



Request # WCP24-018
(assigned by OMB)

**CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE
PROCESS**

Contract Title: Professional Services Agreement w/ Citron ALex

Contract Description: Legal Services for Issues in Orphans Court

Contract Duration: Until completion Previous Contract # (if applicable) _____

Requesting Department: Law Contract Type: Commodities

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 5

Justification*:

Citron Alex is a Pittsburgh-based boutique law firm with expertise in handling trusts, estates, and other financial matters heard before Pennsylvania's Orphan's Court.

Signed by: Krycia Kubiak
Department Director

Date: 6/21/2024

*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

OMB Procurement: DocuSigned by: Jennifer L. Ojinger
27C648B8BCFF4A3... Date: 6/24/2024

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor: DocuSigned by: Krycia Kubiak
AAC91186A3CF4B7... Date: 6/25/2024

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.