



Request # WCP25-038
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: Pittsburgh Community Reinvestment Group

Contract Description: AmeriCorps VISTA will support vacant property and food policy initiatives implemented by the Dept. of City Planning.

Contract Duration: 1 year Previous Contract # (if applicable) _____

Requesting Department: City Planning Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 3(i)

Justification:

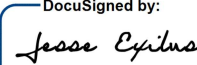
In meeting with AmeriCorps as an organization prior to applying for a VISTA, they recommended that the City obtain a VISTA through the Pittsburgh Community Reinvestment Group (PCRG) as the only intermediary/program administrator available in the city with the capacity and resources to support and administer a program for AmeriCorps VISTA fellows.

Signed by:  Date: 11/14/2025
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Department Director

OMB Procurement:  Date: 11/17/2025
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After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted _____ Denied

Chief Solicitor:  Date: 11/20/2025
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If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.