



Request # WCP23-031  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Pittsburgh Public Safety Supply

Contract Description: Public Safety uniforms

Contract Duration: 6 months

Requesting Department: Public Safety Contract Type: Commodities

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all category numbers that apply (see page 2) 10 - continuation of services

Justification:

The Department of Public Safety's contract with this vendor expires June 30, 2023. An RFP has been published, but due to the extensive preparation it required and the lengthy review that the award process will require, we will be unable to have a new contract in place prior to that deadline. We believe a six-month extension will be sufficient to properly conduct the award and complete the contracting processes.

Signed by: [Signature]  
Department Director

Date: 6/13/23

Waiver Request is hereby:  X Granted  Denied

OMB Procurement: [Signature] Date: 6/16/2023

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

Resolution Number \_\_\_\_\_ Effective Date \_\_\_\_\_