



Request # WCP24-005
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: NCR Corporation

Contract Description: The City of Pittsburgh's Payment Processing Solution

Contract Duration: 3 years Previous Contract # (if applicable) 52004

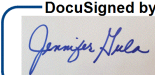
Requesting Department: Finance Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:


Please list all exemption types that apply (see page 2) 10

Justification*:

NCR Corporation (formerly "Collector Solutions LLC/CSI Jetpay, LLC") is used extensively by Finance to maintain the essential functions of the City including the collection & deposit of taxes and fees. The 1 year extension would allow Finance to continue the CSS implementation for Real Estate without interruption/delay as well as allowing DPW, Police, Parks & OFEM to move forward with their projects that require integration with the City's Payment Processing vendor.

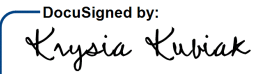
Signed by:  Date: 2/22/2024
0ECD6589EE11466...
Department Director

*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

OMB Procurement:  Date: 2/22/2024
27C648B8BCFF4A3...

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor:  Date: 2/26/2024
AAC91180A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Certificate Of Completion

Envelope Id: 7A238CBBA0CC454DA1779E0B2BFB7AA6	Status: Completed
Subject: Complete with DocuSign: WCP24-005 NCR.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Jennifer Olzinger
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	414 Grant Street
	Room 502
	Pittsburgh, PA 15219
	jennifer.olzinger@pittsburghpa.gov
	IP Address: 205.141.129.43

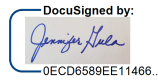
Record Tracking

Status: Original	Holder: Jennifer Olzinger	Location: DocuSign
2/22/2024 9:03:44 AM	jennifer.olzinger@pittsburghpa.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Pittsburgh	Location: DocuSign

Signer Events

Jennifer Gula
 jennifer.gula@pittsburghpa.gov
 Security Level: Email, Account Authentication (Optional)

Signature



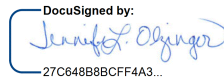
Signature Adoption: Uploaded Signature Image
 Using IP Address: 205.141.129.43

Timestamp

Sent: 2/22/2024 9:05:45 AM
 Viewed: 2/22/2024 9:23:54 AM
 Signed: 2/22/2024 9:24:57 AM

Electronic Record and Signature Disclosure:
 Accepted: 2/22/2024 9:23:54 AM
 ID: aee5a61b-f5b4-4df1-ad4b-ba01c8734300

Jennifer Olzinger
 jennifer.olzinger@pittsburghpa.gov
 Assistant Director-Procurement
 City of Pittsburgh
 Security Level: Email, Account Authentication (Optional)



Signature Adoption: Uploaded Signature Image
 Using IP Address: 205.141.129.43

Sent: 2/22/2024 9:24:58 AM
 Viewed: 2/22/2024 9:59:15 AM
 Signed: 2/22/2024 9:59:20 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Lynda Bartolowits
 Lynda.Bartolowits@pittsburghpa.gov
 Contract Administrator
 Security Level: Email, Account Authentication (Optional)

Completed

Using IP Address: 205.141.129.43

Sent: 2/22/2024 9:59:22 AM
 Viewed: 2/26/2024 8:06:48 AM
 Signed: 2/26/2024 8:06:59 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Krysia Kubiak
 Krysia.Kubiak@pittsburghpa.gov
 Solicitor
 Security Level: Email, Account Authentication (Optional)



Signature Adoption: Pre-selected Style
 Using IP Address: 205.141.129.43

Sent: 2/26/2024 8:07:01 AM
 Viewed: 2/26/2024 9:27:20 AM
 Signed: 2/26/2024 9:27:26 AM

Electronic Record and Signature Disclosure:
 Accepted: 2/1/2022 5:30:46 AM
 ID: f8bc2c33-bfa0-46c1-b4c9-326a24836f50

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Jeff Hovis jeffrey.hovis@pittsburghpa.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 2/26/2024 9:27:28 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/22/2024 9:05:45 AM
Certified Delivered	Security Checked	2/26/2024 9:27:20 AM
Signing Complete	Security Checked	2/26/2024 9:27:26 AM
Completed	Security Checked	2/26/2024 9:27:28 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: riley.stewart@pittsburghpa.gov

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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at riley.stewart@pittsburghpa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to riley.stewart@pittsburghpa.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to riley.stewart@pittsburghpa.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Carahsoft OBO City of Pittsburgh as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Carahsoft OBO City of Pittsburgh during the course of your relationship with Carahsoft OBO City of Pittsburgh.