

EDWARD C. GAINNEY  
MAYOR



CHRIS HORNSTEIN  
DIRECTOR

CITY OF PITTSBURGH  
**DEPARTMENT OF PUBLIC WORKS**  
CITY-COUNTY BUILDING

July 7, 2022

President and Members of City Council  
City of Pittsburgh

**Re: 100 Ross St. Sublease**

Dear Members of City Council:

Attached is a proposed Resolution providing for the Mayor and the Director of the Department of Finance and/or the Director of the Department of Public Works to enter into a lease, leases, sublease and/or subleases for approximately 8,000 square feet, from the lessor, the Housing Authority of the City of Pittsburgh, for the purpose of providing office space for employees of the Department of Planning and the Department of Permits, Licenses, and Inspections, located within the City of Pittsburgh's First Ward at 100 Ross Street, 15218, Lot number 2-J-00244, effective on or about September 1, 2022 for a one (1) year period with an option to extend, and providing for the payment thereof; respectfully **requesting the waiver of Rule 8** due to administrative oversight and the upcoming summer recess of City Council.

Your favorable consideration of the attached proposed Resolution is hereby requested.

Sincerely,

A handwritten signature in black ink that reads "Chris Hornstein".

Chris Hornstein  
Department Director

CH/gm

cc: Calli Baker, Senior Project Manager (via email)  
Lorraine Mackler, Assistant Solicitor (via email)