



Request # WCP21-059  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Maier Duessel Administration of ERAP1

Contract Description: Maier Duessel will provide services related to the administration of the City's Emergency Rental Assistance Program (ERAP1).

Contract Duration: October 1, 2021 - September 30, 2022

Requesting Department: Office of Management and Budget - Community Development Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 3 (i, ii, iii)

Justification:

Maier Duessel is currently part of an existing system with the County to deliver administration of the ERAP1 program. Maier Duessel will provide the same services for City clients.

Signed by: *[Signature]*  
Department Director

Date: 10/4/2021

Waiver Request is hereby:  Granted  Denied

OMB Procurement: *Jennifer L. Olinger* Date: 10/12/2021

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_