



Request # WCP25-005  
(assigned by OMB)

**CITY OF PITTSBURGH**  
**REQUEST FOR WAIVER OF COMPETITIVE**  
**PROCESS**

Contract Title: Professional Services Agreement w/ Cycom Data Systems

Contract Description: Legal software

Contract Duration: Completion of services/budget Previous Contract # (if applicable) 54230

Requesting Department: Law Contract Type: Professional Services

Requests for exemption must be based on one or more of the categories listed in City Code 161.02B located here:

Please list all exemption types that apply (see page 2) 10

Justification\*:

Cycom Data Systems provides the City with access to the City Law platform, which is currently essential to the Law Department daily operations. Law is in the process of moving to a new product, but needs more time and funding to complete the data migration process.

Signed by: DocuSigned by:  
*Krysia Kubiak*  
AAC91186A3CF4B7... Date: 2/26/2025  
Department Director

\*In addition to the justification, Law may request additional backup information.

OMB Procurement: DocuSigned by:  
*Jennifer L. Obinger*  
27C648B8B6FF4A3... Date: 2/27/2025

After completion, please email this form, along with any appropriate backup to [procurement@pittsburghpa.gov](mailto:procurement@pittsburghpa.gov)

Waiver Request is hereby: X Granted        Denied

Chief Solicitor: DocuSigned by:  
*Krysia Kubiak*  
AAC91186A3CF4B7... Date: 2/28/2025

If a waiver is granted, contract authorization is then required by City Council. Department shall submit appropriate legislation and note the Resolution number on this form and submit a copy along with the contract when submitting to the Controller's Office for signature.