



Request # WCP25-020
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE
PROCESS

Contract Title: IRA Land Operations Subaward to Landforce

Contract Description: Subaward through Domestic Grant 24-DG-11094200-178

Contract Duration: 2025-2029 Previous Contract # (if applicable) _____

Requesting Department: Public Works (DPW) Contract Type: Commodities

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 4

Justification*:

See attached Exhibit A

Signed by: *Chris Hanton* Date: 8/29/2025
Department Director

*In addition to the justification, Law may request additional backup information.

OMB Procurement: *Jennifer L. Olinger* Date: 9/5/2025
DocuSigned by: 27C648B6BCFF4A3...

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted _____ Denied

Chief Solicitor: *Krysia Kubiak* Date: 9/10/2025
DocuSigned by: AAC91186A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

EXHIBIT A: Justification

The City of Pittsburgh received an IRA Grant for converting vacant city owned land to greenspace. The Landforce organization was named in the grant as a subrecipient. Landforce's team will support the City's efforts by performing transformation of each parcel. Activities will include: clearing of invasive species, removal of hazardous materials/terrain, planting of trees and other vegetation, and construction of any pathways or structures.

Landforce is uniquely equipped to carry out these tasks as evident by their efficient and exemplary work and dedication to justice, the environment, and community empowerment. They support individuals who have faced structural barriers by providing them with training, education, and employment that produces a meaningful and tangible benefit for Pittsburgh communities. They are passionate about stewardship, quality of work, and inclusivity – all of which are guiding principles of this grant's objectives. Their team has built special, collaborative, trusting relationships with a wide array of partner organizations and stakeholders.

Certificate Of Completion

Envelope Id: 6EF2A2A4-3C75-4897-8EA2-0BC73F6A7CE4
 Subject: Complete with Docusign: WCP25-020 Landforce.pdf
 Source Envelope:
 Document Pages: 2
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed
 Envelope Originator:
 Jennifer Olzinger
 414 Grant Street
 Room 502
 Pittsburgh, PA 15219
 jennifer.olzinger@pittsburghpa.gov
 IP Address: 205.141.129.43

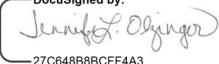
Record Tracking

Status: Original 9/5/2025 9:39:20 AM	Holder: Jennifer Olzinger jennifer.olzinger@pittsburghpa.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Pittsburgh	Location: Docusign

Signer Events

Jennifer Olzinger
 jennifer.olzinger@pittsburghpa.gov
 Assistant Director-Procurement
 City of Pittsburgh
 Security Level: Email, Account Authentication (Optional)

Signature

DocuSigned by:

 27C648B8B8CFF4A3...
 Signature Adoption: Uploaded Signature Image
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Timestamp

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 Viewed: 9/5/2025 9:41:13 AM
 Signed: 9/5/2025 9:41:23 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Lynda Bartolowits
 Lynda.Bartolowits@pittsburghpa.gov
 Contract Administrator
 Security Level: Email, Account Authentication (Optional)

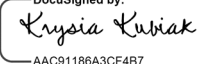
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 Signed: 9/10/2025 8:19:48 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

Krysia Kubiak
 Krysia.Kubiak@pittsburghpa.gov
 Solicitor
 Security Level: Email, Account Authentication (Optional)

DocuSigned by:

 AAC91186A3CF4B7...
 Signature Adoption: Pre-selected Style
 Using IP Address: 205.141.129.43

Sent: 9/10/2025 8:19:49 AM
 Viewed: 9/10/2025 8:28:53 AM
 Signed: 9/10/2025 8:29:00 AM

Electronic Record and Signature Disclosure:
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
Genesis Martinez genesis.martinez@pittsburghpa.gov Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/10/2025 8:29:01 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/5/2025 9:41:05 AM
Certified Delivered	Security Checked	9/10/2025 8:28:53 AM
Signing Complete	Security Checked	9/10/2025 8:29:00 AM
Completed	Security Checked	9/10/2025 8:29:01 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at riley.stewart@pittsburghpa.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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