executive Director

In 2019, PCTV continued its 34-year tradition of stellar community service in the field of community media. Over 500 hours of new programming was produced using PCTV resources during the course of the year. We served 24 nonprofits with training and video services. Over 140 community members used PCTV in 2019 to produce community content that aired on our cable channels and online. Late in the year, we launched a new collaboration with XRconnectED called Community XR. This new program gives Pittsburgh residents a window into VR and XR technology.

2019 was also an important year of preparation for an important event in 2020, the renewal of the City of Pittsburgh cable television franchises with Comcast and Verizon. To prepare for this process, PCTV completed an exhaustive community needs assessment, which will be used in the negotiations. The new cable franchise will be an important element in charting the course of community media in Pittsburgh for the next ten years and beyond.

PCTV is honored to be your community media center. We look forward to serving Pittsburgh for many years to come!

John Patterson, Executive Director

Community Needs Assessment

PCTV's ability to provide services, media equipment, and training has been possible because of the funding it receives from the cable operators that deliver cable and communications services to the residents of Pittsburgh.

Comcast and Verizon each provide video and other communications services in Pittsburgh. Their opportunity to use the public rights of way to do so is governed in part by a contract called a franchise agreement. These franchise agreements will expire in 2020. Federal law specifies that the government entity authorized to grant cable franchise agreements must undertake a process called a "community needs assessment" to identify community cable-related needs and interests. Using the information gathered through the community needs assessment, a local government may negotiate franchise agreements that include requirements for cable companies to provide public, educational and government ("PEG") access channels for the delivery of community programming, and may also negotiate for financial and other types of support for PEG access. As a partner with the City, in 2019 PCTV undertook a community needs assessment process as a part of the cable franchise renewal process between the City and Comcast and Verizon.

A number of needs assessment activities were undertaken to gather information from the community, including but not limited to: (1) a community leader/stakeholder meeting; (2) six community focus groups held at different locations in Pittsburgh; (3) an on-line survey that was open to everyone in Pittsburgh; (4) the inspection of public access equipment and facilities available at PCTV by an independent expert; and (5) the preparation of the needs assessment report that documents the outcomes of these activities and provides recommendations.

The needs assessment provided a great deal of information about what the City should include in any new franchise agreements with Comcast and Verizon. In addition, PCTV learned much more about the communication needs of Pittsburgh.

We learned: (1) there is a demand for multiple community media centers (in addition to the one PCTV operates) that house media labs and mini-studios to be located around the City; (2) there is a demand for more digital media skills training; (3) there is a need for more public access to media training at locations throughout the City where media tools will also be available; (4) there is a large demand for truly local neighborhood-focused content; and (5) there is an interest in building collaborations among local groups and organizations (including the City) in delivering these services.

### Programming Report

PCTV distributes its programming 24 hours a day, 7 days a week on five distribution outlets including Comcast Channel 21 and Verizon Channel 47 in the City of Pittsburgh, on PCTV's website at [www.pctv21.org](http://www.pctv21.org), on Facebook Live, on the OTT services Apple TV, ROKU, and Fire TV, and on PCTV's YouTube Channel at [www.youtube.com/pctv21](http://www.youtube.com/pctv21).

PCTV is truly a Pittsburgh channel, with the majority of the programming being produced and contributed by city residents. Residents can utilize PCTV's technical resources (facilities, equipment, staff) to produce programming or they can produce it on their own and submit it for air. Additional programming is produced by PCTV (see list under programming initiatives), acquired by satellite from Free Speech Television, or acquired from various other sources. Regardless of the source, all programming is chosen based on its relevance to our Pittsburgh audience.

### *PCTV 2019 Programming Overview*

- Total hours of first run programming aired: 1,488
- 36.5% or 542 hours of first run programming was produced by the community using PCTV resources.
- 9% or 135 hours of first run programming was produced by community members not using PCTV resources.
- 37% or 555 hours of first run programming was acquired by satellite from Free Speech Television.

- 11% or 162 hours of first run programming was acquired from other sources to meet outreach needs.
- 6.5% or 94 hours of first run programming was produced by PCTV staff.
- Of the 162 hours acquired from other sources 96% or 156 hours was pre-produced programming from non-profit organizations that was produced locally without PCTV equipment.

### *Block Programming*

In 2019 we continued to use the block programming format that we began in 2010. To ensure a diversity of types of programming, we schedule programs using the following categories: Health and Lifestyle, Community, Music and Entertainment, Sports and Recreation, News/Issues/Public Affairs, Arts/Film/Culture, Religious/Spiritual, Youth, and General Interest/Talk Show.

### *Programming Initiatives*

In 2019, PCTV staff produced 156 separate programs totaling 94 hours of new programming. Those efforts included the following:

- Continued coverage of Pittsburgh Public Schools board meetings. PCTV staff records the meetings and delivers them for air on PCTV and the City of Pittsburgh Channel.
- Production of 8 regularly produced programs including Eco Action, Northside Chronicle, Education Pittsburgh, A+ Schools Education Update, 100 Things to Do in Pittsburgh Before You Die, Hugh Shows, Shelf Life, and Political Jungle.
- Produced a series of 6 videos about artists in the Pittsburgh area for Associated Artists of Pittsburgh. The featured artists included Tara Fay, Allan Rosenfield, Brent Kakamoto, Njaimh Njie, Karen Antonelli, and Mathew Constant.
- The launch of two new shows including 100 Things to Do in Pittsburgh Before You Die, in which author Rossilynne Culgan covers a series of must-do Pittsburgh experiences, and Education Pittsburgh, an overview of education issues in Pittsburgh with University of Pittsburgh professor Linda DeAngelo.
- Coverage of 4 Pittsburgh nonprofits on “Eco Action”, including the Izaak Walton League, Solar United Neighbors, the Breathe Project, and Allegheny Greens.
- Interviews with local political figures on “Political Jungle” including Pittsburgh City Councilman Daniel Lavelle, Representative Sara Innamurato, Representative Ed Gainey, and former Pittsburgh Public Schools board member Linda Wrenn.
- Coverage of issues affecting education in Pittsburgh on A + Schools. We produced 6 new episodes in 2019.
- Interviews and musical performances of 15 local bands on “Hugh Shows” including The Moat Rats, Swampwalk, Laurie Kurdis (Charm and Chain), BB Guns, Chloe Wiecz, Revival Choir, Sadie’s Song, Sam Stucky, Mellow Phobia,

Save Moon, Lauren DeMichiei, Dr. HollyHood, Benji., Mike Baltzer, and Karli Blotzer.

- Our team of summer interns from local colleges produced 10 short programs including features on The Children's Theater Festival, Bicycle Heaven, City Books, the Mattress Factory Urban Garden Factory, Pittsburgh PrideFest, Pittsburgh Glass Center, 100 Things to Do in Pittsburgh Before You Die, Three Rivers Arts Festival, Ocean Sole Africa, and Anthrocon.
- Continued collaboration with SLB Radio to carry the Saturday Light Brigade program every Saturday morning.

In 2019 we served 24 nonprofits including: Pittsburgh Public Schools, Associated Artists of Pittsburgh, Northside Chronicle, The Mattress Factory, Three Rivers Arts Festival, Children's Theater Festival, Bicycle Heaven, Manchester Academic Charter School, Izaak Walton League, Solar United Neighbors, the Breathe Project, Allegheny Greens, City of Asylum, Girls Write, Northside Northshore Chamber of Commerce, Ceasefire PA, Providence Connections, Northside Food Pantry, Troy Hill Citizens Council, Meadowcroft Village, Keeping Tabs Pittsburgh, Casa San Jose, Pitt Excel, and United Way Apost.

#### Public Access Services

In 2019, PCTV continued to offer a range of services designed to ensure equal access to our resources for the production and distribution of community-oriented programming.

#### *Training*

In 2019, we offered a range of trainings designed to teach users of all experience levels the basics of television production. Our offerings included:

- Orientation, an overview of how to get involved at PCTV. The class is scheduled once per month and by appointment.
- Producer Prep, a preparatory class for those who want to become community producers.
- Electronic Field Production, an introduction to the art of shooting on-location video with our Panasonic HMC 80 cameras.
- Shoot to Thrill, a primer on our Canon XA35 field cameras.
- Intro to Final Cut Pro X, an introduction to digital non-linear editing on Apple iMac computers.
- Intro to Adobe Premiere Pro, an introduction to professional editing software on both PC and Apple iMac computers.

In 2019, PCTV:

- Offered a total of 43 classes to a total of 232 class registrants.
- Issued 146 training certifications.

In 2019, PCTV also launched a new program called Community XR in collaboration with Karen Alexander of XRconnectED. Community XR is a free educational event designed to expose Pittsburgh residents to XR tools including virtual reality, augmented reality and 360 Video and to learn about opportunities in this growing field. These two-hour monthly events consist of demos of VR tools including VR headsets and 360 video cameras. In addition, the meetings educate attendees about training to create XR projects and career opportunities in the XR field. We held two events in 2019. One was in November at CoLab 18 on the Northside and the other was in December at the Oakland Career Center. This is an ongoing project that we plan to grow in 2020.

### *Facilities and Equipment*

PCTV uses its facility and equipment to give the community a voice in local media. We do that by providing local residents and nonprofits with the means to produce and distribute noncommercial television programming. Available equipment includes video cameras, tripods, and microphones available for checkout, an edit lab with iMac computers loaded with Final Cut Pro editing software and PC computers loaded with Adobe Creative Cloud, and two fully equipped studios with three HD cameras, Tricaster production switchers, and lighting grids. PCTV's server room houses our broadcast equipment which includes an HD router, video server, and streaming computer, all of which enable the distribution of programming via cable and the internet. A full inventory of currently available equipment is attached as an addendum to this report.

In 2019, PCTV made upgrades in the following areas:

- Upgrades to staff editing computers to allow for HD editing.
- Replacement of three Apple iMac editing computers in the edit suite.
- Purchase of a used Tricaster to replace an old Tricaster in the Studio B control room.
- Replacement of tripods in Studio B.
- Purchase of five VR headsets and two 360 video cameras for the Community XR program.

What follows is an overview of equipment and facility usage at PCTV in 2019:

<b>Equipment/Facility Category</b>	<b># of Uses</b>	<b># of Hours of Usage</b>
Classroom/Conference Room	8	26.50
Edit Suites	171	1,116.5
Electronic Field Production	157	N/A
Studio	638	2,209

## Outreach and Promotional Activities

In 2019, PCTV undertook a number of promotional efforts designed to promote participation and viewership. Our activities included:

- Production of the Third Annual Greater Pittsburgh Community Media Awards. A partnership with Moon Community Access, Bethel Park Public Access, and City Channel Pittsburgh, the event recognized achievements in local community media. The event attracted \$7,085 in sponsorships and ticket sales and netted over \$2,100 after expenses.
- Active participation as a member of the North Side/Northshore Chamber of Commerce.
- Active participation with the Community Bridge Builders Network.
- Promoted PCTV at numerous community festivals and events including the Woodland Hills High School "Stop the Violence" Basketball Showcase, Pittsburgh Pirates games (w/ Operation Better Block, Pittsburgh Brown Mamas, Boy Scouts), Pittsburgh Pride, NAACP Arts and Heritage Day/Juneteenth Celebration, Jeremiah's Block Party at the Kingsley Center in East Liberty, the Summer Family Festival in Monroeville, Juneteenth Celebration in Downtown Pittsburgh, Beltzhoover Community Day, Operation Better Block Community Care Block Party in Homewood, Larimer Alive Community Block Party, Family Health Fair in East Liberty, Health and Wellness Block Party at Hosana House in Wilksburg, North Homewood Community Day, Woodland Hills Back to School Event, United Rays Corvette Club in East Hills, Pittsburgh Public Schools Back to School Event at Pittsburgh Obama in East Liberty, Discover Pittsburgh at the University of Pittsburgh, Fresh Start Back to School event in Bloomfield/Garfield, Shadyside Arts Festival, Back to School Celebration at the Jeron X Grayson Community Center in East Liberty, Soul Food Festival in Downtown Pittsburgh, and the PCTV Community Producer Appreciation Cookout in Schenley Park.

## Financial Resources

In 2019 PCTV continued to pursue sources of revenue above and beyond that provided by the cable franchise agreements with Comcast and Verizon. We generated \$87,484 in non-franchise revenue in 2019, which equated to 12% of total revenue. Some highlights of PCTV financial performance for 2019 include:

- Continued success in 4030 Special Project Income. In 2019 we generated \$50,100 in income from special projects, which represent fees paid to PCTV for video production services.
- A combined \$22,210 generated from 4035 Producer Enrollment and 4040 Production Services.
- \$7,085 in fundraising revenue for the Third Annual Greater Pittsburgh Community Media Awards. After expenses, the event netted over \$2,100.

Total revenue for 2019 was \$716,996. PCTV's 2019 Audited Financial Statements are included with this report.

### Board of Directors List

PCTV currently has 6 board members. Board President Luther Dupree is a community producer at PCTV. Vice-President Amber Farr is the Director of the One Northside project for the Buhl Foundation. Secretary Lou Camerlengo is co-founder of Five Star Development, a software development company on Pittsburgh's Northside. Treasurer Steven Townsend is an attorney at Eddy, DeLuca, Gravina and Townsend. Stephanie Smith is a community producer at PCTV. Susan Brozek-Scott is a journalist and multi-media producer. Contact info for each current board member follows:

Luther Dupree Jr., 2019 Board President  
PCTV Community Producer  
7212 Mingo Street  
Pittsburgh, PA 15206  
412-758-9038

Amber Farr, 2019 Board Vice-President  
Director, One Northside  
The Buhl Foundation  
Centre City Tower, Suite 2300  
650 Smithfield Street Pittsburgh, PA 15222  
412-566-2711

Steven Townsend, 2019 Board Treasurer  
Eddy DeLuca Gravina & Townsend  
564 Forbes Avenue  
Pittsburgh, PA. 15219  
W. 412-281-5336

Lou Camerlengo, 2019 Board Secretary  
President/Co-founder  
Five Star Development, Inc.  
1501 Preble Ave, 4th Floor  
Pittsburgh, PA 15233  
412-802-2517

Stephanie Smith  
PCTV Community Producer  
302 Frazier Drive  
Pittsburgh, PA 15235  
412-436-6777



Susan Brozek-Scott  
President and CEO  
After School Buddy  
412-491-7106

List of current PCTV Employees

John H. Patterson, Executive Director

Gladys Jelks, Assistant Director/ Programming Director

Carl Cimini, Director of Community Relations

Vatrena Venson, Administrative Manager

John Bursick, Director of Community Production

Doug Drew, Production Technician

Tony Cherby, Production Technician

Andy Esper, Video Instructor

Pittsburgh Community Television  
Report on New and Enhanced Revenue Sources  
2019

*Overview*

In 2019 PCTV continued to pursue sources of revenue above and beyond that provided by the cable franchise agreements with Comcast and Verizon. We generated \$87,484 in non-franchise revenue in 2019. The sources of revenue we are reporting on in this report include:

- 1) **4020 Foundation Grants**-- grant income received from foundation services.
- 2) **4030 Special Project Income** – income derived from PCTV hiring out its television production services.
- 3) **4035 Producer Enrollment Fees** – enrollment fees from individuals and non-profits who are community producers at PCTV. Includes yearly enrollment, six-month enrollment and class fees.
- 4) **4040 Production Services** – income derived from additional services including DVD and tape duplication and rental of duplication equipment
- 5) **4045 Fundraisers/Special Events**—income from any event fundraisers PCTV participates in.
- 6) **4050 Donations**—donations from individual donors.
- 7) **4055 Underwriting/Sponsorship Income** – contributions from businesses and non-profits in exchange for recognition as an underwriter or sponsor on PCTV.
- 8) **4065 Rental Income** – income from rental of PCTV facilities or equipment.
- 9) **4070 Miscellaneous Income** – miscellaneous income that does not easily fit into another category.
- 10) **4080 In Kind Donations** -- the fair value of donated materials on the date of donation.
- 11) **4105 Sales - Vending Machines** – sales of food and drink items from PCTV's vending machine.
- 12) **4110 Sales – Tape and Merchandise** – income from sales of blank DVD and tape stock and other merchandise such as t-shirts.
- 13) **4900 Interest Income**—income from interest bearing bank accounts.

*Income Generation Activities in 2019*

The highlights of our revenue generation efforts in 2019 include the following:

- Continued success in 4030 Special Project Income. In 2019 we generated \$50,100 in income from special projects, which represent fees paid to PCTV for video production services.
- A combined \$22,210 generated from 4035 Producer Enrollment and 4040 Production Services.

- \$7,085 in fundraising revenue for the Third Annual Greater Pittsburgh Community Media Awards. After expenses, the event netted over \$2,300.

*Report on Income for the Fiscal Year by Line Item*

The chart below details PCTV's progress in attracting non-franchise sources of income.

<b>Line Item</b>	<b>Budgeted</b>	<b>Actual</b>
4020 Foundation Grants	\$0	\$1,000
4030 Special Projects	\$60,000	\$50,100
4035 Producer Enrollment	\$25,000	\$14,529
4040 Production Services	\$6,500	\$7,681
4045 Fundraisers	\$7,000	\$7,085
4050 Donations	\$5,000	\$498
4055 Underwriting	\$2,000	\$0
4065 Rental Income	\$0	\$0
4070 Miscellaneous	\$0	\$100
4080 In Kind Donations	\$0	\$0
4105 Sales - Vending	\$25	\$0
4110 Sales – Tape/Merch.	\$0	\$0
4900 Interest Income	\$3,000	\$6,491
<b>Total</b>	<b>\$108,525</b>	<b>\$87,484</b>

*Conclusion*

PCTV continues to work hard to increase sources of revenue above and beyond what is provided by the franchise agreements with Comcast and Verizon. In 2019 that translated to over 12% of our revenue coming from other sources. We look forward to increasing that in the coming years as we grow our ability to generate new revenue.

**PITTSBURGH COMMUNITY TELEVISION  
CORPORATION**

**FINANCIAL STATEMENTS**

**YEAR ENDED - DECEMBER 31, 2019**

**WITH PRIOR YEAR COMPARATIVE TOTALS**

**TYLER COLLIER ASSOCIATES LLC**  
*Certified Public Accountants & Consultants*  
100 Ross Street, Suite 110  
Pittsburgh, Pennsylvania 15219  
Telephone: (412) 471-7060  
Facsimile: (412) 471-7062  
Website: [www.tylercolliercpa.com](http://www.tylercolliercpa.com)

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**

**FINANCIAL STATEMENTS**

**YEAR ENDED - DECEMBER 31, 2019**

**WITH PRIOR YEAR COMPARATIVE TOTALS**

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*Certified Public Accountants & Consultants*

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Pittsburgh Community Television Corporation  
Pittsburgh, Pennsylvania

### Report on the Financial Statements

We have audited the accompanying financial statements of Pittsburgh Community Television (not-for-profit organization), which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluation of the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

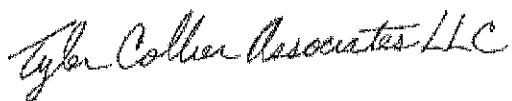
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pittsburgh Community Television (not-for-profit organization) as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with auditing principles generally accepted in the United States of America.

### Report on Summarized Comparative Information

We have previously audited Pittsburgh Community Television's 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated April 11, 2019. In our opinion, the summarized comparative information presented herein and of and for the year ended December 31, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.



Pittsburgh, Pennsylvania  
June 24, 2020

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS OF DECEMBER 31, 2019**  
**WITH PRIOR YEAR COMPARATIVE TOTALS**

	2019	Comparative Totals 2018
<b>Assets</b>		
Current Assets		
Cash & Cash Equivalent	\$ 336,929	\$ 330,841
Receivables	640,012	636,004
Prepaid Expenses	17,562	17,522
Total Current Assets	994,503	984,367
Fixed Assets		
Furniture And Equipment	577,070	528,527
Leasehold Improvements	427,606	427,606
Total Fixed assets	1,004,676	956,133
Accumulated Depreciation	(687,060)	(610,284)
Total Fixed Assets	317,616	345,849
Intangible Assets		
Needs Assessment (Net Amortization)	39,105	-
<b>Total Assets</b>	\$ 1,351,224	\$ 1,330,216
<b>Liabilities &amp; Net Assets</b>		
Current Liabilities		
Accounts Payable	\$ 2,422	\$ 2,029
Current Renovation Loan	24,547	25,000
Payroll Liability	13,707	10,779
Total Current Liabilities	40,676	37,808
Non Current Liabilities		
Renovation Loan	177,627	202,317
Total Non Current Liabilities	177,627	202,317
<b>Total Liabilities</b>	218,303	240,125
<b>Net Assets</b>		
Net Assets Without Donor Restrictions	1,132,921	991,814
Net Assets With Donor Restrictions	-	98,277
<b>Total Net Assets</b>	1,132,921	1,090,091
<b>Total Liabilities &amp; Net Assets</b>	\$ 1,351,224	\$ 1,330,216

(The independent auditor's report and accompanying notes are an integral part of this report.)

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED DECEMBER 31, 2019**  
**WITH PRIOR YEAR COMPARATIVE TOTALS**

	Without Donor Restriction	With Donor Restriction	2019 Total	Comparative 2018 Totals
<b>Support and Revenue</b>				
Support:				
Grants	\$ 629,512	\$ 1,000	\$ 630,512	\$ 618,005
Donations	498	-	498	896
Total Support	<u>630,010</u>	<u>1,000</u>	<u>631,010</u>	<u>618,901</u>
Revenue:				
Project Revenue	57,781	-	57,781	51,637
Producer Enrollment Fees	14,529	-	14,529	25,369
Miscellaneous Receipts	7,185	-	7,185	8,629
Interest Income	6,491	-	6,491	4,109
Total Revenue	<u>85,986</u>	<u>-</u>	<u>85,986</u>	<u>89,744</u>
Released from Restrictions	99,277	(99,277)	-	-
Total Support and Revenue	<u>815,273</u>	<u>(98,277)</u>	<u>716,996</u>	<u>708,645</u>
<b>Operating Expenses</b>				
Program Services:				
Production	127,845	-	127,845	123,816
Programming	134,388	-	134,388	128,297
Outreach	69,220	-	69,220	66,950
Public Access	190,353	-	190,353	173,836
Total Program Service	<u>521,806</u>	<u>-</u>	<u>521,806</u>	<u>492,899</u>
Supporting Services:				
Management and general	135,901	-	135,901	131,655
Fundraising	16,459	-	16,459	17,093
Total Support Services	<u>152,360</u>	<u>-</u>	<u>152,360</u>	<u>148,748</u>
Total Expenses	<u>674,166</u>	<u>-</u>	<u>674,166</u>	<u>641,647</u>
Changes in Net Assets	141,107	(98,277)	42,830	66,998
Net Assets, Beginning of Year	991,814	98,277	1,090,091	-
Net Assets, End of Year	<u>\$ 1,132,921</u>	<u>-</u>	<u>\$ 1,132,921</u>	<u>\$ 66,998</u>

(The independent auditor's report and accompanying notes are an integral part of this report.)



**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2019**  
**WITH PRIOR YEAR COMPARATIVE TOTALS**

**PROGRAM SERVICES**

Description	PRODUCTION	PROGRAMMING	OUTREACH	PUBLIC ACCESS	Total Program Services	Management & General	Fundraising	2019 Totals	Comparative 2018 Totals
Salaries	57,127	62,081	35,385	106,437	261,030	47,942	8,846	317,818	302,076
Employee Benefits	1,129	1,230	705	2,097	5,161	956	177	6,294	6,018
Payroll Taxes	4,501	4,894	2,792	8,352	20,539	3,783	698	25,020	23,823
Contract Labor	-	1,000	-	-	1,000	80	-	1,080	1,590
Supplies	1,117	362	33	362	1,874	1,093	9	2,976	2,123
Postage & Delivery	442	442	442	442	1,768	609	110	2,487	1,994
Occupancy	21,577	21,577	-	22,153	65,307	1,477	-	66,784	65,944
Telephone & Internet	1,714	1,714	1,143	1,714	6,285	1,184	286	7,755	8,290
Consultants	1,973	1,973	1,973	1,973	7,892	21,389	493	29,774	28,979
Equipment Leases	885	885	885	885	3,540	664	221	4,425	4,451
Program	236	-	-	-	236	2,064	3,059	5,359	5,111
Advertising & Promotion	-	-	-	-	-	2,849	-	2,849	5,365
Repairs & Maintenance	5,044	5,044	-	5,076	15,164	2,989	-	18,153	20,135
Travel, Conf. & Meetings	1,459	-	-	-	1,459	4,923	-	6,382	3,847
Dues & Publications	-	1,457	-	-	1,457	4,363	-	5,820	3,472
Insurance	14,830	15,918	10,242	25,051	66,041	12,408	2,560	81,009	75,137
Miscellaneous Expenses	-	-	-	-	-	-	-	-	85
Bank & Credit Fees	-	-	-	-	-	554	-	554	714
Interest	-	-	-	-	-	8,744	-	8,744	10,662
Equipment	191	191	-	191	573	1,520	-	2,093	286
Continuing Education	-	-	-	-	-	689	-	689	1,780
Depreciation	15,620	15,620	15,620	15,620	62,480	15,621	-	78,101	69,765
<b>Total</b>	<b>127,845</b>	<b>134,388</b>	<b>69,220</b>	<b>190,353</b>	<b>521,806</b>	<b>135,901</b>	<b>16,459</b>	<b>674,166</b>	<b>641,647</b>
	18.96%	19.93%	10.27%	28.24%	77.40%	20.16%	2.44%	100.00%	

**Allocation Method**

See Note 2P

(The independent auditor's report and accompanying notes are an integral part of this report.)

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2019**  
**WITH PRIOR YEAR COMPARATIVE TOTALS**

	<u>2019</u>	<u>Comparative 2018 Totals</u>
<b>Cash Flows from Operating Activities:</b>		
Change Net Assets	\$ 42,830	\$ 66,998
Adjustments to Reconcile Change in Net Assets		
To Net Cash used by Operating Activities:		
Depreciation and Amortization	78,102	69,765
(Increase) Decrease in Operating Assets:		
Accounts Receivable	(4,008)	11,262
Prepaid Expenses	(40)	(944)
Increase (Decrease) in Operating Liabilities:		
Accounts Payable	393	153
Payroll Liability	2,928	1,705
<b>Cash Flows provided by Operating Activities</b>	<u>120,205</u>	<u>148,939</u>
<b>Cash Flows from Investing Activities:</b>		
Purchase of Fixed Assets	(48,543)	(4,005)
Purchase of Intangible Assets	(40,431)	-
<b>Cash Flows used by Investing Activities</b>	<u>(88,974)</u>	<u>(4,005)</u>
<b>Cash Flows from Financing Activities:</b>		
Repayment of Renovation Loan	(25,143)	(24,145)
Repayment of Note Payable	-	(8,457)
<b>Cash Flows used by Financing Activities</b>	<u>(25,143)</u>	<u>(32,602)</u>
<b>Net Change in Cash</b>	6,088	112,332
<b>Cash at Beginning of Year</b>	330,841	218,509
<b>Cash at End of Year</b>	<u>\$ 336,929</u>	<u>\$ 330,841</u>
<b>Interest Paid</b>	<u>\$ 8,744</u>	<u>\$ 10,662</u>

(The independent auditor's report and accompanying notes are an integral part of this report.)

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED – DECEMBER 31, 2019**

**NOTE 1: DESCRIPTION OF ORGANIZATION**

Pittsburgh Community Television Corporation (PCTV) is a not-for-profit corporation whose objective is to serve the people of Pittsburgh by providing public access on an equal opportunity basis to city residents. It provides training, equipment, and production services to the community for cable access, and actively advocates for Public Access and First Amendment rights. PCTV strives to be a telecommunication resource that is educational and accessible for community producers, engaging, and diverse for viewers, and provides alternatives for the community.

PCTV was incorporated as a Pennsylvania non-profit corporation, June 27, 1985, and in December 1985 received IRC §501(c)(3) designation. Consequently, contributions to PCTV are tax deductible within limitations prescribed by the Internal Revenue Code.

The office of PCTV is located at 1300 Western Avenue, Pittsburgh, Pennsylvania 15233. The telephone number is (412) 322-7570. The website is [www.pctv21.org](http://www.pctv21.org).

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Basis of Accounting**

PCTV uses the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses recorded when incurred without regard to the time of cash receipt or disbursement. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions.

**B. Financial Statement Presentation**

PCTV reports information regarding its financial position and activities according to two classes of net assets: unrestricted net assets and temporarily restricted net assets summarized as follows:

Without Donor Restriction: Net assets that are not subject to donor-imposed stipulations. PCTV has discretionary control.

With Donor Restriction: Net assets that are subject to donor-imposed stipulations that may or will be met, either by actions of PCTV and/or the passage of time. When a restriction expires, with donor restricted net assets are reclassified to without donor restricted net assets and reported in the statement of activities as net assets released from restrictions. As of December 31, 2019, PCTV's temporarily restricted net assets were \$0.

**C. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in preparing these financial statements include depreciation of property and equipment, and the allocation of expenses. Accordingly, actual results could differ from those estimates.

**D. Cash and Cash Equivalents**

PCTV considers all highly liquid deposits available for current use with an initial maturity of ninety days or less to be cash equivalents.

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED – DECEMBER 31, 2019**

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**E. Investments**

Purchased marketable securities are carried at fair value. Donated marketable securities are recorded at fair value on the date of donation and carried at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Gains and investment income are recognized in the period earned and are classified as unrestricted or temporarily restricted with respect to the stipulations established by the donor at the date of donation or applicable state law.

**F. Property and Equipment**

Property and equipment acquired with a basis of \$500 or greater are recorded at cost when purchased. Expenditures for renewals and improvements that significantly extend the useful life of an asset are capitalized. Expenditures for maintenance and repairs are expensed. Gains and losses on disposition of property and equipment are reflected in income. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Depreciation expense amounted to \$78,101 for the year ended December 31, 2019.

**G. Impairment of Long-Lived Assets**

Long-lived assets are reviewed for impairment when circumstances indicate the carrying value of an asset may not be recovered. For assets that are to be held and used, impairment is recognized when the estimated undiscounted cash flows associated with the asset or group of assets is less than their carrying value. If impairment exists, an adjustment is made to write the asset down to its fair value, and a loss is recorded as the difference between the carrying value and fair value. Fair values are determined based on quoted market values, discounted cash flows, or internal and external appraisals, as applicable. Assets to be disposed of are carried at the lower of carrying value or estimated net realizable value.

**H. Change in Accounting Principle**

The organization implemented FASB Accounting Standards Update (ASU) No. 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities, in the current year, applying the changes retrospectively. The new standards change the following aspects of the financial statements:

- The temporarily restricted and permanently restricted net asset classes have been combined into a single net asset class called net assets with donor restrictions.
- The unrestricted net asset class has been renamed net assets without donor restrictions.
- The financial statements include a disclosure about liquidity and availability of resources (Note 2F).

This change in accounting principle was adopted early. Therefore, no effect is noted in the current year financial statements.

**I. Support and Revenue Recognition**

Support including unconditional promises to give, are recognized as revenues in the period received. Contributions subject to donor-imposed stipulations that are met in the same reporting period are reported as unrestricted support. Promises to give that are scheduled to be received after the financial position date are shown as increases in net assets with donor restrictions and are reclassified to net assets without donor restrictions when the purpose or time restriction is met. Conditional promises to give are not recognized until they become unconditional; that is, when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received after one year, if any, are discounted at the appropriate rate commensurate with risks involved.

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED – DECEMBER 31, 2019**

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**J. Donated Services and Materials**

When services are donated to PCTV by interested parties in the course of carrying out its mission, in general, no amounts are reflected in the financial statements for those services since generally there is no objective basis to measure the value of such services. In limited circumstances, however, objectively measurable donated services are recorded. These donated services must require specialized skills, be provided by individuals possessing those skills, and would typically be purchased if not provided by donation. PCTV received \$-0- in donated services during the year under audit.

Donated materials are recorded at their fair value at the date of the donation. PCTV received \$0 in donated materials during the year under audit.

These donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose.

**K. Income Tax Status**

The Internal Revenue Service has determined that PCTV is exempt from federal income taxes under the Internal Revenue Code Section 501(c)(3) and files an IRS Form 990. Accordingly, no provision for income taxes is recorded in the accompanying financial statements.

As a tax-exempt organization, no part of PCTV's net assets can inure to the benefit of any private individual. In the event PCTV is dissolved and liquidated, the net assets, after paying all liabilities, would be distributed to a similar tax-exempt organization, which in the judgment of the Board of Directors, has a purpose clearly allied to that of PCTV's.

PCTV accounts for uncertainty in income taxes using a recognition threshold of more-likely-than-not to be sustained upon examination by the appropriate taxing authority. Measurement of the tax uncertainty occurs if the recognition threshold is met. Management determined that there were no tax uncertainties that met the recognition threshold in fiscal year 2019. PCTV's Annual IRS Form 990 is subject to review for three years after the date filed.

**L. Concentration of Credit and Market Risk**

Financial instruments that expose PCTV to concentrations of credit and market risk consist primarily of cash equivalents. Cash equivalents are maintained at high-quality financial institutions and PCTV has not experienced any loss on its cash equivalents.

**M. Advertising**

PCTV uses advertising to promote its programs and services. Advertising and promotional costs are expensed as incurred. For the year ended December 31, 2019, advertising expense was \$2,849.

**N. Subsequent Events**

PCTV has evaluated all events through the date the financial statements were available to be issued and has determined that there are no subsequent events that require recognition or disclosure.

In early March 2020, there was a global pandemic of COVID-19 resulting in many changes in social interaction and business operations. These changes have resulted in economic downturns of which the impact, either direct or indirect, to PCTV cannot be determined, but prospectively could have a material impact on operations, programming, cashflow and liquidity.

**PITTSBURGH COMMUNITY TELEVISION CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED – DECEMBER 31, 2019**

**NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**O. LIQUIDITY**

PCTV has \$994,503 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditure consisting of cash of \$336,929, accounts receivable of \$640,012, and prepaid expenses of \$17,562. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date. PCTV has a goal to maintain cash on hand to meet 60 days of normal operating expenses, current liabilities which are on average \$22,340 and \$6,686, respectively. PCTV has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of December 31, 2019 are:

<b>Financial Assets:</b>	
Cash and Cash Equivalents	\$ 336,929
Accounts Receivables	640,012
Prepaid Expenses	<u>17,562</u>
Total Financial Assets	\$ 994,503
Amount Available for general expenditures within one year	<u>\$ 994,503</u>

**P. FUNCTIONAL ALLOCATION OF EXPENSES**

The costs of providing the various programs and supporting services of Pittsburgh Community Television have been summarized on a functional basis in the statement of activities and statement of functional expenses. Expenses are charged to each program based on direct expenses incurred. Salaries and other payroll related costs were allocated according to time spent by Pittsburgh Community Television's staff in the various programs and supporting services. Common expenses have been allocated between functional activities based on management's analysis of personnel time and applied to non-program functions as follows:

- General and administrative expenses include those costs that are not directly identifiable with any specific program, but which provide for the overall support and direction of the organization.
- Fundraising expenses includes those costs directly related to this function. In addition, a reasonable allocation of personnel and other costs attributable to fundraising activity.

**NOTE 3: FUNCTIONAL CATEGORIES**

**A. PROGRAM SERVICES**

1. **Production** – Expenses related to PCTV's production of television programs that are targeted towards community needs.
2. **Programming** – Expenses related to scheduling the programs submitted for airing on PCTV's television channel.
3. **Outreach** – Expenses related to outreach into the community to underserved groups, including youth.
4. **Public Access** – Expenses related to assisting community producers and non-profit organizations in the production of television programming.

**B. SUPPORT SERVICES**

1. **Management and General** – These are costs not identified with a single function but are indispensable to the operation of the Organization.
2. **Fund Raising** – This includes the cost specifically related to raising moneys for PCTV.

**PITTSBURGH COMMUNITY TELEVISION CORPORATION  
NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED – DECEMBER 31, 2019**

**NOTE 4: RETIREMENT PLAN**

The Organization makes available a Simple IRA retirement account for full-time regular employees. The Organization contributed \$6,294 to this plan, which matches employee contributions to a maximum of 3% of the qualifying salary. Consistent with the plan rules, employees may elect to have amounts contributed to the fund on a tax deferred salary reduction basis, as specified within IRS guidelines.

**NOTE 5: LINES OF CREDIT & SHORT-TERM NOTES**

The Organization maintains a line of credit from a financial institution with a \$150,000 limit. At year-end, the interest rate was 5.75% per annum, with no outstanding balance.

**NOTE 6: LOANS**

In December of 2016, the Organization arranged a bank loan with a \$279,000 limit and an interest rate of 4.00%. At year-end, the outstanding balance was \$202,174. The loan is collateralized by business assets. The required principal payments are as follows:

2020	24,547
2021	25,867
2022	27,258
2023	28,724
2024	30,269
Beyond	65,509

**NOTE 7: PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) CHANNEL ADMINISTRATOR**

On November 1, 2013, PCTV was contracted by the City of Pittsburgh as the PEG Channel Administrator. The City agrees to provide funds to PCTV in the amounts and in the manner set forth in §12.1 of the agreement and assign control and management of certain access facilities and resources. At year-end, the “Annual PEG Grants” provided an accrued remittance of \$629,512.

**NOTE 8: WITH DONOR RESTRICTED NET ASSETS**

Net assets with donor restrictions activity for the year ended December 31, 2019 are as follows:

Source	Purpose	Restriction Type	2018	Revenue	Released	2019
City of Pittsburgh	Equipment, Facilities, and Technology	Expenditure Fulfillment	\$ 98,277.00	\$ -	\$ 98,277.00	\$ -
New Sun Rising	Programming	Expenditure Fulfillment	-	1,000.00	1,000.00	-
			<u>\$ 98,277.00</u>	<u>\$ 1,000.00</u>	<u>\$ 99,277.00</u>	<u>\$ -</u>

**NOTE 9: NEEDS ASSESSMENT**

On July 30, 2019, PCTV completed a Cable TV & Community Needs Assessment Study prepared by the Buske Group, a media consultant. This study is required by Federal law and is used as part of the City of Pittsburgh’s franchise renewal negotiations with Comcast and Verizon. PCTV uses this study to identify local community needs and interests related to public access which will guide their capital investments and operational strategies for the next 10 years contract with the City of Pittsburgh. The cost of the Needs Assessment was \$40,431 and has been capitalized with an amortized useful live of 10 years. Amortization as of December 31, 2019 was \$1,326.

**Pittsburgh Community Television  
Equipment Inventory**

Updated 11-19  
Accurate purchase dates are not available for some older equipment.

<u>ITEM</u>	<u>TYPE</u>	<u>SERIAL</u>	<u>Replacement Cost</u>	<u>Current Condition</u>	
Security DVR G4-SDIPRO	Security DVR to monitor feeds		2500	New 2/2015	
LG HDMI Monitor w/wall mount	HD Monitor w/Wall Mount		650	New 2/2015	
Additional Materials	Cabling, Connectors, Dressing		1650	New 2/2015	
(2) Sony DSR-45 DVCAM Decks	DVCAM video decks		600	Old	
Sony DSR-1800 DVCAM Deck	DVCAM video deck		300	Old	
Sony SVP-9000 SVHS Deck	SVHS video deck		100	Old	
Sony VQ-5800 U-Matic Deck	U-Matic video deck		300	Old	
Sony DSR-25 DVCAM Deck	DVCAM video deck		300	Old	
Panasonic DMR-ES15 DVD Recorder	DVD Recorder		100	Old	
Sony Trinitron 13" Monitor	Video Monitor		150	Old	

**New Server Room/ Playback 2015**

Blackmagic 40x40 Router VHUBSMRT6G40	Video Router	2205475	2850	New 2/2015	
(7) Blackmagic SDI to Analog CONVMAS4K	Downconverter	Various	280	New 2/2015	Quantity 7
Blackmagic Audio to SDK CONVMCAUD4K	Audio Converter	2219773	280	New 2/2015	
(7) Roland Scan Converter VC-1-SC	Scan Converter	Various	950	New 2/2015	Quantity 7
Blackmagic Audio Monitor AUDMON1RU	Audio Monitor	2225322	1420	New 2/2015	
Marshall Rackmount Monitor V-FR185-DLW	Monitor w/ Waveform Vector	6455815262	1950	New 2/2015	
(3) AVP Video Patch Bay 2RU AV-D232-AMN7	Video Patch Bay		1200	New 2/2015	Quantity 3
Ensemble Designs Bright Eye 56	Test Signal and Sync Generator	HZBDF3575	2600	New 2/2015	
Additional Materials	Power Strips, cabling etc.		1800	New 2/2015	
Motorola DCH 70	Digital Cable Receiver	Comcast	2500		
Scientific Atlanta Prisma DTX	Fiber MUX	N/S	300		
Sony DSR45	DVCAM Deck	12518			
Verizon Action Tec M424WR	Internet Router		50		



Ocean Matrix DMX -M0A6			300
Dishnet VIP 2112 Receiver			150 New 2/2015
(3) Ikegami TM6-1B			200
APC UPS			200
Scientific Atlanta Encoder Model D9022			200
Sony DVD Recorder Model RDR GX7	Encoder	Verizon	200
	DVD Recorder		
E-Machines Computer	Streaming Computer		500
CC WiFi Internet Radio	Internet Radio		200
Dell Inspiron 9400 Laptop	Powerpoint Laptop		500
Checkpoint Office Firewall			150
Dell PowerEdge 2900 Server & Monitor	Server & Monitor		5000
Netgear Prosafe 24 Port Gigabit Switch	Switch		150
(4) ATP Inc. Cat 6 patch bays	Patch Bays		150
TP-Link TL-SG 3424 Jet Stream L2	Managed Switch (Full Service)		600
Tiltrac 2 Bay Rack			500
TeVue Hypercaster AIOB2000-8	Playback Server		33600 New 9/17
BlackMagic Design HDMI to SDI Converter	Micro Converter		85 New 9/17
BlackMagic Design Up/Down/Cross Converter	Converter		275 New 9/17
Comlan SDI to ASI Encoder	Encoder		2495 New 9/17
Extron VSC500	Scan Converter for Webus	A0250M116344	100
Juniper	Webus Firewall		200
(4) 1500VA rackmount UPS	UPS		2600 New 9/17
Startech Composite to VGA Converter	Converter		125 New 9/17
AJA Helo Streaming Device	Streaming encoder		1250 New 11/18

## Control Room A

AudioTechnica ATW1452	Handheld Wireless System	6021704	750 Non-Operational
(2) Shure SM48	Handheld Microphone	N/S	100
(1) Shure PG48	Handheld Microphone	N/S	50
(1) Shure SM58	Handheld Microphone	N/S	100
(4) Shure Wired Lavalleres	Wired Lavs	N/S	200
(4) Sony VTX-P1 409B-UTX P11	Wireless Transmitter	N/S	800
(2) Sony UTX - 82 Transmitter	Wireless Transmitter	N/S	400
Shure Model M267	Mixer		500
Shure XLR to USB signal adapter	Signal Adapter		100
Yamaha Digital Multi Effect REX 50	Audio Effects Box		150
Audicom MS-2001			
Telex BP-100	Intercom System		

Asus VS228	LCD Monitor			150
Clearcom 501	1 Ch Intercom Belt Pac/Headset	A182277	495	
Clearcom 501	1 Ch Intercom Belt Pac/Headset	A182278	495	
Clearcom 501	1 Ch Intercom Belt Pac/Headset	A182280	495	
Clearcom 502	2 Ch Intercom Belt Pac/Headset	A182516	495	
Clearcom 502	2 Ch Intercom Belt Pac/Headset	A182517	495	
Clearcom TR50	IFB Box	712789	250	
Tall Mic Stand w/Boom		N/S	75	
Tall Mic Stand w/Boom		N/S	75	
Tall Mic Stand		N/S	45	
Tall Mic Stand		N/S	45	
Desk Mic Stand		N/S	25	
Desk Mic Stand		N/S	25	
Crown D75	Audio Amp	A029511	499	
Mackie HR824	Amplified Monitor Speaker	EL33075	600	
Mackie HR824	Amplified Monitor Speaker	EL33089	600	
Mackie SR32	32 Ch Audio Board	DT16750	4200	
NEC PM 1271A	Video Monitor	84607233	650	Need to Replace
Countdown Timer		N/S	475	Need to Replace
Clearcom MS232	Intercom Base Station	713392	1015	
Videonics CG3000	Title Generator	N/S	895	
Comrex Stac VIP System STAC VOIP	Live Call in System	299	4475	New 7/15
Comrex Stac VIP Control Surface	Live Call in Control Surface	388	Included	New 7/15
<b>Studio</b>				
(3) New Studio Cabling	Studio Cabling		1595	New 9/15
Bose 301 (pair)	Studio Loudspeakers	N/S	350	
Strand C80 System	Remote Lighting Dimmer	3341019	12,000	
	Supervisor Power Center w/			
	28 Dual 2.4kw Packs			
(3) Strand Model 60 Polaris	Fresnel Light		6000	Replacement prices assume \$2,000/flight

For LED and Fluorescent

Strand Broad Light	Broad Light	N/S	2000
(2) Strand Scoops	Scoop Light	N/S	4000
(2) Colortran Scoops	Scoop Light	N/S	4000
Colortran 2K Fresnel	Fresnel Light	N/S	2000
(2) Colortran Set Light Model #108-005	Set Light	N/S	4000
(2) Generic Cyc Light LE	Hanging Cyc Light	N/S	4000
(1) Janiro Mint Iris "1" Model #3460 Quartz Color Small Hanging Light		N/S	2000
Sennheiser Boom Mic			
(1) Altman 2K Soft Lights	Soft Light	N/S	1200
(1) Altman 1K Fresnels	Fresnel	N/S	3500
(4) Brightline Lupolux 1000 Fresnel 3200 K			28045 New 11/15
(8) Brightline Lupolux 650 Fresnel 3200 K			Included New 11/16
(3) Brightline SeriesONE 1.4 DMX on board			Included New 11/17
(1) Lex 50ft XLR5 DMX extension cable			Included New 11/18
(13) Lex 10 ft. XLR5 DMX extension cable			Included New 11/19
(12) Lex 10 ft. GR 5-15 extension cable			Included New 11/20
(1) 25ft XLR5 DMX extension cable			Included New 11/21
(3) Brightline SeriesOne S1.2 & S1.4 intensifier			Included New 11/22
(3) BSeriesOne S1.2 & S1.4 broad field screen			Included New 11/23
(3) Brightline 12 ft. power cords			Included New 11/24
(3) Matthews telescoping hanger w/pipe clamp			Included New 11/25
(1) Strand CD80SV Dual 20A 2.4 K relay module			260 New 11/15
(2) 10'H x 25'W Black encore curtains			2495 New 11/15
(2) 10'H x 25" Gray curtains			Included
Canon XF305	Camera	262873000043	5995 New 10/14
Canon XF305	Camera	262702800022	5995 New 10/14
Canon XF305	Camera	262873000036	5995 New 10/14
Canon TB1	Tripod Adapter Plate		35 New 10/14
Canon TB1	Tripod Adapter Plate		35 New 10/14
Canon TB1	Tripod Adapter Plate		35 New 10/14
Manfrotto MVK502AM-1	Tripod kit and bag		450 New 10/14

Manfrotto MVK502AM-1	Tripod kit and bag	450 New 10/14
Manfrotto MVK502AM-1	Tripod kit and bag	450 New 10/14
Manfrotto MAN127	Dolly with casters	165 New 10/14
Manfrotto MAN127	Dolly with casters	165 New 10/14
Manfrotto MAN127	Dolly with casters	165 New 10/14
Varizoom VZ Rock Remote Controller	Zoom/Focus Controller	195 New 10/14
Varizoom VZ Rock Remote Controller	Zoom/Focus Controller	195 New 10/14
Varizoom VZ Rock Remote Controller	Zoom/Focus Controller	195 New 10/14

**Production Office**

Panasonic AG-HMC80PJ	Memory Card Camcorder	J1TDA0235	1939 New 7/6/12
Panasonic AG-HMC80PJ	Memory Card Camcorder	J1TDA0279	1939 New 7/6/12
Panasonic AG-HMC80PJ	Memory Card Camcorder	J1TDA0243	1939 New 7/6/12
Panasonic AG-HMC80PJ	Memory Card Camcorder	H2TDA0134	1979 New 9/10/12
Panasonic AG-HMC150	Camcorder		Donated Used 4/23/18

Matte Box kit for camera w/ 5" monitor

Donated used 4/23/18

Kata CC-197 PL	Camera Bag	199 New 7/17/12
Kata CC-197 PL	Camera Bag	199 New 7/17/12
Kata CC-197 PL	Camera Bag	199 New 7/17/12
Kata CC-197 PL	Camera Bag	199 New 7/17/12

Sima SL-20LX (6)

90 New 11/2/12 & 12/4/12

(12) Lenmar LZ307P Camcorder Battery

280 New 9/12/12

(4) Lenmar BCUNI3 Universal Charger

160 New 9/12/12

Dolgin Turbo Charger

495 New 10/2/12

(4) Manfrotto MVT502AM Tripod

1200 New 9/12/12

Libec T68 Tripod w/ H22DV head

Donated 4/23/18

(10) Sony MDR-ZK100 Headphones

90 New 9/12/12

(2) Shure SM 87	Handheld Mic	N/S	250	
(1) Electrovoice RE10 Dynamic Cardioid	Handheld Mic		100	
(6) Shure SM 11	Lavellere Mics		600	
(1) Shure SM 48	Handheld Mic		100	
(3) Shure SM 57	Handheld Mic		300	
Mackie 1604-VLZ Pro 16 Channel Mixer	Audio Mixer		1000	
Sony Trinitron 13" Monitor	Monitor			
(9) Sony FWD-32LX2F monitors	Monitor			Donated 12/16
(6) Shure PGA 48 Dynamic Microphones	Microphone			234 New 8/17
(1) Audio Technica 897 Shotgun Mic	Shotgun microphone			Donated used 4/23/18
Azden 310 Diversity Mic Package	w/ 2 mics & 2 transmitters & shotgun mic			Donated used 4/23/18
<b>Arri Light kit</b>				
ARRI 300 plus	Fixture	33494	2300	
ARRI 300 plus	Fixture	33493		
ARRI 650 plus	Fixture	40368		
Chimera Light Softener				
(3) Stands				
Arri style light kit				Donated 4/23/18
Audio-Technica	Boom Mic		500	
Sennheiser	Boom Mic		800	
(1) JVC TM-R9V	Remote Monitors	12001361	500	
		12001351	500	
TD-900 Wireless lcom w/ Headset	Intercom	46262	500	
TD-900 Wireless lcom w/ Headset	Intercom	46261	500	
TD-900 Wireless lcom w/ Headset	Intercom	46263	500	
TD-900 Wireless lcom w/ Headset	Intercom	46264	500	
Sony VPL-PX10 Projector	Data LCD Projector	10431	1400	
Thinkpad Laptop (11 total)	Laptop Computer		200	Donated 12/15
Lenovo Desktop (3 total)	Desktop Computer		200	Donated 12/15
Lenovo Laptop	Laptop Computer		200	Donated 12/15

## HD Flypack

Canon XF305	Camera	7500 New 8/11
Canon XF305	Camera	7500 New 8/11
Canon XF305	Camera	7500 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Canon BP 970G Battery Pack	Battery Pack	150 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Delkin-DDC DDFCCCOMBAT	CF Cards	130 New 8/11
Transcent 32GB CF 1000X	CF Cards	108 New 7/13
Transcent 32GB CF 1000X	CF Cards	108 New 7/13
Transcent 32GB CF 1000X	CF Cards	108 New 7/13
Transcent 32GB CF 1000X	CF Cards	108 New 7/13
Sony UWP-V6 Wireless Lavelliere	Microphone	700 New 8/11
Sony UWP-V6 Wireless Lavelliere	Microphone	700 New 8/11
Sony UWP-V6 Wireless Lavelliere	Microphone	700 New 8/11
Sony UWP-V6 Wireless Lavelliere	Microphone	700 New 8/11
Newtek Tricaster 300 Production Switcher	Video Production Switcher	15000 New 8/11
Newtek Live Control LC11	Tricaster Control Panel	1650 New 8/11
Tricaster Travel Case w/ 19" Monitor	Travel Case	795 New 8/11

Varizoom VZ Rock Remote Controller	Zoom/Focus Controller		250 New 8/11
Varizoom VZ Rock Remote Controller	Zoom/Focus Controller		250 New 8/11
Varizoom VZ Rock Remote Controller	Zoom/Focus Controller		250 New 8/11
Canon TA-100 Tripod Adapter	Quick Release Plate		150 New 8/11
Canon TA-100 Tripod Adapter	Quick Release Plate		150 New 8/11
Canon TA-100 Tripod Adapter	Quick Release Plate		150 New 8/11
Libec RS250M Tripod System	Tripod System		775 New 8/11
Libec RS250M Tripod System	Tripod System		775 New 8/11
Libec RS250M Tripod System	Tripod System		775 New 8/11
Libec LIB-PH 4B Pan Arm	Pan arm for studio configuration		35 New 8/11
Libec LIB-PH 4B Pan Arm	Pan arm for studio configuration		35 New 8/11
Libec LIB-PH 4B Pan Arm	Pan arm for studio configuration		35 New 8/11
KATA CC191 Protective Camera Bag	Camera Bag		95 New 8/11
KATA CC191 Protective Camera Bag	Camera Bag		95 New 8/11
KATA CC191 Protective Camera Bag	Camera Bag		95 New 8/11
100' Dual Video/Audio Cables	Cables		175 New 8/11
100' Dual Video/Audio Cables	Cables		175 New 8/11
100' Dual Video/Audio Cables	Cables		175 New 8/11
Sigma TSG-490	Sync/Black Generator	50019	200 Used 8/11
Samsung T24A350	24" LED HDTV Monitor		300 New 12/11
Libec DL-3	Camera Dolly		180 New 12/11
Libec DL-3	Camera Dolly		180 New 12/11
Libec DL-3	Camera Dolly		180 New 12/11
Manfrotto MB PL-CRC 15	Camera Raincover		115 New 10/14
Manfrotto MB PL-CRC 15	Camera Raincover		115 New 10/14
Manfrotto MB PL-CRC 15	Camera Raincover		115 New 10/14

## Final Cut Pro Editing Systems

Apple iMac 21.5" 2.5 GHz Quad-Core i5	Edit Computer	D25H30QXDHR	1329 New 1/12
Apple iMac 21.5" 2.5 GHz Quad-Core i5	Edit Computer	D25H30SXDHR	1329 New 1/12
Apple iMac 21.5" 2.5 GHz Quad-Core i5	Edit Computer	D25H30V5DHR	1329 New 1/12
Apple iMac 21.5" 2.5 GHz Quad-Core i5	Edit Computer	D25H30NV5DHR	1329 New 1/12
Apple iMac 27" 3.4 GHz Quad-Core i7	Edit Computer	D25H30WMDHW	2754 New 1/12

Lacie Rugged 500 GB Hard Drive	Hard Drive	14181108270534K	152 New 1/12
Lacie Rugged 500 GB Hard Drive	Hard Drive	14181108270166K	152 New 1/12
Lacie Rugged 500 GB Hard Drive	Hard Drive	14181108270697K	152 New 1/12
Lacie Rugged 500 GB Hard Drive	Hard Drive	14181108270434K	152 New 1/12
Lacie Rugged 500 GB Hard Drive	Hard Drive	14181108270142K	152 New 1/12
G-Tech G-Drive V4 2TB	Hard Drive	F32PMNRK	238 New 1/12
G-Tech G-Drive V4 2TB	Hard Drive	F32SN8BD	238 New 1/12
Lacie D2 Quad Drive 2TB	Hard Drive	14031109294662	267 New 1/12
Apple iMac 27 " 3.6GHz Intel-Core i9	Edit Computer		2913 New 8/19
Apple iMac 27 " 3.6GHz Intel-Core i9	Edit Computer		2913 New 8/19
Apple iMac 27 " 3.6GHz Intel-Core i9	Edit Computer		2913 New 8/19

### Studio Upgrade Tricaster

Newtek Tricaster 300 Production Switcher	Video Production Switcher	01AFSS2548539315	9995 New 7/12
Newtek Live Control LC11	Tricaster Control Panel	H1AAF13981153487	1835 New 7/12
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		141 New 7/12
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		141 New 7/12
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		141 New 7/12
Stellar Labs Extension Cable for Tally Lights	Cable		50 New 7/12
Stellar Labs Extension Cable for Tally Lights	Cable		50 New 7/12
Stellar Labs Extension Cable for Tally Lights	Cable		50 New 7/12
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		47 New 9/13
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		47 New 9/13
MetaSETZ TL-2 Tally Light w/shoe mount	Tally Light		47 New 9/13
Extension Cable for Tally Lights	Cable		17 New 9/13
Extension Cable for Tally Lights	Cable		17 New 9/13
Extension Cable for Tally Lights	Cable		17 New 9/13

Lacie D2 Quadra 4 TB	Hard Drive	15541301032050EHB	330 New 2/13
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### Office



Apple iPad Mc733LL 16 GB Black	iPad Tablet	DMPHX93XNDNQR	776 New 7/12
Apple Airport Extreme MD031LL/A	WiFi Modem	C86HQEAEDM72	170 New 7/12
Apple iPad Mini MD528LL/A	iPad Mini Tablet	FAKJQPS0F193	455 New 11/12
Canon Rebel T3 w/ 18-55mm IS II Lens Kit	Digital Camera	162063010322	400 New 12/12
Lowepro Adventura TLX 25	Camera Bag		30 New 12/12

## Youth Media

Apple MacBook Pro 15 Inch w/ Retina	Laptop 2.4 GHz Intel Core i7	C02KRW0V1FFT0	2,403 New 7/13
Apple MacBook Pro 15 Inch w/ Retina	Laptop 2.4 GHz Intel Core i7	C02KRW0UJFFT0	2,403 New 7/13
Apple MacBook Pro 15 Inch w/ Retina	Laptop 2.4 GHz Intel Core i7	C02KRW0GUFFT0	2,403 New 7/13
Apple MacBook Pro 15 Inch w/ Retina	Laptop 2.4 GHz Intel Core i7	C02KRW4SDFFT0	2,403 New 7/13

## Security System

(1) 2 Gig Control and Keypad	299 New 7/15
(3) Magnetic Door Contacts	Included New 7/15
(4) PIR Interior Motion Detectors	Included New 7/15
(9) LEE-5 Master Stations	4634 New 7/15
(3) LED Door Stations	Included New 7/15
(1) PS1225UL Power Supply	Included New 7/15
(3) RYPA Door Relays	Included New 7/15
(2) SKACPLE 2 Door Controllers	8138 New 7/15
(4) HID 6005 Proximity Card Readers	Included New 7/15
(4) Electronic Door Strikes	Included New 7/15
(1) SMP-5 Power Supply	Included New 7/15
(2) BAT7 Batteries	Included New 7/15
(1) SKNET Software	Included New 7/15
(50) Proximity Keyfobs	Included New 7/15
(1) DS7216HWI-ST 16 Channel DVR	3412 New 7/15
(1) HKHDD1T Hard Drive	Included New 7/15
(5) DS2CE55C2N Interior 700TVL Analog Color Camera	Included New 7/15
(3) DS2CE15C2NIR Exterior 700TVL Analog Color Camera	Included New 7/15
(2) DCR4352 Power Supply	Included New 7/15

## Studio B Control Room

Mackie 1604VLZ4 16 Channel Mixer	Mixer	895 New 9/17
(4) Yamaha 5" Active Speakers	Speakers	1100 New 9/17
(2) Speaker Stands (Pair)	Speaker Stands	160 New 9/17
Blackmagic Design HDSDI to HDMI Converter	Converter	370 New 9/17
(2) Behringer Studio Speakers (pair)	Studio Speakers	80 New 9/17
Art Studio Amplifier	Studio Amplifier	245 New 9/17
Shure Paging Microphone	Paging Microphone	125 New 9/17
(4) Sennheiser G3 wireless mic kit w/ receiver	Mic kit with mountable receiver	2500 New 9/17
(2) Equipment Racks	Equipment racks	330 Used 9/17
NewTek TriCaster 860 with Control Surface (Troxolve Digital Demo Unit)		9995 Used 5/19

## Studio B

Autocue 17" Lite Teleprompter Package	Teleprompter	1,420 New 9/17
Manfrotto 509HD Head w/ 545B Tripod	Tripod system and head	1295 New 9/17
(2) Manfrotto 509HD Head w/ 545B Tripod	Tripod system and head	2780 New 6/19
#114MV Manfrotto Dolly System	Heavy Duty Dolly System	375 New 9/17
(2) #114MV Manfrotto Dolly System	Heavy Duty Dolly System	680 New 6/19
(2) Manfrotto Dolly System - basic	Dolly System	350 New 9/17
Manfrotto MVH502 Head w. MVT502 Arm Tripod	Tripod system and head	490 New 9/17
(2) Studio Monitor 40-48"	Studio Monitors	1200 New 9/17
(2) Rolling Cart for Studio Monitor	Studio Monitor Carts	1130 New 9/17
(4) Videssence Softwash LED SWO44 Lights	In Ceiling Lights	3300 New 9/17
(6) Videssence Softkey LED SKLV50 Lights	In Ceiling Lights	6450 New 9/17

## 2017 Studio Upgrade Tricaster

TC1 Tricaster with small control surface	Production Switcher	17,995 New 9/17
Tally Light Interface	Tally Light Interface	295 New 9/17
(3) Tally Light Camera Box	Tally Light Camera Box	105 New 9/17

## 2017 Editing System Upgrade

(2) Alienware Aurora R6 Computer System	Editing Computer	3,458 New 9/17
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## 2017 Field Camera Upgrade

(3) Canon XA35 Professional Camcorder Camcorder with Pro Bundle  
(2) Canon XA35 Professional Camcorder Camcorder with Pro Bundle

6,297 New 9/17  
4,198 New 9/17

## 2019 Staff Editing Computer Upgrade

(5) Dell Alien Aurora R8 Editing Computers  
(7) Dell UltraSharp 27 4K Monitors

14,216 New 6/19  
3,419 New 6/19

## 2019 Community XR Purchases

(3) Oculus Go 64 GB Headsets  
(2) Oculus Quest 128 GB Headsets  
(2) Insta360 OneX Cameras  
(5) Carrying Cases for VR Headsets

750 New 9/19  
1,000 New 9/19  
860 New 9/19  
105 New 9/19

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