



Request # WCP25-037
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: BIII Solutions

Contract Description: Agreement with BIII Solutions to extend the original agreement to provide support for Software Applications Maintenance for eighteen additional months through June 30, 2027.

Contract Duration: Eighteen (18) Months Previous Contract # (if applicable) 52763

Requesting Department: I&P Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10

Justification:

I&P has been working with departments to replace and/or retire 42 custom developed applications for the past 7 years. The number of BIII supported applications has been reduced from 42 to 1 during this period.

The retirement of the remaining application is well on its way and will be completed during 2027. The remaining support is for Finance's Real Estate Application which is mission critical to city operations for collection of taxes.

As such, I&P is requesting that the Agreement with BIII Solutions be extended for eighteen months through June 30, 2027, to provide maintenance support for the Finance Department's Real Estate application as they complete development, testing, reconciliation and training of the new

replacement application during 2026 and 2027. Finance considers the extension essential to verify that each of the tax billing, collections, and year end processes are balanced and reconciled before BIII support is ended.

Signed by: Heidi Norman Date: 11/14/2025
98CC96CEE8C40D...
Department Director

OMB Procurement: Jennifer L. Olinger Date: 11/14/2025
27C648B8B8CFF4A3...

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor: Jesse Cytlus Date: 11/20/2025
1EE36093229A40F...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.