



Request # WCP25-009
(assigned by OMB)

CITY OF PITTSBURGH
REQUEST FOR WAIVER OF COMPETITIVE PROCESS

Contract Title: RT Lawrence Corp.

Contract Description: Software and hardware for processing tax remittances

Contract Duration: 3 years Previous Contract # (if applicable) 52365

Requesting Department: Finance Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10

Justification*:

RT Lawrence Corp. designed and implemented the current workflow for Finance to receive and process tax remittances.
Their products are integrated with several critical machines and software products (OPEX, CSS, CORE, banks, etc.),
so maintaining this ecosystem is essential for Finance to execute its essential function.

Signed by: Jennifer Hula
Department Director

Date: 05/29/2025

*In addition to the justification, the Law forms attached below must also be completed and all appropriate backup submitted.

OMB Procurement: Jennifer Obinger Date: 6/23/2025
DocuSigned by: 27C648B8BCFF4A3...

After completion, please email this form, along with any appropriate backup to procurement@pittsburghpa.gov

Waiver Request is hereby: X Granted Denied

Chief Solicitor: Krysia Kubiak Date: 6/24/2025
DocuSigned by: AAC81180A3CF4B7...

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.