



Request # WCP24-004
(assigned by OMB)

**CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE
PROCESS**

Contract Title: Professional Services Agreement w/ Fisher Phillips, LLP

Contract Description: Legal services/consultant services on labor disputes

Contract Duration: Completion of services/budget Previous Contract # (if applicable) 55003

Requesting Department: Law Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 5

Justification*:

Fisher Phillips is a national law firm with expertise in handling all manor of labor disputes and litigation.

The firm will provide City attorneys with ongoing consultant services on such matters.

Signed by: DocuSigned by:
Kryisia Kubiak
AAC91186A3CF4B7... Date: 2/17/2025
Department Director

*In addition to the justification, Law may request additional backup information.

OMB Procurement: DocuSigned by:
Jennifer L. Obinger
27C648B8B9CFF4A3... Date: 2/17/2025

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor: DocuSigned by:
Kryisia Kubiak
AAC91186A3CF4B7... Date: 2/18/2025

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.

§ 161.02B – EXEMPTIONS FROM COMPETITIVE PROCESS

(a) The following contracts are exempt from the requirement of a competitive process for selection, contingent upon obtaining a written waiver issued by the Director of the Office of Management & Budget or his/her designee, confirming that a recognized exemption applies to the contract because it falls within one or more of the following categories:

- (1) Emergency Contract, defined as: A contract required where there exists unforeseen circumstances beyond the City's control that either: (a) present a real and identifiable threat to the proper performance of essential functions or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.
- (2) Sole Source contracts, defined as: contracts involving services documented to fall within one of three categories: (i) where competition is precluded due to existence of patent rights, copyrights, or related proprietary claim; (ii) where supplier is the only identifiable source of the product or service; or (iii) where distributor or service provider has exclusive franchise or operating agreement w/ supplier or manufacturer of goods otherwise determined to be sole source.
- (3) Single Source contracts, defined as: contracts involving services documented to fall within one of the three categories: (i) available from only one source (in which case accompanying waiver request must clearly define the scope in which it is unique); (ii) for which only one prospective contractor is willing to enter into a contract with the City; or (iii) where an item required for the service has design and/or performance features that are essential to the department, including due to compatibility with services or goods currently in use, and no other source satisfies the City's requirements.
- (4) Contracts requiring compliance with terms and conditions of a court order, grant, collective bargaining agreement or governmental order.
- (5) Contracts for expert witnesses, consultants, or counsel associated with anticipated, pending, or potential litigation, including cases in which confidentiality could be compromised by public solicitation.
- (6) Intergovernmental agreements.
- (7) Contracts for supplies, equipment, or materials at auctions and surplus sales conducted by the government of the United States or any agency thereof, any agency of the Commonwealth of Pennsylvania, any municipality or other government agency, or any private party, if the items can be obtained at a competitive price, if determined in advance and in writing that the procurement by auction or surplus sale is in the best interests of the City.
- (8) Contracts for subscriptions to periodicals, databases, legal research services, or legal publications.
- (9) Services of visiting speakers or performing artists.
- (10) Contracts for which a continuation of services is desired by the using department in order to maintain the essential functions of the City as determined in writing by the Office of Management and Budget, including but not limited to contracts for maintenance of existing software or equipment.
- (11) Legally required advertisements and postage.
- (12) Dues and memberships in trade or professional organizations.
- (13) Abstracts of titles for real property and title insurance.
- (14) Statutorily-dictated procurement.

(b) The Office of Management & Budget shall maintain a policy further defining the categories listed above and the process by which waivers are to be requested, reviewed and executed if deemed appropriate.

Certificate Of Completion

Envelope Id: 84817BC8-D014-4B27-AEBC-2DC9CFD1CA60

Subject: Complete with Docusign: WCP25-004 Fisher Philips.pdf

Source Envelope:

Document Pages: 2

Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:

Jennifer Olzinger

414 Grant Street

Room 502

Pittsburgh, PA 15219

jennifer.olzinger@pittsburghpa.gov

IP Address: 205.141.129.43

Record Tracking

Status: Original

2/17/2025 9:55:13 AM

Security Appliance Status: Connected

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Holder: Jennifer Olzinger

jennifer.olzinger@pittsburghpa.gov

Pool: StateLocal

Pool: City of Pittsburgh

Location: DocuSign

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Signer Events

Kryisia Kubiak

Kryisia.Kubiak@pittsburghpa.gov

Solicitor

Security Level: Email, Account Authentication (Optional)

Signature

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Signature Adoption: Pre-selected Style

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Timestamp

Sent: 2/17/2025 9:56:53 AM

Viewed: 2/17/2025 11:10:54 AM

Signed: 2/17/2025 11:11:21 AM

Electronic Record and Signature Disclosure:

Accepted: 2/1/2022 5:30:46 AM

ID: f8bc2c33-bfa0-46c1-b4c9-326a24836f50

Jennifer Olzinger

jennifer.olzinger@pittsburghpa.gov

Assistant Director-Procurement

City of Pittsburgh

Security Level: Email, Account Authentication (Optional)

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Signed: 2/17/2025 11:31:10 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lynda Bartolowits

Lynda.Bartolowits@pittsburghpa.gov

Contract Administrator

Security Level: Email, Account Authentication (Optional)

Completed

Using IP Address: 205.141.129.43

Sent: 2/17/2025 11:31:11 AM

Viewed: 2/17/2025 11:40:34 AM

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Kryisia Kubiak

Kryisia.Kubiak@pittsburghpa.gov

Solicitor

Security Level: Email, Account Authentication (Optional)

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Signature Adoption: Pre-selected Style

Using IP Address: 71.182.163.113

Sent: 2/18/2025 8:03:42 AM

Viewed: 2/18/2025 8:12:04 AM

Signed: 2/18/2025 8:12:16 AM

Electronic Record and Signature Disclosure:

Accepted: 2/1/2022 5:30:46 AM

ID: f8bc2c33-bfa0-46c1-b4c9-326a24836f50

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Cameron Crowe Cameron.Crowe@pittsburghpa.gov Assistant City Solicitor City of Pittsburgh, Law Department Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 2/18/2025 8:12:17 AM Viewed: 2/18/2025 8:12:50 AM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	2/17/2025 9:56:53 AM
Certified Delivered	Security Checked	2/18/2025 8:12:04 AM
Signing Complete	Security Checked	2/18/2025 8:12:16 AM
Completed	Security Checked	2/18/2025 8:12:17 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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