

WILLIAM PEDUTO
MAYOR



KEVIN PAWLOS
DIRECTOR

CITY OF PITTSBURGH
OFFICE OF MANAGEMENT & BUDGET
CITY-COUNTY BUILDING

September 8, 2020

The Honorable President and Members of City Council
5th Floor, City County Building
414 Grant Street
Pittsburgh, PA 15219

Dear President and Members of City Council:

Please find enclosed for your consideration a Resolution providing for a Professional Services Agreement(s) and/or Contract(s) with the University of Pittsburgh's Small Business Development Center for an educational program aimed at developing skills for small business owners who do not yet do business with the City as part of the City's required deliverables for our Living Cities grant. The total cost shall not exceed \$30,000.00.

Your favorable consideration of the attached proposed Resolution is hereby requested.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Pawlos".

Kevin Pawlos
Director