

ED GAINNEY
MAYOR



HEIDI NORMAN
DIRECTOR

CITY OF PITTSBURGH
DEPARTMENT OF INNOVATION & PERFORMANCE
CITY-COUNTY BUILDING

October 31, 2023

The Honorable President and Members of Council
510 City-County Building
414 Grant Street
Pittsburgh, PA 15219

RE: To enter into an amended agreement(s) with Change Agents Training

Dear President and Members:

This letter is a request to submit a resolution amending Resolution 650 of 2022 authorizing the Mayor and the Director of the Department of Innovation & Performance, on behalf of the City of Pittsburgh, to enter into an agreement or agreements or amendments thereto with Change Agents Training for access to their Learning Management System and consultative assistance to adapt the City of Pittsburgh Gold Belt Workshop for e-Learning by increasing the approved amount by \$36,000 for an additional one year with option to renew for one more year (\$18,000 per year), for an amended total cost not-to-exceed Seventy Two Thousand Dollars (\$72,000).

Your favorable consideration is appreciated.

Sincerely,

Heidi Norman

Heidi Norman, Director
Innovation & Performance