

ED GAINNEY  
MAYOR



PAULA J. KELLERMAN  
DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF HUMAN RESOURCES & CIVIL SERVICE**  
CITY-COUNTY BUILDING

November 15, 2024

The Honorable President and Members of City Council  
5<sup>th</sup> Floor, City County Building  
414 Grant Street  
Pittsburgh, PA 15219

Dear President and Members of Council:

Please find enclosed for your consideration a resolution amending resolution No. 95 of 2024 authorizing the Mayor and the Director of Human Resources and Civil Service to enter into a Professional Services Agreement(s) with P&A Group for services relating to the administration of the City of Pittsburgh's Consolidated Omnibus Budget Reconciliation Act (COBRA) program by adding Thirty Thousand dollars (\$30,000) in 2024, and Forty-Five Thousand dollars in each out year for a new total not to exceed One Hundred Eighty Thousand dollars (\$180,000) over the course of four years. The Department of Human Resources and Civil Service (HRCS) has various obligations and responsibilities under the federal legislation known as the Unemployment Compensation administration of its employment. P&A Group will assist the City of Pittsburgh in meeting its with respect to Consolidated Omnibus Budget Reconciliation Act (COBRA).

Your favorable consideration of the attached proposed Resolution is hereby requested.

Sincerely,

A handwritten signature in cursive script that reads "Paula J. Kellerman".

Paula J. Kellerman, SHRM-SCP  
Director/EEO Officer, Human Resources and Civil Service