



Request # WCP24-027  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE PROCESS**

Contract Title: Astrophysics Inc.

Contract Description: X-ray machine maintenance and warranty

Contract Duration: 5 years Previous Contract # (if applicable) \_\_\_\_\_

Requesting Department: Public Safety Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 2

Justification\*:

The x-ray machine housed in the City-County Building basement is out of warranty.  
The manufacturer, Astrophysics Inc., is the only authorized vendor to provide  
warranty service. This is needed to ensure this machine is able to pass state inspections,  
or it cannot be utilized and this necessary piece of CCB security will be neutralized.

Signed by: [Signature]  
Department Director

Date: 8/13/2024

\*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

DocuSigned by: Jennifer Obinger  
OMB Procurement: 27C648B8BCE4A3... Date: 8/19/2024

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby:  Granted  Denied

DocuSigned by: Krysia Kubiak  
Chief Solicitor: AAC91486A3CF4B7... Date: 8/20/2024

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.