



Request # WCP24-009  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE**  
**PROCESS**

Contract Title: Social Pinpoint

Contract Description: Social Pinpoint Renewal Agreement

Contract Duration: 01/01/2024 - 12/31/2028 Previous Contract # (if applicable) 53835

Requesting Department: Innovation & Performance Contract Type: Commodities

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10

**Justification\*:**

EngagePGH is the City of Pittsburgh's digital engagement platform. It has been hosted on Social Pinpoint (formerly Harvest Digital Planning) since 2020, when the DCP procured the software under an IFB process

The site was acquired to continue soliciting feedback from and informing residents about projects when in-person meetings were halted due to the COVID-19 pandemic. The platform now hosts more than 200 projects, and nearly 20,000 contributors using the site since it launched.

Renewing Social Pinpoint contract will ensure no disruption to city operations and workflows established between the Mayor's Office, City departments and residents on regularly update these projects

A five (5) year renewal agreement will ensure continued service with this known product. It will also allow time to consider alternative engagement solutions and allow ample time to migrate all necessary data and user information to a new solution.

Signed by: DocuSigned by:  
*Heidi Norman*  
98CC96CEE8C40D... Date: 5/22/2024  
Department Director

\*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

OMB Procurement: DocuSigned by:  
*Jennifer L. Olinger*  
27C648B8BCFF4A3... Date: 5/28/2024

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby:   X   Granted        Denied

Chief Solicitor: DocuSigned by:  
*Krysia Kubiak*  
AAC91186A3CF4B7... Date: 5/28/2024

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.