



Request # WCP22-035  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: ePlus

Contract Description: Maintaining the City's Network functionality

Contract Duration: 2022-2025

Requesting Department: I&P Contract Type: Extension

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 1) Emergency Contract; 10) Continuation of Services

Justification:

There is a real and identifiable threat to the proper performance of essential functions  
Several components of the City's infrastructure have failed or are at imminent risk of failure  
ePlus is our infrastructure consultant and we rely on them to advise remediation for this specific issue  
Contract 53435, dated 08-2020, reflects the ongoing relationship between ePlus and the City.

Signed by: Heidi Norman  
Department Director

Date: Sep 13, 2022

Waiver Request is hereby:  X Granted  Denied

OMB Procurement: Jennifer L. Olinger Date: 9/14/2022

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_