



Request # WCP22-008  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Experian - Corporate Cost Control

Contract Description: Unemployment Compensation

Contract Duration: Four years

Requesting Department: HRCS Contract Type: Amendment

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 10

Justification:

Contract for which a continuation of services in order to maintain the essential functions of the City.

Third party administration of the City of Pittsburgh's liabilities under the Pennsylvania Unemployment Compensation Act.

They provide claims Management Services on all unemployment claims filed against the City.

The full list is in Exhibit A in the current contract - Scope of Work.

Signed by: *Janet K. Manuel* Date: 3-9-2022  
Department Director

Waiver Request is hereby:  X Granted  Denied

OMB Procurement: *Jennifer L. Oljinger* Date: 3/21/2022

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_